



CALAVERAS CONSOLIDATED FIRE PROTECTION DISTRICT
6501 Jenny Lind Road, Valley Springs, CA 95252
Telephone: (209) 786-2227
www.calcofire.org

Regular Meeting Agenda
Monday September 23, 2019 7pm

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**
- 2. MOMENT OF SILENCE:** To recognize and honor the efforts of the American Service Members and Public Safety Personnel.
- 3. ROLL CALL:** Board Members: Kim Olson, Keith Hafley, Sam Harris, Ken Glissman, Chris Allen, Pat Brown, Marcus Omlin, Chris Damin and George Juelch
Staff: Fire Chief Rich Dickinson and Rose Beristianos
- 4. PUBLIC COMMENT:** The public may address the Board on any item of interest that is not on the Agenda and is within the District's jurisdiction. For items that are on the agenda, public comment will be heard when the item is discussed. The Chairman reserves the right to limit each speaker to three (3) minutes per person and 15 minutes per topic. Ralph M Brown Act Gov. (Code, § 54954.3(b).) By law, the Board of Directors cannot make decisions on matters not on the agenda. Ralph M Brown Act Gov. (Code, § 54954.2(a).)
- 5. CONSENT CALENDAR:** The Consent Calendar includes routine financial and administrative actions and is usually approved by a single majority vote. There will be no discussion on these items prior to voting on the motion unless Board Members, the public or staff request specific items be discussed and/or removed from the Consent Calendar.
 - A. Approval of Draft Minutes: August 26, 2019 Regular Board Meeting
 - B. Approval of Transmittals dated September 23, 2019
 - Regular Bills OH157248 \$11,914.72
 - September Cal Card OH157249 \$9507.43 plus tax if needed

This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans With Disabilities Act of 1990 (42 U.S.C. § 12132 and the Ralph M. Brown Act (California Government Code § 54954.2)). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the office reflected above, during regular business hours, at least forty-eight hours prior to the time of the meeting.

6. FINANCE BUSINESS

A. Supplemental Transmittals

7. FIRE CHIEF'S REPORT

8. COMMITTEE REPORTS

- A. Finance Committee
- B. Personnel Committee

9. CORRESPONDENCE:

10. UNFINISHED BUSINESS: Since this Old Business has been discussed in prior meetings, the Chairman reserves the right to limit each speaker to three (3) minutes per person per topic. Ralph M. Brown Act Gov. (Code, § 54954.3(b).

A. Discussion/Action – Tax Assessment for Fire District

11. NEW BUSINESS:

A. Discussion/Action –

12. BOARD OF DIRECTOR AND FIRE CHIEF COMMENTS

13. ADJOURNMENT:

Next meeting scheduled for October 28, 2019



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Regular Meeting Draft Minutes
Monday August 26, 2019 7pm

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**
- 2. MOMENT OF SILENCE:** To recognize and honor the efforts of the American Service Members and Public Safety Personnel.
- 3. ROLL CALL:** Board Members: Kim Olson, Keith Hafley, Ken Glissman, Chris Allen, Pat Brown, Marcus Omlin, Chris Damin and George Juelch
Board Members Absent: Sam Harris,
Staff: Fire Chief Rich Dickinson and Rose Beristianos
- 4. PUBLIC COMMENT:** None
- 5. CONSENT CALENDAR:** Motion made by Ken Glissman 2nd by Pat Brown to approve the consent calendar. Votes 5 Yes 4 Absent
 - A. Approval of Draft Minutes: July 22, 2019 Regular Board Meeting
 - B. Approval of Transmittals dated August 26, 2019
 - Regular Bills OH156857 \$9622.69
 - August Cal Card OH156858 \$21986.72 plus tax if needed
- 6. FINANCE BUSINESS**
 - A. Supplemental Transmittals - None
- 7. FIRE CHIEF'S REPORT** – Chief gave his report

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8. COMMITTEE REPORTS

- A. Finance Committee - None
- B. Personnel Committee - None

9. CORRESPONDENCE: None

10. UNFINISHED BUSINESS:

- A. Discussion/Action – Tax Assessment for Fire District process/cost – Round table discussion.
- B. Discussion/Action – Station Generators

11. NEW BUSINESS:

- A. Discussion/Action – Purchase OES 287 from Cal OES for \$40,000 – Round table discussion Motion by Pat Brown 2nd by Ken Glissman to purchase the OES 287 for \$40,000. Votes 5 Yes 4 Absent.
- B. Discussion/Action – Fiscal year 18/19 Budget Adjustments – Motion by Pat Brown to approve the 18/19 budget adjustment 2nd by Ken Glissman Votes 5 Yes 4 Absent
- C. Discussion/Action – Final Budget Fiscal Year 19/20 Attestations/ schedule 15 – Motion by Pat Brown 2nd by Marcus Omlin to approve Final budget 19/20 Attestations/ schedule 15's. Votes 5 Yes 4 Absent

12. BOARD OF DIRECTOR AND FIRE CHIEF COMMENTS – Round table discussion

13. ADJOURNMENT: Motion by Kim Olson to adjourn the meeting 2nd by Ken Glissman meeting adjourned at 8:31pm

Next meeting scheduled for September 23, 2019

**CALAVERAS CONSOLIDATED FIRE
PROTECTION DISTRICT**

Date: 9/23/2019

MAIL ALL CHECKS

Contact: ROSE BERISTIANOS
Cell Phone: 482-3754

22030010
PO BOX 579
VALLY SPRINGS CA 95252

Please initial any strikeovers/changes

INVOICE AMOUNT	PEID #	OBJECT NO.	INVOICE NO.	VENDOR NAME/ADDRESS	DESCRIPTION	Rd for RTRN dept
				OH157248		
				\$ 11,914.72	Grand Total	

District agrees to retain original invoices for five years. Merchandise itemized above has been received or the services claimed have been performed and the expenditures are authorized and approved by

CHRIS DAMIN _____
 KIM OLSON _____
 KEN GLISSMAN _____
 KEITH HAFLEY _____
 SAM HARRIS _____
 PAT BROWN _____
 GEORGE JUELCH _____
 MARCUS OMLIN _____
 CHRISTOPHER ALLEN _____

I hereby approved the above claim(s) and certify to the correctness of the computations.
 Rebecca Callen, Auditor-Controller

By: _____
 Deputy

CHIEF RICH DICKINSON

AP Entry Batch Proof

Batch ID: **OH157248**

Enter Date: 09/18/2019 Batch Status: BE User Total: 11,914.72

The undersigned, under penalty of perjury, states that the items on the attached claim are true and correct, that the amounts are properly due this claimant, and that no items have been previously paid. Furthermore, the articles or services specified in the attached claim were necessary, ordered for use by this department, and the articles or services have been delivered or performed as stated.

Authorized Signature: _____

Date: _____

Audited: _____

Distributed: _____

Paid: _____

User: BERISTIANOS,ROSE **Batch Created By:** BERISROS **Date:** 09/19/2019
Report: Batch Proof (Auditor) **Time:** 20:58:12

Inv Amt 267.05	22030010 CALCO-FHJLJPA 5241 Office Expense	JL:	Separate Check:	Relate To:
Invoice Date: 08/27/2019	Invoice #: INV312270 CUST# C4529	Secondary Ref:		
Vendor: 0001129 LN CURTIS AND SONS	PO BOX 39000 SAN FRANCISCO CA 94139	PO#:		
Division Code: SPD2	Check Stock: AP Tax Code:	REFUND FY RETURN <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>		
Inv Amt 185.40	22030010 CALCO-FHJLJPA 5241 Office Expense	JL:	Separate Check:	Relate To:
Invoice Date: 08/22/2019	Invoice #: 26546629 RI CUST# 482221	Secondary Ref:		
Vendor: 0030606 INTERSTATE ALL BATTERY	4301 121ST ST URBAN DALE IA 50323	PO#:		
Division Code: SPD2	Check Stock: AP Tax Code:	REFUND FY RETURN <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>		
Inv Amt 1,498.82	22030010 CALCO-FHJLJPA 5241 Office Expense	JL:	Separate Check:	Relate To:
Invoice Date: 08/16/2019	Invoice #: IN1368597 CUST# C201306	Secondary Ref:		
Vendor: W002221 MUNICIPAL EMERGENCY SE	55 REMITTANCE DRIVE STE 3135 CHICAGO IL 60675	PO#:		
Division Code: SPD2	Check Stock: AP Tax Code:	REFUND FY RETURN <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>		
Inv Amt 314.22	22030010 CALCO-FHJLJPA 5241 Office Expense	JL:	Separate Check:	Relate To:
Invoice Date: 08/12/2019	Invoice #: 0052103-IN ACCT# 02-CALCONF	Secondary Ref:		
Vendor: 0036007 BARTON OVERHEAD DOOR	14325 TUOLUMNE SONORA CA 95370	PO#:		
Division Code: SPD2	Check Stock: AP Tax Code:	REFUND FY RETURN <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>		
Inv Amt 2,000.00	22030010 CALCO-FHJLJPA 5241 Office Expense	JL:	Separate Check:	Relate To:
Invoice Date: 09/11/2019	Invoice #: 010135-2492 INV# 010135-2492	Secondary Ref:		
Vendor: 0041677 PRAETORIAN GROUP INC	200 GREEN ST STE 200 SAN FRANCISCO CA 94111	PO#:		
Division Code: SPD2	Check Stock: AP Tax Code:	REFUND FY RETURN <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> RD		

AP Entry Batch Proof

Batch ID: **OH157248**

<i>Inv Amt</i> 5,869.73	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
<i>Invoice Date:</i> 08/29/2019	<i>Invoice #:</i> 67090	MBR# 7712	<i>Secondary Ref:</i>	<i>PO#:</i>	
<i>Vendor:</i> 0033234 SPECIAL DISTRICT RISK	1112 I ST STE 300	SACRAMENTO CA 95814-2865		REFUND	FY RETURN
Division Code: SPD2	Check Stock: AP	Tax Code:		<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
<i>Inv Amt</i> 192.00	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
<i>Invoice Date:</i> 09/12/2019	<i>Invoice #:</i> 165197	CUST# 10314	<i>Secondary Ref:</i>	<i>PO#:</i>	
<i>Vendor:</i> 0024914 HI-TECH EMERGENCY VEH	PO BOX 1616	OAKDALE CA 95361-1616		REFUND	FY RETURN
Division Code: SPD2	Check Stock: AP	Tax Code:		<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
<i>Inv Amt</i> 250.00	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
<i>Invoice Date:</i> 09/06/2019	<i>Invoice #:</i> 92755	CALAVERAS CONSOLIDATED FIRE	<i>Secondary Ref:</i>	<i>PO#:</i>	
<i>Vendor:</i> 0041553 GEISZLER CPA, ANTIONET	1743 GRAND CANAL BLVD STE 10	STOCKTON CA 95207		REFUND	FY RETURN
Division Code: SPD2	Check Stock: AP	Tax Code:		<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
<i>Inv Amt</i> 37.50	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
<i>Invoice Date:</i> 09/06/2019	<i>Invoice #:</i> 39925	INV# 39925	<i>Secondary Ref:</i>	<i>PO#:</i>	
<i>Vendor:</i> W010452 COLANTUONO, HIGHSMITH	420 SIERRA COLLEGE DR STE 140	GRASS VALLEY CA 95945		REFUND	FY RETURN
Division Code: SPD2	Check Stock: AP	Tax Code:		<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
<i>Inv Amt</i> 1,300.00	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
<i>Invoice Date:</i> 08/31/2019	<i>Invoice #:</i> 2203083119	AUG 2019 INVOICE	<i>Secondary Ref:</i>	<i>PO#:</i>	
<i>Vendor:</i> 0041402 BERISTIANOS, ROSEMARIE	3573 BERKESEY LANE	VALLEY SPRINGS CA 95252		REFUND	FY RETURN
Division Code: SPD2	Check Stock: AP	Tax Code:		<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
System Messages:				Total	11,914.72

**CALAVERAS CONSOLIDATED FIRE
PROTECTION DISTRICT**

Date: 9/23/2019

MAIL ALL CHECKS

Contact: ROSE BERISTIANOS
Cell Phone: 482-3754

22030010
PO BOX 579
VALLY SPRINGS CA 95252

Please initial any strikeovers/changes

INVOICE AMOUNT	PEID #	OBJECT NO.	INVOICE NO.	VENDOR NAME/ADDRESS	DESCRIPTION	Rd for RTRN dept
				BATCH OH157249		
				CAL CARD		
\$ 9,507.43 PLUS TAX IF NEEDED						

District agrees to retain original invoices for five years. Merchandise itemized above has been received or the services claimed have been performed and the expenditures are authorized and approved by

CHRIS DAMIN
KIM OLSON
KEN GLISSMAN
KEITH HAFLEY
SAM HARRIS
PAT BROWN
GEORGE JUELCH
MARCUS OMLIN
CHRISTOPHER ALLEN

I hereby approved the above claim(s) and certify to the correctness of the computations.
Rebecca Callen, Auditor-Controller

By: _____
Deputy

CHIEF RICH DICKINSON

AP Entry Batch Proof

Batch ID: **OH157249**

Enter Date: Batch Status: BE User Total: 9,507.43

The undersigned, under penalty of perjury, states that the items on the attached claim are true and correct, that the amounts are properly due this claimant, and that no items have been previously paid. Furthermore, the articles or services specified in the attached claim were necessary, ordered for use by this department, and the articles or services have been delivered or performed as stated.

Authorized Signature: _____ Date: _____

Audited: _____
Distributed: _____
Paid: _____

User: BERISTIANOS,ROSE Batch Created By: BERISROS Date: 09/19/2019
Report: Batch Proof (Auditor) Time: 20:57:22

Inv Amt	9,507.43	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
Invoice Date:	<input type="text" value="09/16/2019"/>	Invoice #: 2203091619	ACCT# 5566 1531	Secondary Ref:	PO#:	
Vendor:	0037446	US BANK CORP PAYMENT \$	PO BOX 790428	SAINT LOUIS	MO	63179-0428
Division Code:	SPD2	Check Stock:	AP	Tax Code:		
					REFUND	FY
					<input type="text"/>	<input type="text"/>
						RETURN
						<input type="text" value="RD"/>

System Messages: Total **9,507.43**

PEID
37446
Receipt
Y or N

Category	Date	Description	Amount	Receipt Y or N	Card #	Person
MAINT EQ	2-Sep	OREILLY	19.29		5058	OLSON
CLOTHING	30-Aug	CRESCENT WORK	160.57		9606	BUTLER
MAINT EQ	30-Aug	OREILLY	48.22		9606	BUTLER
MED BEN	30-Aug	BLUE SHIELD	410.83	NO	2728	GAMMA
HOTEL	11-Sep	SURE STAY	132.00	NO	2728	GAMMA
HOTEL	11-Sep	SURE STAY	132.00	NO	2728	GAMMA
HOTEL	12-Sep	SURE STAY	99.00	NO	2728	GAMMA
HOTEL	12-Sep	SURE STAY	99.00	NO	2728	GAMMA
HOTEL	12-Sep	SURE STAY	99.00	NO	2728	GAMMA
UTILITY	20-Aug	ATT	165.76		2132	DICKINSON
UTILITY	20-Aug	ATT	163.55		2132	DICKINSON
POSTAGE	21-Aug	USPS	9.45		2132	DICKINSON
UTILITY	21-Aug	ATT	95.00		2132	DICKINSON
OFF EXP	27-Aug	SUPPLY CACHE	41.66		2132	DICKINSON
UTILITY	2-Sep	VONAGE	134.04		2132	DICKINSON
UTILITY	6-Sep	CAL WASTE	151.16		2132	DICKINSON
UTILITY	6-Sep	CAL WASTE	75.58		2132	DICKINSON
UTILITY	6-Sep	CAL WASTE	85.75		2132	DICKINSON
HOTEL	9-Sep	DIAMOND MT	114.87	NO	2132	DICKINSON
HOTEL	10-Sep	DIAMOND MT	15.58	NO	2132	DICKINSON
UTILITY	10-Sep	ATT	121.26		2132	DICKINSON
FUEL	10-Sep	CHEVRON	80.96	NO	2132	DICKINSON
HOTEL	11-Sep	DIAMOND MT	102.30	NO	2132	DICKINSON
HOTEL	11-Sep	DIAMOND MT	102.30	NO	2132	DICKINSON
HOTEL	11-Sep	DIAMOND MT	102.30	NO	2132	DICKINSON
HOTEL	12-Sep	LUMBERJACKS	120.57	NO	2132	DICKINSON
FUEL	26-Aug	CHEVRON	37.17		7728	SULLIVAN
MAINT EQ	16-Aug	AL'S TIRE	12.48		5370	THOMAS
FUEL	20-Aug	EXXON	27.02		5370	THOMAS
	2-Sep	CVS - WATER	138.27		5370	THOMAS
MAINT EQ	9-Sep	OREILLY	170.70		5370	THOMAS
MAINT BG	9-Sep	SENDERS	17.14		5370	THOMAS
	10-Sep	SENDERS	10.78	NO	5370	THOMAS

FUEL	2-Sep	EXXON	61.97		1061 HAMRE
FUEL	10-Sep	EXXON	32.53	NO	1061 HAMRE
MAINT BG	23-Aug	SENDERS	32.05		2178 DORNBUR
FUEL	9-Sep	CHEVRON	90.02	NO	2178 DORNBUR
	10-Sep	PAYLESS	80.01	NO	2178 DORNBUR
MED BEN	23-Aug	BLUE SHIELD	549.99	NO	7685 RUOFF
MAINT BG	30-Aug	SENDERS	1.71		7685 RUOFF
COMMUNICATIC	19-Aug	PAYPAL	149.98		9787 GALLIAZI
	20-Aug	CRESCENT WORK	286.42	NO	9787 GALLIAZI
	26-Aug	C&C DESIGN	457.88		9787 GALLIAZI
FUEL	2-Sep	HUNT N SONS	3,945.64		9787 GALLIAZI
MAINT EQ	2-Sep	TRACTOR SUPPLY	12.97		9787 GALLIAZI
COMMUNICATIC	2-Sep	PAYPAL	41.09		9787 GALLIAZI
MAINT EQ	2-Sep	PAYPAL	89.98		9787 GALLIAZI
COMMUNICATIC	2-Sep	49ER COMM	130.12		9787 GALLIAZI
MAINT EQ	10-Sep	PAYPAL	87.80		9787 GALLIAZI
COMMUNICATIC	11-Sep	PAYPAL	24.45		9787 GALLIAZI
MAINT BG	12-Sep	SENDERS	95.49		9787 GALLIAZI
MAINT EQ	16-Sep	OREILLY	11.78		9787 GALLIAZI
COMMUNICATIC	13-Sep	AMAZON.	29.99		5311 BROWN