



CALAVERAS CONSOLIDATED FIRE PROTECTION DISTRICT
6501 Jenny Lind Road, Valley Springs, CA 95252
Telephone: (209) 786-2227
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Regular Meeting Minutes

Monday, June 26, 2017 7:00 PM

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**
- 2. MOMENT OF SILENCE:** To recognize and honor the efforts of the American Service Members and Public Safety Personnel.
- 3. ROLL CALL:** Board Members Present: Kim Olson, Pat Garrahan, Sam Harris, Tim Runion, Ken Glissman, and Pat Brown
Board Members Absent: Keith Hafley, Chris Allen, Marcus Omlin
Staff Present: Fire Chief Jason Robitaille and Rose Beristianos
- 4. PUBLIC COMMENT:** None
- 5. CONSENT CALENDAR:**
 - A. Approval of Draft Minutes: June 6, 2017 Personnel Committee Meeting
Pulled for July 24, 2017 meeting. Motion made by Kim Olson 2nd by Time Runion
Votes 6-0-3
 - B. Approval of Draft Minutes: June 15, 2017 Personnel Committee Meeting
Pulled for July 24, 2017 meeting. Motion made by Kim Olson 2nd by Time Runion
Votes 6-0-3
 - C. Approval of Draft Minutes: May 22, 2017 Regular Meeting Motion by Pat Brown 2nd by Sam Harris Vote 4-0-3-2
 - D. Approval of Transmittals dated June 26, 2017: Batch OH145612 for \$36,795.68 and Cal Card Batch OH145676 for \$ 2,284.07
Discussion regarding SDRMA bill in Batch OH145612 to be paid in July. Motion to approve Tim Runion 2nd Pat Brown Vote 6-0-3
- 6. FINANCE BUSINESS**
 - A. Supplemental Transmittals - None

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7. **FIRE CHIEF'S REPORT** – Chief Jason Robitaille presented his report
8. **COMMITTEE REPORTS**
 - A. Finance Committee – did not meet need to schedule a date
 - B. Personnel Committee – tabled due to no committee member at meeting
9. **CORRESPONDENCE:** None
10. **UNFINISHED BUSINESS:**
 - A. Discussion/Action – Fire Prevention Ordinance Discussion with board continuing
 - B. Discussion/Action – Fire Exaction Fees Discussion with board continuing
 - C. Discussion/Action – Tax Revenue Apportionment Discussion with board removing from agenda
 - D. Discussion/Action – Chief's Contract Discussion with board and Larry Crabtree
 - E. Discussion/Action -- Chief's Job Description Discussion with board and Larry Crabtree
 - F. Discussion/Action – Battalion Chief Position Discussion with board and removing from agenda
 - G. Discussion/Action – Renting out Co.1 Discussion with board continuing
11. **NEW BUSINESS:**
 - A. Discussion/Action – MOU/Contract Strike Team Leader Pat Brown Discussion with board and Larry Crabtree was decided to create a policy
 - B. Discussion/Action -- Letter from Clifton Larson Allen Motion by Pat Garrahan 2nd by Tim Runion to accept Clifton Larson letter for Audit. Vote 6-0-3
 - C. Discussion/Action – Spending Limit Discussion with board by Sam Harris
12. **BOARD OF DIRECTOR AND FIRE CHIEF COMMENTS:** None
13. **ADJOURNMENT:** Kim Olson motion to adjourn Tim Runion 2nd Vote 6-0-3

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