



**CALAVERAS CONSOLIDATED FIRE PROTECTION DISTRICT**  
**6501 Jenny Lind Road, Valley Springs, CA 95252**  
**Telephone: (209) 786-2227**  
**www.calcofire.org**

**Regular Meeting Agenda**  
**Monday November 25, 2019 7pm**

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**
- 2. MOMENT OF SILENCE:** To recognize and honor the efforts of the American Service Members and Public Safety Personnel.
- 3. ROLL CALL:** Board Members: Kim Olson, Keith Hafley, Sam Harris, Ken Glissman, Chris Allen, Pat Brown, Marcus Omlin, Chris Damin and George Juelch  
Staff: Fire Chief Rich Dickinson and Rose Beristianos
- 4. BADGE PINNING CEREMONY**
- 5. PUBLIC COMMENT:** The public may address the Board on any item of interest that is not on the Agenda and is within the District's jurisdiction. For items that are on the agenda, public comment will be heard when the item is discussed. The Chairman reserves the right to limit each speaker to three (3) minutes per person and 15 minutes per topic. Ralph M Brown Act Gov. (Code, § 54954.3(b).) By law, the Board of Directors cannot make decisions on matters not on the agenda. Ralph M Brown Act Gov. (Code, § 54954.2(a).)
- 6. CONSENT CALENDAR:** The Consent Calendar includes routine financial and administrative actions and is usually approved by a single majority vote. There will be no discussion on these items prior to voting on the motion unless Board Members, the public or staff request specific items be discussed and/or removed from the Consent Calendar.

This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans With Disabilities Act of 1990 (42 U.S.C. § 12132 and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the office reflected above, during regular business hours, at least forty-eight hours prior to the time of the meeting.

- A. Approval of Draft Minutes: October 28, 2019 Regular Board Meeting
- B. Approval of Transmittals dated November 25, 2019
  - Regular Bills OH158179 \$2,594.83
  - November Cal Card OH158180 \$10,349.52 plus tax if needed

## **7. FINANCE BUSINESS**

- A. Supplemental Transmittals

## **8. FIRE CHIEF'S REPORT**

## **9. CORRESPONDENCE:**

- 10. UNFINISHED BUSINESS:** Since this Old Business has been discussed in prior meetings, the Chairman reserves the right to limit each speaker to three (3) minutes per person per topic. Ralph M. Brown Act Gov. (Code, § 54954.3(b)).

- A. Discussion/Action – Tax Assessment for Fire District
- B. Discussion/Action – Replace Vehicle 04-01 per replacement plan

## **11. NEW BUSINESS:**

- A. Discussion/Action – JPA Board appointed member

## **12. BOARD OF DIRECTOR AND FIRE CHIEF COMMENTS**

## **13. ADJOURNMENT:**

Next meeting scheduled for December TBD



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**Regular Meeting Draft Minutes**  
**Monday October 28, 2019 7pm**

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**
- 2. MOMENT OF SILENCE:** To recognize and honor the efforts of the American Service Members and Public Safety Personnel.
- 3. ROLL CALL:** Board Members: Kim Olson, Keith Hafley, Sam Harris, Ken Glissman, Pat Brown, Chris Damin and George Juelch  
Board Members Absent: Marcus Omlin, Chris Allen, Sam Harris  
George Juelch  
Staff Present: Fire Chief Rich Dickinson and Rose Beristianos
- 4. PUBLIC COMMENT:** None
- 5. CONSENT CALENDAR:** Motion by Pat Brown to approve item A and pull item B  
Regular bills only 2<sup>nd</sup> by Ken Glissman Votes 6 Yes 3 Absent
  - A. Approval of Draft Minutes: September 23, 2019 Regular Board Meeting
  - B. Approval of Transmittals dated October 28, 2019
    - Regular Bills OH157739 \$32,130.44
    - September Cal Card OH157740 \$6899.10 plus tax if needed – Item Pulled. Reviewed. Motion by Keith Hafley to approve 2<sup>nd</sup> by Ken Glissman Votes 6 Yes 3 Absent.
- 6. FINANCE BUSINESS**
  - A. Supplemental Transmittals

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- 7. FIRE CHIEF'S REPORT** – Chief gave his report.
- 8. CORRESPONDENCE:** None
- 9. UNFINISHED BUSINESS:** Since this Old Business has been discussed in prior meetings, the Chairman reserves the right to limit each speaker to three (3) minutes per person per topic. Ralph M. Brown Act Gov. (Code, § 54954.3(b).
- A. Discussion/Action – Tax Assessment for Fire District
- 10. NEW BUSINESS:**
- A. Discussion/Action – Replace Vehicle 04-01 per replacement plan. Motion by Ken Glissman to surplus / sell vehicle 04-02 for \$7000 2<sup>nd</sup> by Chris Damin Vote 6 Yes 3 absent.
- 11. BOARD OF DIRECTOR AND FIRE CHIEF COMMENTS – Round table discussion**
- 12. ADJOURNMENT:** Motion by Keith Hafley to adjourn the meeting at 8:36pm 2<sup>nd</sup> by Ken Glissman. Votes 6 Yes 3 Absent
- Next meeting scheduled for November 25, 2019

**CALAVERAS CONSOLIDATED FIRE  
PROTECTION DISTRICT**

Date: 11/25/2019

**MAIL ALL CHECKS**

Contact: ROSE BERISTIANOS  
Cell Phone: 482-3754

22030010  
PO BOX 579  
VALLY SPRINGS CA 95252

Please initial any strikeovers/changes

INVOICE AMOUNT	PEID #	OBJECT NO.	INVOICE NO.	VENDOR NAME/ADDRESS	DESCRIPTION	Rd for RTRN dept
				OH158179		
				<b>\$ 2,594.83</b>	<b>Grand Total</b>	

District agrees to retain original invoices for five years. Merchandise itemized above has been received or the services claimed have been performed and the expenditures are authorized and approved by

CHRIS DAMIN  
KIM OLSON  
KEN GLISSMAN  
KEITH HAFLEY  
SAM HARRIS  
PAT BROWN  
GEORGE JUELCH  
MARCUS OMLIN  
CHRISTOPHER ALLEN

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I hereby approved the above claim(s) and certify to the correctness of the computations.  
Rebecca Callen, Auditor-Controller

By: \_\_\_\_\_  
Deputy

CHIEF RICH DICKINSON

\_\_\_\_\_

### AP Entry Batch Proof

Batch ID: **OH158179**

Enter Date: 11/21/2019    Batch Status: BE    User Total: 2,594.83

The undersigned, under penalty of perjury, states that the items on the attached claim are true and correct, that the amounts are properly due this claimant, and that no items have been previously paid. Furthermore, the articles or services specified in the attached claim were necessary, ordered for use by this department, and the articles or services have been delivered or performed as stated.

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Audited: \_\_\_\_\_  
 Distributed: \_\_\_\_\_  
 Paid: \_\_\_\_\_

**User:** BERISTIANOS,ROSE    **Batch Created By:** BERISROS    **Date:** 11/21/2019  
**Report:** Batch Proof (Auditor)    **Time:** 20:20:16

<i>Inv Amt</i> <b>120.00</b>	22030010 CALCO-FHJLJPA	5241 Office Expense	<b>JL:</b>	Separate Check:	Relate To:
<i>Invoice Date:</i> <span style="border: 1px solid black; padding: 2px;">10/31/2019</span>	<i>Invoice #:</i> 35280	JENNY LIND FIRE DEPT	<i>Secondary Ref:</i>	PO#:	
<i>Vendor:</i> <b>W001920</b> <a href="#">SWEET PEA VENTURES INC</a>	1761 SWEET PEA WAY	SUTTER CREEK <b>CA</b> 95685		REFUND    FY    RETURN	
Division Code: SPD2	Check Stock: AP	Tax Code:		<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
<i>Inv Amt</i> <b>95.00</b>	22030010 CALCO-FHJLJPA	5241 Office Expense	<b>JL:</b>	Separate Check:	Relate To:
<i>Invoice Date:</i> <span style="border: 1px solid black; padding: 2px;">10/02/2019</span>	<i>Invoice #:</i> 88365	ACCT# CCOJLF	<i>Secondary Ref:</i>	PO#:	
<i>Vendor:</i> <b>W000798</b> <a href="#">COLUMBIA</a>	22480 PARROTTS FERRY ROAD	COLUMBIA <b>CA</b> 95310		REFUND    FY    RETURN	
Division Code: SPD2	Check Stock: AP	Tax Code:		<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
<i>Inv Amt</i> <b>380.00</b>	22030010 CALCO-FHJLJPA	5241 Office Expense	<b>JL:</b>	Separate Check:	Relate To:
<i>Invoice Date:</i> <span style="border: 1px solid black; padding: 2px;">11/04/2019</span>	<i>Invoice #:</i> 92867	CALAVERAS CONSOLIDATED FIRE	<i>Secondary Ref:</i>	PO#:	
<i>Vendor:</i> <b>0041553</b> <a href="#">GEISZLER CPA, ANTIONET</a>	1743 GRAND CANAL BLVD STE 10	STOCKTON <b>CA</b> 95207		REFUND    FY    RETURN	
Division Code: SPD2	Check Stock: AP	Tax Code:		<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
<i>Inv Amt</i> <b>303.87</b>	22030010 CALCO-FHJLJPA	5241 Office Expense	<b>JL:</b>	Separate Check:	Relate To:
<i>Invoice Date:</i> <span style="border: 1px solid black; padding: 2px;">11/01/2019</span>	<i>Invoice #:</i> 265686	ACCT# 17823	<i>Secondary Ref:</i>	PO#:	
<i>Vendor:</i> <b>0041428</b> <a href="#">VAN UNEN/MIERSMA PROPR</a>	PO BOX 96	RIPON <b>CA</b> 95366		REFUND    FY    RETURN	
Division Code: SPD2	Check Stock: AP	Tax Code:		<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<i>Inv Amt</i> <b>131.46</b>	22030010 CALCO-FHJLJPA	5241 Office Expense	<b>JL:</b>	Separate Check:	Relate To:
<i>Invoice Date:</i> <span style="border: 1px solid black; padding: 2px;">11/20/2019</span>	<i>Invoice #:</i> 276360	ACCT# 17823	<i>Secondary Ref:</i>	PO#:	
<i>Vendor:</i> <b>0041428</b> <a href="#">VAN UNEN/MIERSMA PROPR</a>	PO BOX 96	RIPON <b>CA</b> 95366		REFUND    FY    RETURN	
Division Code: SPD2	Check Stock: AP	Tax Code:		<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>

**AP Entry Batch Proof**

Batch ID: **OH158179**

<i>Inv Amt</i> <b>264.50</b> 22030010 CALCO-FHJLJPA 5241 Office Expense <b>JL:</b>	Separate Check:	Relate To:
<i>Invoice Date:</i> <input type="text" value="11/20/2019"/> <i>Invoice #:</i> 35668 CALAVERAS CONSOLIDATED FIRE <i>Secondary Ref:</i>	<i>PO#:</i>	
<i>Vendor:</i> 0031935 <a href="#">SCOTTS PPE RECON INC</a> 827 BLACK DIAMOND WAY STE CL20DI CA 95240	REFUND	FY RETURN
Division Code: SPD2 Check Stock: AP Tax Code:	<input type="text"/>	<input type="text"/> <input type="text"/>
<i>Inv Amt</i> <b>1,300.00</b> 22030010 CALCO-FHJLJPA 5241 Office Expense <b>JL:</b>	Separate Check:	Relate To:
<i>Invoice Date:</i> <input type="text" value="10/31/2019"/> <i>Invoice #:</i> 2203103119 OCT 2019 INVOICE <i>Secondary Ref:</i>	<i>PO#:</i>	
<i>Vendor:</i> 0041402 <a href="#">BERISTIANOS, ROSEMARIE</a> 3573 BERKESEY LANE VALLEY SPRINGS CA 95252	REFUND	FY RETURN
Division Code: SPD2 Check Stock: AP Tax Code:	<input type="text"/>	<input type="text"/> <input type="text"/>
System Messages:	Total	<b>2,594.83</b>

**CALAVERAS CONSOLIDATED FIRE  
PROTECTION DISTRICT**

Date: 11/25/2019

**MAIL ALL CHECKS**

**22030010**

Contact: ROSE BERISTIANOS

PO BOX 579

Cell Phone: 482-3754

VALLY SPRINGS CA 95252

**Please initial any strikeovers/changes**

INVOICE AMOUNT	PEID #	OBJECT NO.	INVOICE NO.	VENDOR NAME/ADDRESS	DESCRIPTION	Rd for RTRN dept
				BATCH OH158180		
				CAL CARD		
<b>\$ 10,349.52 PLUS TAX IF NEEDED</b>						

District agrees to retain original invoices for five years. Merchandise itemized above has been received or the services claimed have been performed and the expenditures are authorized and approved by

CHRIS DAMIN  
 KIM OLSON  
 KEN GLISSMAN  
 KEITH HAFLEY  
 SAM HARRIS  
 PAT BROWN  
 GEORGE JUELCH  
 MARCUS OMLIN  
 CHRISTOPHER ALLEN

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 \_\_\_\_\_  
 \_\_\_\_\_

I hereby approved the above claim(s) and certify to the correctness of the computations.  
 Rebecca Callen, Auditor-Controller

By: \_\_\_\_\_  
 Deputy

CHIEF RICH DICKINSON  
 \_\_\_\_\_



Category	Date	Description	Amount	PEID		Card #	Person
				37446	Receipt		
				Y or N			
Maint BG	29-Oct	Senders	7.07			9606	Butler
Water	28-Oct	CVS	172.10			2728	Gamma
Med Benefit	1-Nov	Blue Shield	410.83	No		2728	Gamma
	11-Nov	Oreilly	-44.62	No		2728	Gamma
	11-Nov	Oreilly	44.62	No		2728	Gamma
Off Supplies	16-Oct	Staples	75.06			2132	Dickinson
Utilities	21-Oct	Att	186.46			2132	Dickinson
Utilities	21-Oct	Att	184.25			2132	Dickinson
Utilities	22-Oct	Att	101.65			2132	Dickinson
Utilities	23-Oct	Comcast	190.13			2132	Dickinson
Utilities	4-Nov	Vonage	133.19			2132	Dickinson
Utilities	6-Nov	Calwaste	151.16			2132	Dickinson
Utilities	6-Nov	Calwaste	75.58			2132	Dickinson
Utilities	6-Nov	Calwaste	85.75			2132	Dickinson
Off Supplies	7-Nov	Russell Cellular	37.70			2132	Dickinson
Maint BG	11-Nov	Barton Overhead	230.00			2132	Dickinson
Utilities	11-Nov	Att	93.41			2132	Dickinson
Fuel	28-Oct	Zippy	53.00			7728	Sullivan
Maint BG	6-Nov	Foothill Sanitary	476.00			5370	Thomas
Maint BG	13-Nov	Senders	53.08			5370	Thomas
Postage	16-Oct	USPS	7.35			1061	Hamre
Fuel	23-Oct	Zippy	16.70			2178	Dornbush
Off Supplies	23-Oct	Senders	9.65			2178	Dornbush
Maint EQ	28-Oct	Oreilly	37.67			2178	Dornbush
Maint EQ	4-Nov	Oreilly	6.96			2178	Dornbush
Food	4-Nov	Black Bear Diner	60.65			2178	Dornbush
Maint EQ	4-Nov	PetersonTrucks	394.00			2178	Dornbush
Fuel	16-Oct	Exxon	30.55			7685	Ruoff
Fuel	22-Oct	Exxon	34.21			7685	Ruoff
Med Benefit	23-Oct	Blue Shield	549.99	No		7685	Ruoff
Maint EQ	16-Oct	Brannon Tire	474.10			9787	Galliazzo
Fuel	25-Oct	Hunt n Sons	452.01			9787	Galliazzo
Maint BG - PSPS Sup	29-Oct	Senders	96.41			9787	Galliazzo
Maint BG - PSPS Sup	29-Oct	Senders	91.12			9787	Galliazzo
Maint EQ	1-Nov	Oreilly	40.15			9787	Galliazzo
Fuel	4-Nov	Hunt n Sons	376.06			9787	Galliazzo
Fuel	4-Nov	Exxon	51.54			9787	Galliazzo
Maint EQ	4-Nov	Interstate	4,000.00			9787	Galliazzo
Med Benefit	8-Nov	Blue Shield	712.59			9787	Galliazzo
Fuel	11-Nov	Exxon	96.01			9787	Galliazzo
Maint EQ	29-Oct	Senders	77.19			5311	Brown P
Fuel	29-Oct	Chevron	62.81			5311	Brown P
		Credit	-44.62				
			10,349.52				

AP Entry Batch Proof

Batch ID: OH158180

Enter Date: 11/21/2019 Batch Status: BE User Total: 10,349.52

The undersigned, under penalty of perjury, states that the items on the attached claim are true and correct, that the amounts are properly due this claimant, and that no items have been previously paid. Furthermore, the articles or services specified in the attached claim were necessary, ordered for use by this department, and the articles or services have been delivered or performed as stated.

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Audited: \_\_\_\_\_
Distributed: \_\_\_\_\_
Paid: \_\_\_\_\_

User: BERISTIANOS,ROSE Batch Created By: BERISROS Date: 11/21/2019
Report: Batch Proof (Auditor) Time: 20:52:21

Table with 2 rows of invoice details. Columns include Inv Amt, Invoice Date, Vendor, Division Code, Check Stock, Tax Code, JL, Secondary Ref, PO#, REFUND, FY, RETURN, and Relate To. Row 1: 10,394.14, 11/15/2019, US BANK CORP PAYMENT, SPD2, AP, SAINT LOUIS MO 63179-0428. Row 2: -44.62, 11/15/2019, US BANK CORP PAYMENT, SPD2, AP, SAINT LOUIS MO 63179-0428.

System Messages: Total 10,349.52