



CALAVERAS CONSOLIDATED FIRE PROTECTION DISTRICT
6501 Jenny Lind Road, Valley Springs, CA 95252
Telephone: (209) 786-2227
www.calcofire.org

Regular Meeting Agenda
Monday August 27, 2018 7:00 PM

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**
- 2. MOMENT OF SILENCE:** To recognize and honor the efforts of the American Service Members and Public Safety Personnel.
- 3. ROLL CALL:** Board Members: Kim Olson, Pat Garrahan, Keith Hafley, Sam Harris, Ken Glissman, Chris Allen, Pat Brown, Marcus Omlin and Tim Runion

Staff: Fire Chief Rich Dickinson and Rose Beristianos
- 4. BADGE PINNING CEREMONY**
- 5. PUBLIC COMMENT:** The public may address the Board on any item of interest that is not on the Agenda and is within the District's jurisdiction. For items that are on the agenda, public comment will be heard when the item is discussed. The Chairman reserves the right to limit each speaker to three (3) minutes per person and 15 minutes per topic. Ralph M Brown Act Gov. (Code, § 54954.3(b).) By law, the Boar of Directors cannot make decisions on matters not on the agenda. Ralph M Brown Act Gov. (Code, § 54954.2(a).)
- 6. CONSENT CALENDAR:** The Consent Calendar includes routine financial and administrative actions and is usually approved by a single majority vote. There will be no discussion on these items prior to voting on the motion unless Board Members, the public or staff request specific items be discussed and/or removed from the Consent Calendar.
 - A. Approval of Draft Minutes: July 23, 2018 Regular Board Meeting
 - B. Approval of Transmittal dated 8/27/18
 - OH151801 \$20,745.20 Regular Bills
 - OH151802 \$7,350.46 Calcard plus tax if needed

This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans With Disabilities Act of 1990 (42 U.S.C. § 12132 and the Ralph M. Brown Act (California Government Code § 54954.2)). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the office reflected above, during regular business hours, at least forty-eight hours prior to the time of the meeting.

7. FINANCE BUSINESS

- A. Supplemental Transmittals

8. FIRE CHIEF'S REPORT

9. COMMITTEE REPORTS

- A. Finance Committee
- B. Personnel Committee

10. CORRESPONDENCE:

11. UNFINISHED BUSINESS: Since this Old Business has been discussed in prior meetings, the Chairman reserves the right to limit each speaker to three (3) minutes per person per topic. Ralph M. Brown Act Gov. (Code, § 54954.3(b).)

- A. Discussion/Action – Vehicle Replacement Plan

12. NEW BUSINESS:

- A. Discussion/Action – Conflict of Interest Resolution 08272018
- B. Discussion/Action – Grant Writer for AFG Grant
- C. Discussion/Action – Volunteer Firefighters

13. BOARD OF DIRECTOR AND FIRE CHIEF COMMENTS

14. ADJOURNMENT:

Next meeting scheduled for September 24, 2018



CALAVERAS CONSOLIDATED FIRE PROTECTION DISTRICT
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Regular Meeting Draft Minutes
Monday July 23, 2018 7:00 PM

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**
- 2. MOMENT OF SILENCE:** To recognize and honor the efforts of the American Service Members and Public Safety Personnel.
- 3. ROLL CALL:** Board Members Present: Kim Olson, Pat Garrahan, Keith Hafley, Sam Harris, Ken Glissman, and Pat Brown
Board Members Absent: Tim Runion, Chris Allen, Marcus Omlin
Staff Present: Fire Chief Rich Dickinson and Rose Beristianos
- 4. PUBLIC COMMENT:** Gary Coldwell spoke about getting the fireworks ban on the agenda since Chief is present. Valley Springs News lists 5 calls for lift assist. Wants to know if there is a limit on this. Last item seen a fire truck running with no one around wants to know if there is a policy on this.
- 5. CONSENT CALENDAR:** Motion by Pat Garrahan 2nd by Sam Harris to approve consent calendar. Vote 6 Yes 3 Absent
 - A. Approval of Draft Minutes: June 25, 2018 Regular Board Meeting
 - B. Approval of Transmittal dated 7/23/18
 - OH151301 \$9740.06 Regular Bills
 - OH151302 \$7342.59 Calcard plus tax if needed
- 6. FINANCE BUSINESS:** Motion to approve supplemental by Keith Hafley 2nd by Pat Garrahan Vote 6 Yes 3 Absent
 - A. Supplemental Transmittals: OH151353 \$6,783.80
- 7. FIRE CHIEF'S REPORT:** Chief gave his report

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8. COMMITTEE REPORTS: None

- A. Finance Committee
- B. Personnel Committee

9. CORRESPONDENCE: None

10. UNFINISHED BUSINESS: None

11. NEW BUSINESS:

- A. Discussion/Action – Fire Response Recovery Discussion
- B. Discussion/Action – Vehicle Replacement Plan Discussion
- C. Discussion/Action – Resolution Fire Fee's Motion by Hafley 2nd by Harris to approve
Votes 6 Yes 3 Absent

12. BOARD OF DIRECTOR AND FIRE CHIEF COMMENTS: Round table discussion

13. ADJOURNMENT: Motion to adjourn Keith Hafley 2nd by Ken Glissman Vote 6 Yes 3 Absent.

Next meeting scheduled for August 27, 2018

**CALAVERAS CONSOLIDATED FIRE
PROTECTION DISTRICT**

Date: 8/27/2018

MAIL ALL CHECKS

Contact: ROSE BERISTIANOS
Cell Phone: 482-3754

22030010
PO BOX 579
VALLY SPRINGS CA 95252

Please initial any strikeovers/changes

INVOICE AMOUNT	PEID #	OBJECT NO.	INVOICE NO.	VENDOR NAME/ADDRESS	DESCRIPTION	Rd for RTRN dept
				OH151801		
				REGULAR BILLS		
				\$ 20,745.20	Grand Total	

District agrees to retain original invoices for five years. Merchandise itemized above has been received or the services claimed have been performed and the expenditures are authorized and approved by

PATRICK GARRAHAN
KIM OLSON
KEN GLISSMAN
KEITH HAFLEY
SAM HARRIS
PAT BROWN
TIM RUNION
MARCUS OMLIN
CHRISTOPHER ALLEN

I hereby approved the above claim(s) and certify to the correctness of the computations.
Rebecca Callen, Auditor-Controller

By: _____
Deputy

CHIEF RICH DICKINSON

AP Entry Batch Proof

Batch ID: **OH151801**

Enter Date: 08/22/2018 Batch Status: BE User Total: 20,745.20

The undersigned, under penalty of perjury, states that the items on the attached claim are true and correct, that the amounts are properly due this claimant, and that no items have been previously paid. Furthermore, the articles or services specified in the attached claim were necessary, ordered for use by this department, and the articles or services have been delivered or performed as stated.

Authorized Signature: _____ Date: _____

Audited: _____
 Distributed: _____
 Paid: _____

User: BERISTIANOS,ROSE **Batch Created By:** BERISROS **Date:** 08/23/2018
Report: Batch Proof (Auditor) **Time:** 20:55:55

Inv Amt	209.24	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
Invoice Date:	07/31/2018	Invoice #: 2203073118	ACCT# 3578	Secondary Ref:	PO#:	
Vendor:	0002183	SENDERS MARKET INC	PO BOX 197	MOUNTAIN RANCH	CA 95246	
Division Code:	SPD2	Check Stock:	AP	Tax Code:		REFUND <input type="checkbox"/> FY <input type="checkbox"/> RETURN <input type="checkbox"/>
Inv Amt	1,391.70	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
Invoice Date:	07/28/2018	Invoice #: 2203072818	CUST# 1068745	Secondary Ref:	PO#:	
Vendor:	0041084	OREILLY AUTOMOTIVE STO	PO BOX 9464	SPRINGFIELD	MO 65801-9464	
Division Code:	SPD2	Check Stock:	AP	Tax Code:		REFUND <input type="checkbox"/> FY <input type="checkbox"/> RETURN <input type="checkbox"/>
Inv Amt	684.53	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
Invoice Date:	07/31/2018	Invoice #: 874474	ACCT# 90197	Secondary Ref:	PO#:	
Vendor:	0038243	HUNT AND SONS INC	PO BOX 277670	SACRAMENTO	CA 95827	
Division Code:	SPD2	Check Stock:	AP	Tax Code:		REFUND <input type="checkbox"/> FY <input type="checkbox"/> RETURN <input type="checkbox"/>
Inv Amt	221.45	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
Invoice Date:	08/02/2018	Invoice #: 879244	ACCT# 90197	Secondary Ref:	PO#:	
Vendor:	0038243	HUNT AND SONS INC	PO BOX 277670	SACRAMENTO	CA 95827	
Division Code:	SPD2	Check Stock:	AP	Tax Code:		REFUND <input type="checkbox"/> FY <input type="checkbox"/> RETURN <input type="checkbox"/>
Inv Amt	298.04	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
Invoice Date:	08/06/2018	Invoice #: 879641	ACCT# 90197	Secondary Ref:	PO#:	
Vendor:	0038243	HUNT AND SONS INC	PO BOX 277670	SACRAMENTO	CA 95827	
Division Code:	SPD2	Check Stock:	AP	Tax Code:		REFUND <input type="checkbox"/> FY <input type="checkbox"/> RETURN <input type="checkbox"/>

AP Entry Batch Proof

Batch ID: **OH151801**

<i>Inv Amt</i> 709.35	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
<i>Invoice Date:</i> 07/24/2018	<i>Invoice #:</i> 872145	ACCT# 90197	<i>Secondary Ref:</i>	PO#:	
<i>Vendor:</i> 0038243 HUNT AND SONS INC	PO BOX 277670	SACRAMENTO CA 95827		REFUND	FY RETURN
Division Code: SPD2	Check Stock: AP	Tax Code:		<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
<i>Inv Amt</i> 588.19	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
<i>Invoice Date:</i> 08/14/2018	<i>Invoice #:</i> 884257	ACCT# 90197	<i>Secondary Ref:</i>	PO#:	
<i>Vendor:</i> 0038243 HUNT AND SONS INC	PO BOX 277670	SACRAMENTO CA 95827		REFUND	FY RETURN
Division Code: SPD2	Check Stock: AP	Tax Code:		<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
<i>Inv Amt</i> 1,000.00	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
<i>Invoice Date:</i> 07/31/2018	<i>Invoice #:</i> 2203073118	JULY 2018	<i>Secondary Ref:</i>	PO#:	
<i>Vendor:</i> 0041402 BERISTIANOS, ROSEMARIE	3573 BERKESEY LANE	VALLEY SPRINGS CA 95252		REFUND	FY RETURN
Division Code: SPD2	Check Stock: AP	Tax Code:		<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
<i>Inv Amt</i> 5,000.00	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
<i>Invoice Date:</i> 07/31/2018	<i>Invoice #:</i> 1881816	ACCT# 205-131588	<i>Secondary Ref:</i>	PO#:	
<i>Vendor:</i> W010143 CLIFTONLARSONALLEN	220 S 6TH STREET STE 300	MINEAPOLIS MN 55402		REFUND	FY RETURN
Division Code: SPD2	Check Stock: AP	Tax Code:		<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
<i>Inv Amt</i> 7,195.67	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
<i>Invoice Date:</i> 07/26/2018	<i>Invoice #:</i> 34470	CALAVERAS CONSOLIDATED FIRE	<i>Secondary Ref:</i>	PO#:	
<i>Vendor:</i> 0006747 MELLO TRANSMISSION CO	417 WINMOORE WAY STE A	MODESTO CA 95358		REFUND	FY RETURN
Division Code: SPD2	Check Stock: AP	Tax Code:		<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
<i>Inv Amt</i> 517.83	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
<i>Invoice Date:</i> 07/24/2018	<i>Invoice #:</i> 63632	CALAVERAS CONSOLIDATED FIRE	<i>Secondary Ref:</i>	PO#:	
<i>Vendor:</i> 0029653 MELLO TRUCK REPAIR CO	417 WINMOORE WAY	MODESTO CA 95358		REFUND	FY RETURN
Division Code: SPD2	Check Stock: AP	Tax Code:		<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
<i>Inv Amt</i> 450.00	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
<i>Invoice Date:</i> 08/01/2018	<i>Invoice #:</i> 2203080118	ACCT# 01-0004261	<i>Secondary Ref:</i>	PO#:	
<i>Vendor:</i> 0041799 VALLEY SPRINGS SPORTS	145 MANGILI ROAD	VALLEY SPRINGS CA 95252		REFUND	FY RETURN
Division Code: SPD2	Check Stock: AP	Tax Code:		<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>

AP Entry Batch Proof

Batch ID: **OH151801**

Inv Amt	203.05	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
Invoice Date:	07/24/2018	Invoice #: 34279	CALAVERAS CONSOLIDATED FIRE	Secondary Ref:	PO#:	
Vendor:	0031935	SCOTTS PPE RECON INC	827 BLACK DIAMOND WAY STE C20DI	CA	95240	
Division Code:	SPD2	Check Stock: AP	Tax Code:		REFUND	FY RETURN
					<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
Inv Amt	262.76	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
Invoice Date:	07/18/2018	Invoice #: 1032	CALAVERAS CONSOLIDATED FIRE	Secondary Ref: AUSTIN ECHOLS	PO#:	
Vendor:	W008136	FOUST, JAMES L	200 E HWY 12 STE E6	VALLEY SPRINGS	CA	95252
Division Code:	SPD2	Check Stock: AP	Tax Code:		REFUND	FY RETURN
					<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
Inv Amt	482.39	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
Invoice Date:	07/30/2018	Invoice #: 76033	CALAVERAS CONSOLIDATED FIRE	Secondary Ref:	PO#:	
Vendor:	0025112	SCOTTS DISTRIBUTING	PO BOX 481	ANGELS CAMP	CA	95222
Division Code:	SPD2	Check Stock: AP	Tax Code:		REFUND	FY RETURN
					<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
Inv Amt	278.05	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
Invoice Date:	07/27/2018	Invoice #: 26200100	CUST# 482221	Secondary Ref:	PO#:	
Vendor:	0030606	INTERSTATE ALL BATTERY	4301 121ST ST	URBANDALE	IA	50323
Division Code:	SPD2	Check Stock: AP	Tax Code:		REFUND	FY RETURN
					<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
Inv Amt	250.00	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
Invoice Date:	08/15/2018	Invoice #: 91698	CALAVERAS CONSOLIDATED	Secondary Ref:	PO#:	
Vendor:	0041553	GEISZLER CPA, ANTIONET	1743 GRAND CANAL BLVD STE 10	STOCKTON	CA	95207
Division Code:	SPD2	Check Stock: AP	Tax Code:		REFUND	FY RETURN
					<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
Inv Amt	617.63	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
Invoice Date:	08/02/2018	Invoice #: 2203080218	CALCO FIRE DEPT	Secondary Ref: VIN# 16937	PO#:	
Vendor:	W010010	LOKEY, RICHARD	PO BOX 1157	ALTAVILLE	CA	95221
Division Code:	SPD2	Check Stock: AP	Tax Code:		REFUND	FY RETURN
					<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
Inv Amt	385.32	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
Invoice Date:	06/06/2018	Invoice #: 0049511-IN	CUST# 02-CALCONF	Secondary Ref:	PO#:	
Vendor:	0036007	BARTON OVERHEAD DOOR	14325 TUOLUMNE	SONORA	CA	95370
Division Code:	SPD2	Check Stock: AP	Tax Code:		REFUND	FY RETURN
					<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
System Messages:					Total	20,745.20

**CALAVERAS CONSOLIDATED FIRE
PROTECTION DISTRICT**

Date: 8/27/2018

MAIL ALL CHECKS

Contact: ROSE BERISTIANOS
Cell Phone: 482-3754

22030010
PO BOX 579
VALLY SPRINGS CA 95252

Please initial any strikeovers/changes

INVOICE AMOUNT	PEID #	OBJECT NO.	INVOICE NO.	VENDOR NAME/ADDRESS	DESCRIPTION	Rd for RTRN dept
				BATCH OH151802		
				CAL CARD		
\$ 7,350.46 PLUS TAX IF NEEDED						

District agrees to retain original invoices for five years. Merchandise itemized above has been received or the services claimed have been performed and the expenditures are authorized and approved by

PATRICK GARRAHAN
KIM OLSON
KEN GLISSMAN
KEITH HAFLEY
SAM HARRIS
PAT BROWN
TIM RUNION
MARCUS OMLIN
CHRISTOPHER ALLEN

I hereby approved the above claim(s) and certify to the correctness of the computations.
Rebecca Callen, Auditor-Controller

By: _____
Deputy

CHIEF RICH DICKINSON

Cal Card Summary
Object
Code

PEID

37446

Receipt

Y or N

CARD#	Date	Obj Code	Amount	Total	Person	Y or N	Description
5058	7/30/18		53.53		OLSON	YES	OREILLY
5058	8/2/18		127.08		OLSON	YES	VONAGE
5058	8/3/18		78.00		OLSON		PILOT
5058	8/3/18		100.00		OLSON		CHEVRON
5058	8/4/18		244.10		OLSON		HAMPTON INN
5058	8/3/18		1,344.69		OLSON		TOWN FORD
5058	8/3/18		64.48		OLSON		PILOT
5058	8/5/18		65.52		OLSON		CHEVRON
5058	8/3/18		82.50		OLSON		GRANT ROAD 76
5058	8/6/18		55.92		OLSON		CHEVRON
9606	8/11/18		180.16		BUTLER		INTERSTATE TRUCK
9606	8/10/18		5.39		BUTLER	YES	AUTOZONE
1687	7/31/18		400.20		ALPERT		ALASKA AIR
1687	7/31/18		50.00		ALPERT		ALASKA AIR
1687	8/1/18		17.16		ALPERT		COURTYARD MARRIOTT
1687	8/3/18		17.60		ALPERT		LA FUENTE
1687	8/3/18		15.44		ALPERT		LA FUENTE
1687	8/3/18		105.16		ALPERT		LA QUINTA INN
1687	8/3/18		105.16		ALPERT		LA QUINTA INN
1687	8/3/18		151.94		ALPERT		COURTYARD MARRIOTT
2728	7/23/18		75.91		GAMMA		CHEVRON
2728	7/31/18		363.22		GAMMA	YES	BLUE SHIELD
2728	8/5/18		21.43		GAMMA		SENDERS
480	8/6/18		30.00		BROWN P	YES	RADIO REFERE
2132	7/16/18		233.23		DICKINSON	YES	ATT
2132	7/18/18		144.99		DICKINSON	YES	ATT
2132	7/18/18		147.19		DICKINSON	YES	ATT
2132	7/20/18		85.00		DICKINSON	YES	ATT
2132	7/23/18		100.00		DICKINSON	YES	USPS
2132	8/1/18		145.15		DICKINSON	YES	CALWASTE
2132	8/1/18		82.34		DICKINSON	YES	CALWASTE
2132	8/1/18		72.58		DICKINSON	YES	CALWASTE
2132	8/4/18		14.47		DICKINSON	YES	WAGON TRAIN COFFEE
2132	8/4/18		47.99		DICKINSON	Y*	SHELL
2132	8/5/18		13.40		DICKINSON	Y*	CVS
2132	8/8/18		31.80		DICKINSON	yes	OREILLY
2132	8/10/18		43.50		DICKINSON	YES	STAPLES
2132	8/10/18		192.76		DICKINSON	YES	VICTRA
2132	8/10/18		59.60		DICKINSON	YES	VICTRA
7502	7/31/18		654.05		ESTAKHRI		CODE 3 BATTERIES
7710	7/27/18		9.22		ATTAWAY	YES	SENDERS
7685	7/20/18		36.10		RUOFF		OAKHURST
7685	7/23/18		30.15		RUOFF	YES	OREILLY
7685	8/4/18		18.62		RUOFF		OREILLY
9787	7/23/18		43.09		GALLIAZZO	YES	BIG 5
9787	7/23/18		77.55		GALLIAZZO	YES	ROUND TABLE
9787	7/25/18		42.49		GALLIAZZO	YES	TWO GUYS PIZZA
9787	7/26/18		18.44		GALLIAZZO	YES	CHEVRON
9787	7/29/18		87.63		GALLIAZZO	YES	OREILLY
9787	7/30/18		18.45		GALLIAZZO	YES	MARVAL
9787	7/29/18		38.70		GALLIAZZO	YES	JACK IN THE BOX
9787	8/3/18		282.31		GALLIAZZO	YES	CODE 3 BATTERIES
9787	8/9/18		305.00		GALLIAZZO		HAIX
9787	8/13/18		250.00		GALLIAZZO	YES	AMAZON
9787	8/14/18		270.07		GALLIAZZO	YES	MYSTERY RANCH
			7,350.46				

AP Entry Batch Proof

Batch ID: **OH151802**

Enter Date: Batch Status: BE User Total: 7,350.46

The undersigned, under penalty of perjury, states that the items on the attached claim are true and correct, that the amounts are properly due this claimant, and that no items have been previously paid. Furthermore, the articles or services specified in the attached claim were necessary, ordered for use by this department, and the articles or services have been delivered or performed as stated.

Authorized Signature: _____ Date: _____

Audited: _____
Distributed: _____
Paid: _____

User: BERISTIANOS,ROSE Batch Created By: BERISROS Date: 08/23/2018
Report: Batch Proof (Auditor) Time: 20:57:00

Inv Amt	7,350.46	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
Invoice Date:	<input type="text" value="08/15/2018"/>	Invoice #: 2203081518	CALCO 5566 1531	Secondary Ref:	PO#:	
Vendor:	0037446	US BANK CORP PAYMENT \$	PO BOX 790428	SAINT LOUIS	MO	63179-0428
Division Code:	GEN	Check Stock:	AP	Tax Code:		
					REFUND	FY
					<input type="text"/>	<input type="text"/>
						RETURN
						<input type="text"/>

System Messages: Total **7,350.46**

CALAVERAS CONSOLIDATED FIRE PROTECTION DISTRICT, COUNTY OF CALAVERAS

STATE OF CALIFORNIA

AUGUST 27, 2018

RESOLUTION NO. 08272018

RESOLUTION ADOPTING A CONFLICT OF INTEREST CODE AND APPENDIX OF DESIGNATED POSITIONS

WHEREAS, pursuant to the provisions of the Political Reform Act (Gov. Code 8100, *et seq.*), Calaveras Consolidated Fire Protection is required to adopt a Conflict of Interest Code and Appendix of designated positions; and

WHEREAS, biennial review of the Appendix to the Conflict of Interest Code is required by state law and changes to the designated positions and disclosure categories and thereafter adopt necessary amendments.

NOW, THEREFORE, BE IT RESOLVED that the Conflict of Interest Code and list of designated positions and disclosure categories as set forth in the Appendix to the Conflict of Interest Code attached hereto is hereby adopted.

ON A MOTION by Director _____, seconded by Director _____, the foregoing Resolution was duly passed and adopted by Calaveras Consolidated Fire Protection District of the County of Calaveras, State of California this 27th day of August 2018, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

Chair

ATTEST:

Secretary

CALAVERAS CONSOLIDATED FIRE PROTECTION DISTRICT
CONFLICT-OF-INTEREST CODE

The Political Reform Act (Government Code Section 8100, et seq.) requires state and local government agencies to adopt and promulgate conflict-of-interest codes. The Fair Political Practices Commission has adopted a regulation (2 California Code of Regulations Section 18730) that contains the terms of a standard conflict-of-interest code, which can be incorporated by reference in an agency's code. After public notice and hearing, the standard code may be amended by the Fair Political Practice Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendices, designating positions and establishing disclosure categories, shall constitute the conflict-of-interest code of Calaveras Consolidated Fire Protection District.

Individuals holding designated positions shall file their statements of economic interest with Calaveras Consolidated Fire Protection District's Administrative Assistant, which will make the statements available for public inspection and reproduction. (Gov. Code Sec. 81008.) All statements will be retained by Calaveras Consolidated Fire Protection District.

CONFLICT-OF-INTEREST CODE
APPENDIX A-DESIGNATED POSITIONS

<u>Designated Positions</u>	<u>Disclosure Category</u>
Members of the Board of Directors	1, 2
Consultants*	*

*Consultants shall be included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitation:

The President may determine in writing that a particular consultant, although a “designated position,” is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant’s duties and, based upon that description, a statement of the extent of disclosure requirements. The President’s determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code (Gov. Code Section 81008).

CONFLICT-OF-INTEREST CODE
APPENDIX B-DISCLOSURE CATEGORIES

Disclosure Category 1

Designated positions assigned to this category shall report:

Interest in real property located within or not more than 2 miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the District.

Disclosure Category 2

Designated positions assigned to this category shall report:

Investments and business positions in business entities, and sources of income, including loans, gifts, and travel payments, from sources of the type that provide services, supplies, materials, machinery, or equipment to the District. Such sources include but are not limited to architects, engineering and construction firms.