



CALAVERAS CONSOLIDATED FIRE PROTECTION DISTRICT
6501 Jenny Lind Road, Valley Springs, CA 95252
Telephone: (209) 786-2227
www.calcofire.org

Special Meeting Agenda
November 6, 2023

1. **CALL TO ORDER 6:00PM**
2. **ROLL CALL:** Board Members: Keith Hafley, Sam Harris, Ryan Hamre, Pat Sullivan, Ken Glissman, Chris Allen, Chris Damin, Tim Runion, and Garrett Robertshaw
Staff: Fire Chief Rich Dickinson and Rose Beristianos
3. **PLEDGE OF ALLEGIANCE**
4. **MOMENT OF SILENCE:** To recognize and honor the efforts of the American Service Member and Public Safety Personnel.
5. **PUBLIC COMMENT:** The public may address the Board on any item of interest that is not on the agenda and is within the District's jurisdiction. For items that are on the agenda, public comment will be heard when the item is discussed. The Chairman reserves the right to limit each speaker to three (3) minutes per person and 15 minutes per topic. Ralph M Brown Act Gov. (Code, § 54954.3(b).) By law, the Board of Directors cannot make decisions on matters not on the agenda. Ralph M Brown Act Gov. (Code, § 54954.2(a).)
6. **CONSENT CALENDAR:** The Consent Calendar includes routine financial and administrative actions and is usually approved by a single majority vote. There will be no discussion on these items prior to voting on the motion unless Board Members, the public or staff request specific items be discussed and/or removed from the Consent Calendar.
 - A. Approval of Draft Minutes: September 25, 2023, Regular Meeting
 - B. Approval of Regular Bills Transmittal OH177872, \$17,590.11
 - C. Approval of CalCard Transmittal OH177873, \$25,242.98

7. FINANCE BUSINESS

- A. Supplemental Transmittals

8. FIRE CHIEF'S REPORT

9. CORRESPONDENCE:

- 10. UNFINISHED BUSINESS:** Since this Old Business has been discussed in prior meetings, the Chairman reserves the right to limit each speaker to three (3) minutes per person per topic. Ralph M. Brown Act Gov. (Code, § 54954.3(b).

- A. Discussion/Action –

11. NEW BUSINESS:

- A. Discussion/Action – Sending a Representative for Final Apparatus Inspection in Florida – New Type III
- B. Discussion/Action – Insurance for Firefighters

12. COMMITTEE COMMENTS

13. BOARD OF DIRECTOR AND FIRE CHIEF COMMENTS

14. ADJOURNMENT:

Next Meeting Scheduled for November 27, 2023



CALAVERAS CONSOLIDATED FIRE PROTECTION DISTRICT
6501 Jenny Lind Road, Valley Springs, CA 95252
Telephone: (209) 786-2227
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Regular Meeting DRAFT MINUTES
September 25, 2023

1. CALL TO ORDER 6:00PM
2. PLEDGE OF ALLEGIANCE
3. MOMENT OF SILENCE: To recognize and honor the efforts of the American Service Member and Public Safety Personnel.
4. ROLL CALL: **Board Members Present:** Keith Hafley, Sam Harris, Ryan Hamre, Pat Sullivan, Ken Glissman, Tim Runion, and Garrett Robertshaw
Board Members Absent: Chris Allen, Chris Damin, Ken Glissman
Staff Present: Rose Beristianos
Staff Absent: Fire Chief Rich Dickinson
5. BADGE PINNING – **Captain A. Norte completed the badge pinning in Chiefs absence.**
6. PUBLIC COMMENT: **None**
7. CONSENT CALENDAR:
 - A. Approval of Draft Minutes: August 28, 2023, Regular Meeting
 - B. Approval of Draft Minutes: September 6, 2023, Special Meeting
 - C. Approval of Regular Bills Transmittal OH177385, \$3011.04
 - D. Approval of CalCard Transmittal OH177386, \$34,322.57

Motion to approve the consent agenda by Pat Sullivan, seconded by Ryan Hamre, and passed 6 yes, 3 absent

8. FINANCE BUSINESS
 - A. Supplemental Transmittals - **NONE**
9. FIRE CHIEF'S REPORT - **NONE CHIEF WAS NOT PRESENT**

10. CORRESPONDENCE: **NONE**

11. UNFINISHED BUSINESS: **NONE**

12. NEW BUSINESS:

A. Discussion/Action – Final Budget Attestation for Fiscal Year 2023/24

Motion to approve by Sam Harris, seconded by Ryan Hamre, passed 6 yes, 3 absent

13. BOARD OF DIRECTOR AND FIRE CHIEF COMMENTS – **Round table comments**

14. ADJOURNMENT:

Motion to adjourn the meeting at 6:42pm by Pat Sullivan, seconded by Ryan Hamre, passed 6 yes, 3 absent

**CALAVERAS CONSOLIDATED FIRE
PROTECTION DISTRICT**

Date: 11/06/2023

MAIL ALL CHECKS

Contact: ROSE BERISTIANOS
Cell Phone: 482-3754

22030010
PO BOX 579
VALLEY SPRINGS CA 95252

Please initial any strikeouts/changes

INVOICE AMOUNT	PEID #	OBJECT NO.	INVOICE NO.	VENDOR NAME/ADDRESS	DESCRIPTION	Rd for RTRN dept
				OH177872		
				REGULAR BILLS		
\$ 17,590.11 Grand Total						

District agrees to retain original invoices for five years. Merchandise itemized above has been received or the services claimed have been performed and the expenditures are authorized and approved by

CHRIS DAMIN
CHRISTOPHER ALLEN
KEN GLISSMAN
KEITH HAFLEY
SAM HARRIS
RYAN HAMRE
PATRICK SULLIVAN
TIM RUNION
GARRETT ROBERTSHAW

I hereby approved the above claim(s) and certify to the correctness of the computations.

Kathy Gomez, Auditor-Controller

By: _____
Deputy

CHIEF RICH DICKINSON

AP Entry Batch Proof

Batch ID: **OH177872**

Enter Date: Batch Status: BE User Total: 17,590.11

The undersigned, under penalty of perjury, states that the items on the attached claim are true and correct, that the amounts are properly due this claimant, and that no items have been previously paid. Furthermore, the articles or services specified in the attached claim were necessary, ordered for use by this department, and the articles or services have been delivered or performed as stated.

Authorized Signature: _____ Date: _____

Audited: _____
Distributed: _____
Paid: _____

User: BERISTIANOS,ROSE Batch Created By: BERISROS Date: 11/02/2023
 Report: Batch Proof (Auditor) Time: 21:33:31

<i>Inv Amt</i> 2,251.69	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
<i>Invoice Date:</i> <input type="text" value="09/22/2023"/>	<i>Invoice #:</i> INV748539	C4529	<i>Secondary Ref:</i>	<i>PO#:</i>	
<i>Vendor:</i> 0001129 LN CURTIS AND SONS	P.O. BOX 884921	LOS ANGELES CA 90088-4921		REFUND	FY RETURN
Division Code: SPD2	Check Stock: AP	Tax Code:	Contract:	<input type="text"/>	<input type="text"/> <input type="text"/>
<i>Inv Amt</i> 911.63	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
<i>Invoice Date:</i> <input type="text" value="09/27/2023"/>	<i>Invoice #:</i> INV750144	C4529	<i>Secondary Ref:</i>	<i>PO#:</i>	
<i>Vendor:</i> 0001129 LN CURTIS AND SONS	P.O. BOX 884921	LOS ANGELES CA 90088-4921		REFUND	FY RETURN
Division Code: SPD2	Check Stock: AP	Tax Code:	Contract:	<input type="text"/>	<input type="text"/> <input type="text"/>
<i>Inv Amt</i> 300.00	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
<i>Invoice Date:</i> <input type="text" value="09/01/2023"/>	<i>Invoice #:</i> 97365	CALAVERAS CONSOLIDATED FIRE	<i>Secondary Ref:</i>	<i>PO#:</i>	
<i>Vendor:</i> 0041553 GEISZLER CPA, ANTIONET	1743 GRAND CANAL BLVD STE 10	STOCKTON CA 95207		REFUND	FY RETURN
Division Code: SPD2	Check Stock: AP	Tax Code:	Contract:	<input type="text"/>	<input type="text"/> <input type="text"/>
<i>Inv Amt</i> 300.00	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
<i>Invoice Date:</i> <input type="text" value="10/01/2023"/>	<i>Invoice #:</i> 97455	CALAVERAS CONSOLIDATED FIRE	<i>Secondary Ref:</i>	<i>PO#:</i>	
<i>Vendor:</i> 0041553 GEISZLER CPA, ANTIONET	1743 GRAND CANAL BLVD STE 10	STOCKTON CA 95207		REFUND	FY RETURN
Division Code: SPD2	Check Stock: AP	Tax Code:	Contract:	<input type="text"/>	<input type="text"/> <input type="text"/>
<i>Inv Amt</i> 6,370.00	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
<i>Invoice Date:</i> <input type="text" value="10/04/2023"/>	<i>Invoice #:</i> 7747	CALAVERAS CONSOLIDATED FIRE	<i>Secondary Ref:</i>	<i>PO#:</i>	
<i>Vendor:</i> W014762 NELSON, JOHN	2711 TEJON STREET	LODI CA 95242		REFUND	FY RETURN
Division Code: SPD2	Check Stock: AP	Tax Code:	Contract:	<input type="text"/>	<input type="text"/> <input type="text"/>

AP Entry Batch Proof

Batch ID: **OH177872**

<i>Inv Amt</i> 390.00	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
<i>Invoice Date:</i> 10/04/2023	<i>Invoice #:</i> 7748	CALAVERAS CONSOLIDATED FIRE	<i>Secondary Ref:</i>	<i>PO#:</i>	
<i>Vendor:</i> W014762 NELSON, JOHN	2711 TEJON STREET	LODI	CA 95242	REFUND	FY RETURN
Division Code: SPD2	Check Stock: AP	Tax Code:	Contract:	<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
<i>Inv Amt</i> 975.00	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
<i>Invoice Date:</i> 10/04/2023	<i>Invoice #:</i> 7749	CALAVERAS CONSOLIDATED FIRE	<i>Secondary Ref:</i>	<i>PO#:</i>	
<i>Vendor:</i> W014762 NELSON, JOHN	2711 TEJON STREET	LODI	CA 95242	REFUND	FY RETURN
Division Code: SPD2	Check Stock: AP	Tax Code:	Contract:	<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
<i>Inv Amt</i> 695.19	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
<i>Invoice Date:</i> 07/01/2023	<i>Invoice #:</i> CI039950	PIE-0019	<i>Secondary Ref:</i>	<i>PO#:</i>	
<i>Vendor:</i> W007765 GOLDEN STATE	7400 REESE ROAD	SACRAMENTO	CA 95828	REFUND	FY RETURN
Division Code: SPD2	Check Stock: AP	Tax Code:	Contract:	<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
<i>Inv Amt</i> 1,715.00	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
<i>Invoice Date:</i> 10/01/2023	<i>Invoice #:</i> 2203100123	MBR# 50926	<i>Secondary Ref:</i>	<i>PO#:</i>	
<i>Vendor:</i> 0028682 CA SPECIAL DISTRICTS A	1112 I ST STE 200	SACRAMENTO	CA 95814	REFUND	FY RETURN
Division Code: SPD2	Check Stock: AP	Tax Code:	Contract:	<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<i>Inv Amt</i> 41.00	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To: EX
<i>Invoice Date:</i> 10/05/2023	<i>Invoice #:</i> 2203100523	REIMBURSE FF1 ENDORCE DMV	<i>Secondary Ref:</i>	<i>PO#:</i>	
<i>Vendor:</i> W014442 KATZ, WESLEY	2915 S. VASCO ROAD	LIVERMORE	CA 94550	REFUND	FY RETURN
Division Code: SPD2	Check Stock: AP	Tax Code:	Contract:	<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
<i>Inv Amt</i> 1,500.00	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
<i>Invoice Date:</i> 09/30/2023	<i>Invoice #:</i> 2203093023	SEPT 2023 INVOICE	<i>Secondary Ref:</i>	<i>PO#:</i>	
<i>Vendor:</i> 0041402 BERISTIANOS, ROSEMARIE	3573 BERKESEY LANE	VALLEY SPRINGS	CA 95252	REFUND	FY RETURN
Division Code: SPD2	Check Stock: AP	Tax Code:	Contract:	<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
<i>Inv Amt</i> 2,140.60	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
<i>Invoice Date:</i> 10/31/2023	<i>Invoice #:</i> INV760424	CUST# C4529	<i>Secondary Ref:</i>	<i>PO#:</i>	
<i>Vendor:</i> 0001129 LN CURTIS AND SONS	P.O. BOX 884921	LOS ANGELES	CA 90088-4921	REFUND	FY RETURN
Division Code: SPD2	Check Stock: AP	Tax Code:	Contract:	<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
System Messages:				Total	17,590.11

**CALAVERAS CONSOLIDATED FIRE
PROTECTION DISTRICT**

Date: 11/06/2023

MAIL ALL CHECKS

Contact: ROSE BERISTIANOS
Cell Phone: 482-3754

22030010
PO BOX 579
VALLEY SPRINGS CA 95252

Please initial any strikeovers/changes

INVOICE AMOUNT	PEID #	OBJECT NO.	INVOICE NO.	VENDOR NAME/ADDRESS	DESCRIPTION	Rd for RTRN dept
				BATCH OH177873		
				CAL CARD		
\$ 25,242.98 PLUS TAX IF NEEDED						

District agrees to retain original invoices for five years. Merchandise itemized above has been received or the services claimed have been performed and the expenditures are authorized and approved by

CHRIS DAMIN
CHRISTOPHER ALLEN
KEN GLISSMAN
KEITH HAFLEY
SAM HARRIS
RYAN HAMRE
PATRICK SULLIVAN
TIM RUNION
GARRETT ROBERTSHAW

I hereby approved the above claim(s) and certify to the correctness of the computations.

Kathy Gomez, Auditor-Controller

By: _____
Deputy

CHIEF RICH DICKINSON

AP Entry Batch Proof

Batch ID: **OH177873**

Enter Date: Batch Status: BE User Total: 25,242.98

The undersigned, under penalty of perjury, states that the items on the attached claim are true and correct, that the amounts are properly due this claimant, and that no items have been previously paid. Furthermore, the articles or services specified in the attached claim were necessary, ordered for use by this department, and the articles or services have been delivered or performed as stated.

Authorized Signature: _____

Date: _____

Audited: _____

Distributed: _____

Paid: _____

User: BERISTIANOS,ROSE Batch Created By: BERISROS Date: 10/19/2023
Report: Batch Proof (Auditor) Time: 22:07:22

Inv Amt **25,242.98** 22030010 CALCO-FHJLJPA 5241 Office Expense JL: Separate Check: Relate To:
Invoice Date: Invoice #: 2203101623 OCTOBER CAL CARD Secondary Ref: PO#:
Vendor: 0037446 **US BANK CORP PAYMENT** PO BOX 790428 SAINT LOUIS MO 63179-0428 REFUND FY RETURN
Division Code: SPD2 Check Stock: AP Tax Code: Contract:

System Messages: Total **25,242.98**