



**CALAVERAS CONSOLIDATED FIRE PROTECTION DISTRICT**  
**6501 Jenny Lind Road, Valley Springs, CA 95252**  
**Telephone: (209) 786-2227**  
**www.calcofire.org**

**Regular Meeting Agenda**  
**Monday October 28, 2019 7pm**

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**
- 2. MOMENT OF SILENCE:** To recognize and honor the efforts of the American Service Members and Public Safety Personnel.
- 3. ROLL CALL:** Board Members: Kim Olson, Keith Hafley, Sam Harris, Ken Glissman, Chris Allen, Pat Brown, Marcus Omlin, Chris Damin and George Juelch  
Staff: Fire Chief Rich Dickinson and Rose Beristianos
- 4. PUBLIC COMMENT:** The public may address the Board on any item of interest that is not on the Agenda and is within the District's jurisdiction. For items that are on the agenda, public comment will be heard when the item is discussed. The Chairman reserves the right to limit each speaker to three (3) minutes per person and 15 minutes per topic. Ralph M Brown Act Gov. (Code, § 54954.3(b).) By law, the Board of Directors cannot make decisions on matters not on the agenda. Ralph M Brown Act Gov. (Code, § 54954.2(a).)
- 5. CONSENT CALENDAR:** The Consent Calendar includes routine financial and administrative actions and is usually approved by a single majority vote. There will be no discussion on these items prior to voting on the motion unless Board Members, the public or staff request specific items be discussed and/or removed from the Consent Calendar.
  - A. Approval of Draft Minutes: September 23, 2019 Regular Board Meeting
  - B. Approval of Transmittals dated October 28, 2019
    - Regular Bills OH157739 \$32,130.44
    - September Cal Card OH157740 \$6899.10 plus tax if needed

This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans With Disabilities Act of 1990 (42 U.S.C. § 12132 and the Ralph M. Brown Act (California Government Code § 54954.2)). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the office reflected above, during regular business hours, at least forty-eight hours prior to the time of the meeting.

**6. FINANCE BUSINESS**

A. Supplemental Transmittals

**7. FIRE CHIEF'S REPORT**

**8. CORRESPONDENCE:**

**9. UNFINISHED BUSINESS:** Since this Old Business has been discussed in prior meetings, the Chairman reserves the right to limit each speaker to three (3) minutes per person per topic. Ralph M. Brown Act Gov. (Code, § 54954.3(b).

A. Discussion/Action – Tax Assessment for Fire District

**10. NEW BUSINESS:**

A. Discussion/Action – Replace Vehicle 04-01 per replacement plan

**11. BOARD OF DIRECTOR AND FIRE CHIEF COMMENTS**

**12. ADJOURNMENT:**

Next meeting scheduled for November 25, 2019



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**Regular Meeting Draft Minutes**  
**Monday September 23, 2019 7pm**

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**
- 2. MOMENT OF SILENCE:** To recognize and honor the efforts of the American Service Members and Public Safety Personnel.
- 3. ROLL CALL:** Board Members Present: Kim Olson, Keith Hafley, Ken Glissman, Pat Brown, Marcus Omlin, George Juelch  
Board Members Absent: Sam Harris, Chris Allen, Chris Damin  
Staff Present: Fire Chief Rich Dickinson and Rose Beristianos
- 4. PUBLIC COMMENT:** Suzanne Butler spoke about the Crab Feed that tickets will be going on sale Oct 1<sup>st</sup>.
- 5. CONSENT CALENDAR:** Item B pulled. Motion on item A to approve by Ken Glissman 2<sup>nd</sup> by Pat Brown Votes 5 yes 1 abstain
  - A. Approval of Draft Minutes: August 26, 2019 Regular Board Meeting
  - B. Discussion regarding purchases on the CalCard. Motion by Keith Hafley 2<sup>nd</sup> by Ken Glissman to approve the transmittals dated September 23, 2019 Votes 6 Yes
    - Regular Bills OH157248 \$11,914.72
    - September Cal Card OH157249 \$9507.43 plus tax if needed
- 6. FINANCE BUSINESS - None**
  - A. Supplemental Transmittals
- 7. FIRE CHIEF'S REPORT – Chief gave his report**

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**8. COMMITTEE REPORTS - None**

- A. Finance Committee
- B. Personnel Committee

**9. CORRESPONDENCE: None**

**10. UNFINISHED BUSINESS:** Since this Old Business has been discussed in prior meetings, the Chairman reserves the right to limit each speaker to three (3) minutes per person per topic. Ralph M. Brown Act Gov. (Code, § 54954.3(b).

- A. Discussion/Action – Tax Assessment for Fire District – Round table discussion.

**11. NEW BUSINESS:**

- A. Discussion/Action –

**12. BOARD OF DIRECTOR AND FIRE CHIEF COMMENTS – Round table discussion**

**13. ADJOURNMENT:** Motion by Keith Hafley 2<sup>nd</sup> by Ken Glissman to adjourn the meeting. Votes 6 yes at 8:04pm.

Next meeting scheduled for October 28, 2019

**CALAVERAS CONSOLIDATED FIRE  
PROTECTION DISTRICT**

Date: 10/28/2019

**MAIL ALL CHECKS**

Contact: ROSE BERISTIANOS  
Cell Phone: 482-3754

22030010  
PO BOX 579  
VALLY SPRINGS CA 95252

Please initial any strikeovers/changes

INVOICE AMOUNT	PEID #	OBJECT NO.	INVOICE NO.	VENDOR NAME/ADDRESS	DESCRIPTION	Rd for RTRN dept
				OH157739		
				<b>\$ 32,130.44</b>	<b>Grand Total</b>	

District agrees to retain original invoices for five years. Merchandise itemized above has been received or the services claimed have been performed and the expenditures are authorized and approved by

CHRIS DAMIN  
KIM OLSON  
KEN GLISSMAN  
KEITH HAFLEY  
SAM HARRIS  
PAT BROWN  
GEORGE JUELCH  
MARCUS OMLIN  
CHRISTOPHER ALLEN

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I hereby approved the above claim(s) and certify to the correctness of the computations.  
Rebecca Callen, Auditor-Controller

By: \_\_\_\_\_  
Deputy

CHIEF RICH DICKINSON

\_\_\_\_\_

### AP Entry Batch Proof

Batch ID: **OH157739**

Enter Date: 10/22/2019    Batch Status: BE    User Total: 32,130.44

The undersigned, under penalty of perjury, states that the items on the attached claim are true and correct, that the amounts are properly due this claimant, and that no items have been previously paid. Furthermore, the articles or services specified in the attached claim were necessary, ordered for use by this department, and the articles or services have been delivered or performed as stated.

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Audited: \_\_\_\_\_  
 Distributed: \_\_\_\_\_  
 Paid: \_\_\_\_\_

User: BERISTIANOS,ROSE    Batch Created By: BERISROS    Date: 10/24/2019  
 Report: Batch Proof (Auditor)    Time: 19:23:14

Inv Amt	<b>5,232.93</b>	22030010 CALCO-FHJLJPA	5241 Office Expense	<b>JL:</b>	Separate Check:	Relate To:
Invoice Date:	<span style="border: 1px solid black; padding: 2px;">09/11/2019</span>	Invoice #: 88210	ACCT# CC0JLF	Secondary Ref:	PO#:	
Vendor:	<b>W000798</b> <a href="#">COLUMBIA</a>	22480 PARROTTS FERRY ROAD	COLUMBIA	<b>CA</b> 95310		
Division Code:	SPD2	Check Stock:	AP	Tax Code:	REFUND	FY    RETURN
					<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
Inv Amt	<b>95.00</b>	22030010 CALCO-FHJLJPA	5241 Office Expense	<b>JL:</b>	Separate Check:	Relate To:
Invoice Date:	<span style="border: 1px solid black; padding: 2px;">09/09/2019</span>	Invoice #: 88201	ACCT# CC0JLF	Secondary Ref:	PO#:	
Vendor:	<b>W000798</b> <a href="#">COLUMBIA</a>	22480 PARROTTS FERRY ROAD	COLUMBIA	<b>CA</b> 95310		
Division Code:	SPD2	Check Stock:	AP	Tax Code:	REFUND	FY    RETURN
					<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
Inv Amt	<b>605.46</b>	22030010 CALCO-FHJLJPA	5241 Office Expense	<b>JL:</b>	Separate Check:	Relate To:
Invoice Date:	<span style="border: 1px solid black; padding: 2px;">10/03/2019</span>	Invoice #: 77671	CALAVERAS CONSOLIDATED FIRE	Secondary Ref:	PO#:	
Vendor:	<b>0025112</b> <a href="#">SCOTTS DISTRIBUTING</a>	PO BOX 481	ANGELS CAMP	<b>CA</b> 95222		
Division Code:	SPD2	Check Stock:	AP	Tax Code:	REFUND	FY    RETURN
					<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
Inv Amt	<b>250.00</b>	22030010 CALCO-FHJLJPA	5241 Office Expense	<b>JL:</b>	Separate Check:	Relate To:
Invoice Date:	<span style="border: 1px solid black; padding: 2px;">10/04/2019</span>	Invoice #: 92815	CALAVERAS CONSOLIDATED FIRE	Secondary Ref:	PO#:	
Vendor:	<b>0041553</b> <a href="#">GEISZLER CPA, ANTIONET</a>	1743 GRAND CANAL BLVD STE 10	STOCKTON	<b>CA</b> 95207		
Division Code:	SPD2	Check Stock:	AP	Tax Code:	REFUND	FY    RETURN
					<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
Inv Amt	<b>20,227.35</b>	22030010 CALCO-FHJLJPA	5241 Office Expense	<b>JL:</b>	Separate Check:	Relate To:
Invoice Date:	<span style="border: 1px solid black; padding: 2px;">09/24/2019</span>	Invoice #: IN1380656	CUST# C201306	Secondary Ref: GRANT FUNDS	PO#:	
Vendor:	<b>W002221</b> <a href="#">MUNICIPAL EMERGENCY SE</a>	1343 VIEWRIDGE AVE STE A	SAN DIEGO	<b>CA</b> 92123		
Division Code:	SPD2	Check Stock:	AP	Tax Code:	REFUND	FY    RETURN
					<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>

**AP Entry Batch Proof**

Batch ID: **OH157739**

<i>Inv Amt</i> <b>3,227.32</b>	22030010 CALCO-FHJLJPA	5241 Office Expense	<b>JL:</b>	Separate Check:	Relate To:
<i>Invoice Date:</i> 09/05/2019	<i>Invoice #:</i> IN1365540	CUST# C201306	<i>Secondary Ref:</i>	<i>PO#:</i>	
<i>Vendor:</i> W002221 <a href="#">MUNICIPAL EMERGENCY SE</a>	25 REMITTANCE DRIVE STE 3135 CHICAGO		<b>IL</b> 60675	REFUND	FY RETURN
Division Code: SPD2	Check Stock: AP	Tax Code:		<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
<i>Inv Amt</i> <b>1,300.00</b>	22030010 CALCO-FHJLJPA	5241 Office Expense	<b>JL:</b>	Separate Check:	Relate To:
<i>Invoice Date:</i> 09/30/2019	<i>Invoice #:</i> 2203093019	SEPT 2019 INVOICE	<i>Secondary Ref:</i>	<i>PO#:</i>	
<i>Vendor:</i> 0041402 <a href="#">BERISTIANOS, ROSEMARIE</a>	3573 BERKESEY LANE		VALLEY SPRINGS <b>CA</b> 95252	REFUND	FY RETURN
Division Code: SPD2	Check Stock: AP	Tax Code:		<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
<i>Inv Amt</i> <b>149.85</b>	22030010 CALCO-FHJLJPA	5241 Office Expense	<b>JL:</b>	Separate Check:	Relate To:
<i>Invoice Date:</i> 10/21/2019	<i>Invoice #:</i> 18107	CALAVERAS CONSOLIDATED FIRE	<i>Secondary Ref:</i>	<i>PO#:</i>	
<i>Vendor:</i> 0041279 <a href="#">ARTIGA, CESAR</a>	PO BOX 581272		MODESTO <b>CA</b> 95358	REFUND	FY RETURN
Division Code: SPD2	Check Stock: AP	Tax Code:		<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
<i>Inv Amt</i> <b>600.00</b>	22030010 CALCO-FHJLJPA	5241 Office Expense	<b>JL:</b>	Separate Check:	Relate To:
<i>Invoice Date:</i> 10/01/2019	<i>Invoice #:</i> 12012	CALAVERAS CONSOLIDATED FIRE	<i>Secondary Ref:</i>	<i>PO#:</i>	
<i>Vendor:</i> W011872 <a href="#">GLEN GARDNER FIRE CO #</a>	2168 HIGHWAY 31		GLEN GARDNER <b>NJ</b> 08826	REFUND	FY RETURN
Division Code: SPD2	Check Stock: AP	Tax Code: NO		<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
<i>Inv Amt</i> <b>399.03</b>	22030010 CALCO-FHJLJPA	5241 Office Expense	<b>JL:</b>	Separate Check:	Relate To:
<i>Invoice Date:</i> 10/01/2019	<i>Invoice #:</i> 12012	CALAVERAS CONSOLIDATED	<i>Secondary Ref:</i>	<i>PO#:</i>	
<i>Vendor:</i> W011872 <a href="#">GLEN GARDNER FIRE CO #</a>	2168 HIGHWAY 31		GLEN GARDNER <b>NJ</b> 08826	REFUND	FY RETURN
Division Code: SPD2	Check Stock: AP	Tax Code:		<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
<i>Inv Amt</i> <b>43.50</b>	22030010 CALCO-FHJLJPA	5241 Office Expense	<b>JL:</b>	Separate Check:	Relate To:
<i>Invoice Date:</i> 10/01/2019	<i>Invoice #:</i> 12012	SALES TAX GLEN GARDNER	<i>Secondary Ref:</i>	<i>PO#:</i>	
<i>Vendor:</i> 0006810 <a href="#">CA DEPT OF TAX AND FEE</a>	PO BOX 942879		SACRAMENTO <b>CA</b> 94279-7072	REFUND	FY RETURN
Division Code: STAX	Check Stock: ST	Tax Code:		<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
System Messages:				Total	<b>32,130.44</b>

**CALAVERAS CONSOLIDATED FIRE  
PROTECTION DISTRICT**

Date: 10/28/2019

**MAIL ALL CHECKS**

**22030010**

Contact: ROSE BERISTIANOS

PO BOX 579

Cell Phone: 482-3754

VALLY SPRINGS CA 95252

**Please initial any strikeovers/changes**

INVOICE AMOUNT	PEID #	OBJECT NO.	INVOICE NO.	VENDOR NAME/ADDRESS	DESCRIPTION	Rd for RTRN dept
				BATCH OH157740		
				CAL CARD		
<b>\$ 6,899.10 PLUS TAX IF NEEDED</b>						

District agrees to retain original invoices for five years. Merchandise itemized above has been received or the services claimed have been performed and the expenditures are authorized and approved by

CHRIS DAMIN  
 KIM OLSON  
 KEN GLISSMAN  
 KEITH HAFLEY  
 SAM HARRIS  
 PAT BROWN  
 GEORGE JUELCH  
 MARCUS OMLIN  
 CHRISTOPHER ALLEN

\_\_\_\_\_  
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I hereby approved the above claim(s) and certify to the correctness of the computations.  
 Rebecca Callen, Auditor-Controller

By: \_\_\_\_\_  
 Deputy

CHIEF RICH DICKINSON

\_\_\_\_\_



**AP Entry Batch Proof**

Batch ID: **OH157740**

Enter Date:  Batch Status: BE User Total: 6,899.10

The undersigned, under penalty of perjury, states that the items on the attached claim are true and correct, that the amounts are properly due this claimant, and that no items have been previously paid. Furthermore, the articles or services specified in the attached claim were necessary, ordered for use by this department, and the articles or services have been delivered or performed as stated.

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Audited: _____
Distributed: _____
Paid: _____

User: BERISTIANOS,ROSE Batch Created By: BERISROS Date: 10/24/2019  
Report: Batch Proof (Auditor) Time: 19:24:14

Inv Amt	<b>6,899.10</b>	22030010 CALCO-FHJLJPA	5241 Office Expense	<b>JL:</b>	Separate Check:	Relate To:
Invoice Date:	<input type="text" value="10/15/2019"/>	Invoice #: 2203101519	ACCT# 5566 1531	Secondary Ref:	PO#:	
Vendor:	0037446	<a href="#">US BANK CORP PAYMENT S</a>	PO BOX 790428	SAINT LOUIS	MO 63179-0428	
Division Code:	SPD2	Check Stock:	AP	Tax Code:		
					REFUND	FY
					<input type="text"/>	<input type="text"/>
						RETURN
						<input type="text" value="RD"/>

System Messages: Total **6,899.10**