

**CALAVERAS CONSOLIDATED FIRE PROTECTION DISTRICT**  
**6501 Jenny Lind Road, Valley Springs, CA 95252**  
**Telephone: (209) 786-2227**  
**www.calcofire.org**

**Regular Meeting Minutes**  
**Monday, April 24, 2017 7:00 PM**

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**
- 2. MOMENT OF SILENCE:** To recognize and honor the efforts of the American Service Members and Public Safety Personnel.
- 3. ROLL CALL:** Board Members Present: Kim Olson, Pat Garrahan, Keith Hafley, Sam Harris, Tim Runion, Ken Glissman, Chris Allen, Pat Brown and Marcus Omlin.  
  
Staff Present: Fire Chief Jason Robitaille, Rose Beristianos and Karlene Cleland
- 4. PUBLIC COMMENT:** Larry Crabtree with Crabtree Consulting presented the Board with a proposal to consider his company's services for recruiting a new Chief.
- 5. CONSENT CALENDAR:**
  - A. Approval of Draft Minutes: March 27, 2017 Regular Meeting  
Pat Brown made the motion and Pat Garrahan made the 2<sup>nd</sup> to approve the Draft Minutes.  
Vote: 9-0-0
  - B. Approval of Transmittals dated April 24, 2017: Batch OH144724 for \$28,373.77, Cal Card Batch OH144675 for \$1,768.05 and Cal Card Batch OH144725 for \$2,118.67.  
Tim Runion made the motion and Ken Glissman made the 2<sup>nd</sup> to approve the Transmittals.  
Vote: 9-0-0
- 6. FINANCE BUSINESS**
  - A. Supplemental Transmittals  
Sam Harris made the motion and Tim Runion made the 2<sup>nd</sup> to approve Supplemental Transmittal Batch OH144799 for \$569.43. Vote: 9-0-0
- 7. FIRE CHIEF'S REPORT:** Chief Jason Robitaille presented his report.
- 8. COMMITTEE REPORTS**
  - A. Finance Committee: None
  - B. Personnel Committee: None
- 9. CORRESPONDENCE: None**

## **10. UNFINISHED BUSINESS:**

### **A. Discussion/Action – Fire Prevention Ordinance**

Chief Jason Robitaille reported that the Ordinance has been presented to County Council in draft form but has not been presented to the Board of Supervisors as of yet and that he would be scheduling a meeting with the new CAO. No action was taken.

### **B. Discussion/Action – Fire Exaction Fees**

Keith Hafley made the motion and Pat Garrahan made the 2<sup>nd</sup> to authorize a meeting with Chief Jason Robitaille, our Attorney, County Council and the new CAO in the hopes to expedite the process of finalizing and implementing the Fire Exaction Fee.

Vote: 9-0-0.

## **11. NEW BUSINESS:**

### **A. Discussion/Action – Tax Revenue Apportionment**

Kim Olson made the motion and Pat Brown made the 2<sup>nd</sup> to authorize a meeting with Chief Jason Robitaille, our Attorney McMurchie and the County to discuss the adjustment of Tax Revenue Apportionments. Vote: 9-0-0

### **B. Discussion/Action – Chief's Contract – No action was taken**

## **12. BOARD OF DIRECTOR AND FIRE CHIEF COMMENTS:**

Sam Harris suggested going to the public to inform them of the issues that the Board is having with the County in finalizing the Fire Prevention Ordinance, Fire Exaction Fees and Tax Revenue Apportionments and also incorporating the West County.

Pat Garrahan thanked the Firefighter's Association and the Public for attending the meeting.

Marcus Omlin said that he was shocked that Chief Jason Robitaille is not renewing his contract and expressed his appreciation for the job that he has done.

Tim Runion congratulated Modesto Graduates, the firefighters that were hired by Cal Fire, Karlene Cleland on her retirement and thanked Chief Jason Robitaille for doing a good job and wished him luck in his future.

Chief Jason Robitaille said it's easy to get recognitions but the Fire Chief is not good without a Board and the firefighters. He would like to see our firefighters be a part of the process and input in the change of leadership and would like to advocate for that and appreciates letting him being part of that process. He appreciates and is proud of what Cal Co has become and would like to carry that forward.

Karlene Cleland said that she has learned a lot and appreciates the opportunity to work with the department and it has been a good four years.

## **13. Closed Session:** Pursuant to Section 54954.5(f) - Labor Negotiation – Our Board of Directors will review Chief Jason Robitaille's Terms of Contract.

The Board went into Closed Session at 7:58 PM

The Board came back from Closed Session at 8:50 PM – They decided that the Personnel Committee would meet on May 1, 2017 to discuss the Fire Chief's selection process and then there will be a Special Board meeting on May 8, 2017 at 7:00 PM to discuss the same.

## **14. ADJOURNMENT:** The meeting was adjourned at 8:51 PM