



CALAVERAS CONSOLIDATED FIRE PROTECTION DISTRICT
6501 Jenny Lind Road, Valley Springs, CA 95252
Telephone: (209) 786-2227
www.calcofire.org

Regular Meeting Agenda
Monday, July 24, 2017 7:00 PM

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**
- 2. MOMENT OF SILENCE:** To recognize and honor the efforts of the American Service Members and Public Safety Personnel.
- 3. ROLL CALL:** Board Members: Kim Olson, Pat Garrahan, Keith Hafley, Sam Harris, Tim Runion, Ken Glissman, Chris Allen, Pat Brown and Marcus Omlin.
Staff: Fire Chief Jason Robitaille and Rose Beristianos
- 4. PUBLIC COMMENT:** The public may address the Board on any item of interest that is not on the Agenda and is within the District's jurisdiction. For items that are on the agenda, public comment will be heard when the item is discussed. The Chairman reserves the right to limit each speaker to three (3) minutes per person and 15 minutes per topic. Ralph M. Brown Act Gov. (Code, § 54954.3(b).) By law, the Board of Directors cannot make decisions on matters not on the agenda. Ralph M. Brown Act Gov. (Code, § 54954.2(a).)
- 5. CONSENT CALENDAR:** The Consent Calendar includes routine financial and administrative actions and is usually approved by a single majority vote. There will be no discussion on these items prior to voting on the motion unless Board Members, the public or staff request specific items be discussed and/or removed from the Consent Calendar.
 - A. Approval of Draft Minutes: June 6, 2017 Personnel Committee Meeting
 - B. Approval of Draft Minutes: June 15, 2017 Personnel Committee Meeting
 - C. Approval of Draft Minutes: June 26, 2017 Regular Meeting
 - D. Approval of Transmittals dated July 24, 2017: Batch OH146051 for \$17,984.63 and Cal Card Batch OH146088 for \$ 8,227.24

This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans With Disabilities Act of 1990 (42 U.S.C. § 12132 and the Ralph M. Brown Act (California Government Code § 54954.2)). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the office reflected above, during regular business hours, at least forty-eight hours prior to the time of the meeting.

6. FINANCE BUSINESS

- A. Supplemental Transmittals

7. FIRE CHIEF'S REPORT

8. COMMITTEE REPORTS

- A. Finance Committee
- B. Personnel Committee

9. CORRESPONDENCE:

- 10. UNFINISHED BUSINESS:** Since this Old Business has been discussed in prior meetings, the Chairman reserves the right to limit each speaker to three (3) minutes per person per topic. Ralph M. Brown Act Gov. (Code, § 54954.3(b).)

- A. Discussion/Action – Fire Prevention Ordinance
- B. Discussion/Action – Fire Exaction Fees
- C. Discussion/Action – Chief's Contract
- D. Discussion/Action -- Chief's Job Description
- E. Discussion/Action – Renting out Co.1

11. NEW BUSINESS:

- A. Discussion/Action – Capital Improvement Plan
- B. Discussion/Action – Updated Fire Impact Fee Nexus Study
- C. Discussion/Action – Resolution Establishing Authorized Signatures
- D. Discussion/Action – Interclass Budget Transfer Resolution
- E. Discussion/Action – Update Article "P" Section

12. BOARD OF DIRECTOR AND FIRE CHIEF COMMENTS:

13. ADJOURNMENT:

- A. Discussion/Action – Next meeting tentatively scheduled for August 28, 2017

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Personnel Committee Meeting Minutes
Tuesday June 6, 2017 6:00 PM

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**
- 2. MOMENT OF SILENCE:** To recognize and honor the efforts of the American Service Members and Public Safety Personnel.
- 3. ROLL CALL:** Board Members: Keith Hafley, Marcus Omlin, and Chris Allen.
Staff Absent: Fire Chief Jason Robitaille
- 4. PUBLIC COMMENT:** The public may address the Board on any item of interest that is not on the Agenda and is within the District's jurisdiction. For items that are on the agenda, public comment will be heard when the item is discussed. The Chairman reserves the right to limit each speaker to three (3) minutes per person and 15 minutes per topic. Ralph M. Brown Act Gov. (Code, § 54954.3(b).) By law, the Board of Directors cannot make decisions on matters not on the agenda. Ralph M. Brown Act Gov. (Code, § 54954.2(a).)
- 5. NEW BUSINESS:**
 - A. Fire Chief Job Description – Discussion no action taken
 - B. Fire Chief Contract – Discussion no action taken
 - C. Time Frame – Discussion no action taken
- 6. ADJOURNMENT:** 7:35 PM

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Personnel Committee Meeting Minutes
Thursday June 15, 2017 6:00 PM

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**
- 2. MOMENT OF SILENCE:** To recognize and honor the efforts of the American Service Members and Public Safety Personnel.
- 3. ROLL CALL:** Board Members: Keith Hafley, Marcus Omlin, and Chris Allen.
Staff Absent: Fire Chief Jason Robitaille
- 4. PUBLIC COMMENT:** The public may address the Board on any item of interest that is not on the Agenda and is within the District's jurisdiction. For items that are on the agenda, public comment will be heard when the item is discussed. The Chairman reserves the right to limit each speaker to three (3) minutes per person and 15 minutes per topic. Ralph M. Brown Act Gov. (Code, § 54954.3(b).) By law, the Board of Directors cannot make decisions on matters not on the agenda. Ralph M. Brown Act Gov. (Code, § 54954.2(a).)
- 5. OLD BUSINESS:**
 - A. Fire Chief Job Description – Discussion, changes made to description. Motion made by Chris Allen, 2nd by Keith Hafley. Vote 3 yes
 - B. Fire Chief Contract
 - C. Time Frame
- 6. ADJOURNMENT: 7:15pm**

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CALAVERAS CONSOLIDATED FIRE PROTECTION DISTRICT
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Regular Meeting Draft Minutes

Monday, June 26, 2017 7:00 PM

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**
- 2. MOMENT OF SILENCE:** To recognize and honor the efforts of the American Service Members and Public Safety Personnel.
- 3. ROLL CALL:** Board Members Present: Kim Olson, Pat Garrahan, Sam Harris, Tim Runion, Ken Glissman, and Pat Brown
Board Members Absent: Keith Hafley, Chris Allen, Marcus Omlin
Staff Present: Fire Chief Jason Robitaille and Rose Beristianos
- 4. PUBLIC COMMENT:** None
- 5. CONSENT CALENDAR:**
 - A. Approval of Draft Minutes: June 6, 2017 Personnel Committee Meeting
Pulled for July 24, 2017 meeting. Motion made by Kim Olson 2nd by Time Runion
Votes 6-0-3
 - B. Approval of Draft Minutes: June 15, 2017 Personnel Committee Meeting
Pulled for July 24, 2017 meeting. Motion made by Kim Olson 2nd by Time Runion
Votes 6-0-3
 - C. Approval of Draft Minutes: May 22, 2017 Regular Meeting Motion by Pat Brown 2nd by Sam Harris Vote 4-0-3-2
 - D. Approval of Transmittals dated June 26, 2017: Batch OH145612 for \$36,795.68 and Cal Card Batch OH145676 for \$ 2,284.07
Discussion regarding SDRMA bill in Batch OH145612 to be paid in July. Motion to approve Tim Runion 2nd Pat Brown Vote 6-0-3
- 6. FINANCE BUSINESS**
 - A. Supplemental Transmittals - None

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- 7. FIRE CHIEF'S REPORT** – Chief Jason Robitaille presented his report
- 8. COMMITTEE REPORTS**
 - A. Finance Committee – did not meet need to schedule a date
 - B. Personnel Committee – tabled due to no committee member at meeting
- 9. CORRESPONDENCE:** None
- 10. UNFINISHED BUSINESS:**
 - A. Discussion/Action – Fire Prevention Ordinance Discussion with board continuing
 - B. Discussion/Action – Fire Exaction Fees Discussion with board continuing
 - C. Discussion/Action – Tax Revenue Apportionment Discussion with board removing from agenda
 - D. Discussion/Action – Chief's Contract Discussion with board and Larry Crabtree
 - E. Discussion/Action -- Chief's Job Description Discussion with board and Larry Crabtree
 - F. Discussion/Action – Battalion Chief Position Discussion with board and removing from agenda
 - G. Discussion/Action – Renting out Co.1 Discussion with board continuing
- 11. NEW BUSINESS:**
 - A. Discussion/Action – MOU/Contract Strike Team Leader Pat Brown Discussion with board and Larry Crabtree was decided to create a policy
 - B. Discussion/Action – Letter from Clifton Larson Allen Motion by Pat Garrahan 2nd by Tim Runion to accept Clifton Larson letter for Audit. Vote 6-0-3
 - C. Discussion/Action – Spending Limit Discussion with board by Sam Harris
- 12. BOARD OF DIRECTOR AND FIRE CHIEF COMMENTS:** None
- 13. ADJOURNMENT:** Kim Olson motion to adjourn Tim Runion 2nd Vote 6-0-3

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**CALAVERAS CONSOLIDATED FIRE
PROTECTION DISTRICT**

Date: 7/24/2017

MAIL ALL CHECKS

Contact: **JASON ROBITAILLE**
Phone: **786-2227**

22030010
PO BOX 579

VALLY SPRINGS CA 95252

Please initial any strikeouts/changes

INVOICE AMOUNT	PEID #	OBJECT NO.	INVOICE NO.	VENDOR NAME/ADDRESS	DESCRIPTION	Rd for RTRN dept
				OH146051		
				REGULAR BILLS		
				\$ 17,984.63 Grand Total		

District agrees to retain original invoices for five years. Merchandise itemized above has been received or the services claimed have been performed and the expenditures are authorized and approved by

I hereby approved the above claim(s) and certify to the correctness of the computations.
Rebecca Callen, Auditor-Controller

PATRICK GARRAHAN
KIM OLSON
KEN GLISSMAN
KEITH HAFLEY
SAM HARRIS
PAT BROWN
TIM RUNION
MARCUS OMLIN
CHRISTOPHER ALLEN

By: _____
Deputy

CHIEF JASON ROBITAILLE

AP Entry Batch Proof

Batch ID: **OH146051**

Enter Date: 07/19/2017 Batch Status: BE User Total: 17,984.63

The undersigned, under penalty of perjury, states that the items on the attached claim are true and correct, that the amounts are properly due this claimant, and that no items have been previously paid. Furthermore, the articles or services specified in the attached claim were necessary, ordered for use by this department, and the articles or services have been delivered or performed as stated.

Authorized Signature: _____ Date: _____

Audited: _____
Distributed: _____
Paid: _____

User: BERISTIANOS,ROSE Batch Created By: BERISROS Date: 07/21/2017
 Report: Batch Proof (Auditor) Time: 12:25:30

Inv Amt	125.00	22030010	CALCO-FHJLJPA	5241	Office Expense	JL:	Separate Check:	Relate To:	
Invoice Date:	<u>07/10/2017</u>	Invoice #:	90619	INV#	90619	Secondary Ref:	PO#:		
Vendor:	0041553	GEISZLER CPA, ANTIONET	1743 GRAND CANAL BLVD STE 10	STOCKTON	CA	95207	REFUND	FY	RETURN
Division Code:	SPD2	Check Stock:	AP	Tax Code:			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Vendor:	0041648	CALIFORNIA STATE FIRE	1232 Q ST 2ND FL	SACRAMENTO	CA	95811	REFUND	FY	RETURN
Division Code:	SPD2	Check Stock:	AP	Tax Code:			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Invoice Date:	<u>07/01/2017</u>	Invoice #:	19316	CALAVERAS CONSOLIDATED FIRE		Secondary Ref:	PO#:		
Vendor:	0037821	ED JONES COMPANY, THE	2834 8TH ST	BERKELEY	CA	94710	REFUND	FY	RETURN
Division Code:	SPD2	Check Stock:	AP	Tax Code:			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Invoice Date:	<u>07/01/2017</u>	Invoice #:	25847483	CUST#	482221	Secondary Ref:	PO#:		
Vendor:	0030606	INTERSTATE ALL BATTERY	4301 121ST ST	URBANDALE	IA	50323	REFUND	FY	RETURN
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Invoice Date:	<u>07/12/2017</u>	Invoice #:	157882	CUST#	10314	Secondary Ref:	PO#:		
Vendor:	0024914	HI-TECH EMERGENCY VEH	PO BOX 1616	OAKDALE	CA	95361-1616	REFUND	FY	RETURN
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AP Entry Batch Proof

Batch ID: **OH146051**

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Vendor:	0040520	CRABTREE CONSULTING S	9245 LAGUNA SPRINGS DR STE 20	ELK GROVE	CA	95758	REFUND	FY	RETURN
Division Code:	SPD2	Check Stock:	AP	Tax Code:			<input type="text"/>	<input type="text"/>	<input type="text"/>
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Invoice Date:	<input type="text" value="07/14/2017"/>	Invoice #:	1022	ALEXA GLACIER BOOTS		Secondary Ref:	PO#:		
Vendor:	W008136	FOUST, JAMES L	200 E HWY 12 STE E6	VALLEY SPRINGS	CA	95252	REFUND	FY	RETURN
Division Code:	SPD2	Check Stock:	AP	Tax Code:			<input type="text"/>	<input type="text"/>	<input type="text"/>
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Invoice Date:	<input type="text" value="07/12/2017"/>	Invoice #:	1021	ERIC CANCELLA BOOTS		Secondary Ref:	PO#:		
Vendor:	W008136	FOUST, JAMES L	200 E HWY 12 STE E6	VALLEY SPRINGS	CA	95252	REFUND	FY	RETURN
Division Code:	SPD2	Check Stock:	AP	Tax Code:			<input type="text"/>	<input type="text"/>	<input type="text"/>
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Vendor:	0035948	MOORE MEDICAL LLC	PO BOX 99718	CHICAGO	IL	60696	REFUND	FY	RETURN
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Vendor:	0041765	FAST REPOSE ON-SITE T	1605 CAPITOLA RD	SANTA CRUZ	CA	95062	REFUND	FY	RETURN
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Vendor:	0041765	FAST REPOSE ON-SITE T	1605 CAPITOLA RD	SANTA CRUZ	CA	95062	REFUND	FY	RETURN
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Vendor:	0041580	VILLAGE GAS N MART INC	10 VISTA DEL LAGO DR	VALLEY SPRINGS	CA	95252	REFUND	FY	RETURN
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Vendor:	W000798	COLUMBIA COMMUNICATIC	22480 PARROTTS FERRY ROAD	COLUMBIA	CA	95310	REFUND	FY	RETURN
Division Code:	SPD2	Check Stock:	AP	Tax Code:			<input type="text"/>	<input type="text"/>	<input type="text"/>

AP Entry Batch Proof

Batch ID: **OH146051**

Inv Amt	193.08	22030010	CALCO-FHJLJPA	5241	Office Expense	JL:	Separate Check:	Relate To:	
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Division Code:	SPD2	Check Stock:	AP	Tax Code:			REFUND	FY	RETURN
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Division Code:	SPD2	Check Stock:	AP	Tax Code:			REFUND	FY	RETURN
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Division Code:	SPD2	Check Stock:	AP	Tax Code:			REFUND	FY	RETURN
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Division Code:	SPD2	Check Stock:	AP	Tax Code:			REFUND	FY	RETURN
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Inv Amt	167.10	22030010	CALCO-FHJLJPA	5241	Office Expense	JL:	Separate Check:	Relate To:	
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Vendor:	W000798	COLUMBIA COMMUNICATIC	22480	PARROTTS FERRY ROAD	COLUMBIA	CA	95310		
Division Code:	SPD2	Check Stock:	AP	Tax Code:			REFUND	FY	RETURN
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Invoice Date:	<input type="text" value="07/01/2017"/>	Invoice #:	804807	CUST#	95252JFD	Secondary Ref:	PO#:		
Vendor:	0002103	LIFE ASSIST INC	11277	SUNRISE PARK DR	RANCHO CORDOV,	CA	95742		
Division Code:	SPD2	Check Stock:	AP	Tax Code:			REFUND	FY	RETURN
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Invoice Date:	<input type="text" value="07/03/2017"/>	Invoice #:	805450	CUST#	95252JFD	Secondary Ref:	PO#:		
Vendor:	0002103	LIFE ASSIST INC	11277	SUNRISE PARK DR	RANCHO CORDOV,	CA	95742		
Division Code:	SPD2	Check Stock:	AP	Tax Code:			REFUND	FY	RETURN
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AP Entry Batch Proof

Batch ID: **OH146051**

Inv Amt	650.00	22030010	CALCO-FHJLJPA	5241	Office Expense	JL:	Separate Check:	Relate To:	
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Vendor:	0041402	BERISTIANOS, ROSEMARIE	3573 BERKESEY LANE	VALLEY SPRINGS	CA	95252	REFUND	FY	RETURN
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Vendor:	0041084	OREILLY AUTOMOTIVE STC	PO BOX 9464	SPRINGFIELD	MO	65801-9464	REFUND	FY	RETURN
Division Code:	SPD2	Check Stock:	AP	Tax Code:			<input type="text"/>	<input type="text"/>	<input type="text"/>
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Invoice Date:	<input type="text" value="07/01/2017"/>	Invoice #:	2203063017	ACCT# 3578		Secondary Ref:	PO#:		
Vendor:	0002183	SENDERS MARKET INC	PO BOX 197	MOUNTAIN RANCH	CA	95246	REFUND	FY	RETURN
Division Code:	SPD2	Check Stock:	AP	Tax Code:			<input type="text"/>	<input type="text"/>	<input type="text"/>
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Invoice Date:	<input type="text" value="07/01/2017"/>	Invoice #:	2203070117	CALAVERAS CONSOLIDATED		Secondary Ref:	PO#:		
Vendor:	W008928	WADDELL AND REED INC	1776 W MARCH LANE STE 360	STOCKTON	CA	95207	REFUND	FY	RETURN
Division Code:	SPD2	Check Stock:	AP	Tax Code:			<input type="text"/>	<input type="text"/>	<input type="text" value="RD"/>
Inv Amt	435.81	22030010	CALCO-FHJLJPA	5241	Office Expense	JL:	Separate Check:	Relate To:	
Invoice Date:	<input type="text" value="07/10/2017"/>	Invoice #:	676217	ACCT# 90197		Secondary Ref:	PO#:		
Vendor:	0038243	HUNT AND SONS INC	PO BOX 277670	SACRAMENTO	CA	95827	REFUND	FY	RETURN
Division Code:	SPD2	Check Stock:	AP	Tax Code:			<input type="text"/>	<input type="text"/>	<input type="text"/>
Inv Amt	418.83	22030010	CALCO-FHJLJPA	5241	Office Expense	JL:	Separate Check:	Relate To:	
Invoice Date:	<input type="text" value="07/01/2017"/>	Invoice #:	669547	ACCT# 90197		Secondary Ref:	PO#:		
Vendor:	0038243	HUNT AND SONS INC	PO BOX 277670	SACRAMENTO	CA	95827	REFUND	FY	RETURN
Division Code:	SPD2	Check Stock:	AP	Tax Code:			<input type="text"/>	<input type="text"/>	<input type="text"/>
Inv Amt	510.72	22030010	CALCO-FHJLJPA	5241	Office Expense	JL:	Separate Check:	Relate To:	
Invoice Date:	<input type="text" value="07/01/2017"/>	Invoice #:	667948	ACCT# 90197		Secondary Ref:	PO#:		
Vendor:	0038243	HUNT AND SONS INC	PO BOX 277670	SACRAMENTO	CA	95827	REFUND	FY	RETURN
Division Code:	SPD2	Check Stock:	AP	Tax Code:			<input type="text"/>	<input type="text"/>	<input type="text"/>
Inv Amt	254.18	22030010	CALCO-FHJLJPA	5241	Office Expense	JL:	Separate Check:	Relate To:	
Invoice Date:	<input type="text" value="07/01/2017"/>	Invoice #:	1020	BEN LAMPLEY BOOTS		Secondary Ref:	PO#:		
Vendor:	W008136	FOUST, JAMES L	200 E HWY 12 STE E6	VALLEY SPRINGS	CA	95252	REFUND	FY	RETURN
Division Code:	SPD2	Check Stock:	AP	Tax Code:			<input type="text"/>	<input type="text"/>	<input type="text"/>

AP Entry Batch Proof

Batch ID: **OH146051**

Inv Amt	254.18	22030010	CALCO-FHJLJPA	5241	Office Expense	JL:	Separate Check:	Relate To:		
Invoice Date:	07/01/2017	Invoice #:	1018		JESSIE RUSH BOOTS	Secondary Ref:		PO#:		
Vendor:	W008136	FOUST, JAMES L	200 E HWY 12 STE E6		VALLEY SPRINGS CA 95252					
Division Code:	SPD2	Check Stock:	AP	Tax Code:			REFUND	FY	RETURN	
							<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Inv Amt	149.85	22030010	CALCO-FHJLJPA	5241	Office Expense	JL:	Separate Check:	Relate To:		
Invoice Date:	07/21/2017	Invoice #:	17373		CALAVERAS CONSOLIDATED FIRE	Secondary Ref:		PO#:		
Vendor:	0041279	ARTIGA, CESAR	PO BOX 581272		MODESTO CA 95358					
Division Code:	SPD2	Check Stock:	AP	Tax Code:			REFUND	FY	RETURN	
							<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> RD	
Inv Amt	872.45	22030010	CALCO-FHJLJPA	5241	Office Expense	JL:	Separate Check:	Relate To:		
Invoice Date:	07/20/2017	Invoice #:	682315		ACCT# 90197	Secondary Ref:		PO#:		
Vendor:	0038243	HUNT AND SONS INC	PO BOX 277670		SACRAMENTO CA 95827					
Division Code:	SPD2	Check Stock:	AP	Tax Code:			REFUND	FY	RETURN	
							<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Inv Amt	677.89	22030010	CALCO-FHJLJPA	5241	Office Expense	JL:	Separate Check:	Relate To:		
Invoice Date:	07/19/2017	Invoice #:	681893		ACCT# 90197	Secondary Ref:		PO#:		
Vendor:	0038243	HUNT AND SONS INC	PO BOX 277670		SACRAMENTO CA 95827					
Division Code:	SPD2	Check Stock:	AP	Tax Code:			REFUND	FY	RETURN	
							<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Inv Amt	616.82	22030010	CALCO-FHJLJPA	5241	Office Expense	JL:	Separate Check:	Relate To:		
Invoice Date:	07/01/2017	Invoice #:	401 CCF		CALAVERAS CONSOLIDATED FIRE	Secondary Ref:		PO#:		
Vendor:	0030661	HIGH COUNTRY BUILDERS	PO BOX 260		MOUNTAIN RANCH CA 95246					
Division Code:	SPD2	Check Stock:	AP	Tax Code:			REFUND	FY	RETURN	
							<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Inv Amt	293.22	22030010	CALCO-FHJLJPA	5241	Office Expense	JL:	Separate Check:	Relate To:		
Invoice Date:	07/13/2017	Invoice #:	807418		CUST# 95252 JFD	Secondary Ref:		PO#:		
Vendor:	0002103	LIFE ASSIST INC	11277 SUNRISE PARK DR		RANCHO CORDOV. CA 95742					
Division Code:	SPD2	Check Stock:	AP	Tax Code:			REFUND	FY	RETURN	
							<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Inv Amt	31.55	22030010	CALCO-FHJLJPA	5241	Office Expense	JL:	Separate Check:	Relate To:		
Invoice Date:	07/14/2017	Invoice #:	74311		INV# 74311	Secondary Ref:		PO#:		
Vendor:	0025112	SCOTTS DISTRIBUTING	PO BOX 481		ANGELS CAMP CA 95222					
Division Code:	SPD2	Check Stock:	AP	Tax Code:			REFUND	FY	RETURN	
							<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
System Messages:							Total	17,984.63		

**CALAVERAS CONSOLIDATED FIRE
PROTECTION DISTRICT**

Date: 7/24/2017

MAIL ALL CHECKS

Contact: JASON ROBITAILLE
Phone: 786-2227

22030010
PO BOX 579

VALLY SPRINGS CA 95252
Please initial any strikeouts/changes

INVOICE AMOUNT	PEID #	OBJECT NO.	INVOICE NO.	VENDOR NAME/ADDRESS	DESCRIPTION	Rd for RTRN dept
				BATCH OH146088		
				CAL CARD		

\$ 8,227.24 Grand Total

District agrees to retain original invoices for five years. Merchandise itemized above has been received or the services claimed have been performed and the expenditures are authorized and approved by

I hereby approved the above claim(s) and certify to the correctness of the computations.
Rebecca Callen, Auditor-Controller

- PATRICK GARRAHAN _____
- KIM OLSON _____
- KEN GLISSMAN _____
- KEITH HAFLEY _____
- SAM HARRIS _____
- PAT BROWN _____
- TIM RUNION _____
- MARCUS OMLIN _____
- CHRISTOPHER ALLEN _____

By: _____ Deputy
CHIEF JASON ROBITAILLE _____

AP Entry Batch Proof

Batch ID: **OH146088**

Enter Date: 07/21/2017 Batch Status: **BE** User Total: 8,227.24

The undersigned, under penalty of perjury, states that the items on the attached claim are true and correct, that the amounts are properly due this claimant, and that no items have been previously paid. Furthermore, the articles or services specified in the attached claim were necessary, ordered for use by this department, and the articles or services have been delivered or performed as stated.

Authorized Signature: _____ Date: _____

Audited: _____
Distributed: _____
Paid: _____

User: **BERISTIANOS,ROSE** Batch Created By: **BERISROS** Date: **07/21/2017**
 Report: **Batch Proof (Auditor)** Time: **12:25:30**

<i>Inv Amt</i> 1,442.94	22030010	CALCO-FHJLJPA	5001	Salaries/Wages - Permanent	JL:	Separate Check:	Relate To:
<i>Invoice Date:</i> <u>07/17/2017</u>	<i>Invoice #:</i> 2203071717	<i>ACCT#</i> 4246 0445 5566 1531			<i>Secondary Ref:</i> BENEFITS	<i>PO#:</i>	
<i>Vendor:</i> 0037446	US BANK CORP PAYMENT ; PO BOX 790428		SAINT LOUIS		MO	63179-0428	
<i>Division Code:</i> SPD2	<i>Check Stock:</i> AP	<i>Tax Code:</i>			REFUND	FY	RETURN
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> RD
<i>Inv Amt</i> 171.60	22030010	CALCO-FHJLJPA	5241	Office Expense	JL:	Separate Check:	Relate To:
<i>Invoice Date:</i> <u>07/17/2017</u>	<i>Invoice #:</i> 2203071717	<i>ACCT#</i> 4246 0445 5566 1531			<i>Secondary Ref:</i> 5111	<i>PO#:</i>	
<i>Vendor:</i> 0037446	US BANK CORP PAYMENT ; PO BOX 790428		SAINT LOUIS		MO	63179-0428	
<i>Division Code:</i> SPD2	<i>Check Stock:</i> AP	<i>Tax Code:</i>			REFUND	FY	RETURN
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> RD
<i>Inv Amt</i> 83.42	22030010	CALCO-FHJLJPA	5241	Office Expense	JL:	Separate Check:	Relate To:
<i>Invoice Date:</i> <u>07/17/2017</u>	<i>Invoice #:</i> 2203071717	<i>ACCT#</i> 4246 0445 5566 1531			<i>Secondary Ref:</i> 5131	<i>PO#:</i>	
<i>Vendor:</i> 0037446	US BANK CORP PAYMENT ; PO BOX 790428		SAINT LOUIS		MO	63179-0428	
<i>Division Code:</i> SPD2	<i>Check Stock:</i> AP	<i>Tax Code:</i>			REFUND	FY	RETURN
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> RD
<i>Inv Amt</i> 4,455.39	22030010	CALCO-FHJLJPA	5241	Office Expense	JL:	Separate Check:	Relate To:
<i>Invoice Date:</i> <u>07/17/2017</u>	<i>Invoice #:</i> 2203071717	<i>ACCT#</i> 4246 0445 5566 1531			<i>Secondary Ref:</i> 5182	<i>PO#:</i>	
<i>Vendor:</i> 0037446	US BANK CORP PAYMENT ; PO BOX 790428		SAINT LOUIS		MO	63179-0428	
<i>Division Code:</i> SPD2	<i>Check Stock:</i> AP	<i>Tax Code:</i>			REFUND	FY	RETURN
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> RD
<i>Inv Amt</i> 14.99	22030010	CALCO-FHJLJPA	5241	Office Expense	JL:	Separate Check:	Relate To:
<i>Invoice Date:</i> <u>07/17/2017</u>	<i>Invoice #:</i> 2203071717	<i>ACCT#</i> 4246 0445 5566 1531			<i>Secondary Ref:</i> 5241	<i>PO#:</i>	
<i>Vendor:</i> 0037446	US BANK CORP PAYMENT ; PO BOX 790428		SAINT LOUIS		MO	63179-0428	
<i>Division Code:</i> SPD2	<i>Check Stock:</i> AP	<i>Tax Code:</i>			REFUND	FY	RETURN
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> RD

AP Entry Batch Proof

Batch ID: **OH146088**

Inv Amt	121.91	22030010	CALCO-FHJLJPA	5241	Office Expense	JL:	Separate Check:	Relate To:	
Invoice Date:	<input type="text" value="07/17/2017"/>	Invoice #:	2203071717	ACCT#	4246 0445 5566 1531	Secondary Ref:	5501	PO#:	
Vendor:	0037446	US BANK CORP PAYMENT	PO BOX 790428		SAINT LOUIS	MO	63179-0428		
Division Code:	SPD2	Check Stock:	AP	Tax Code:				REFUND <input type="text"/> FY <input type="text"/> RETURN <input type="text" value="RD"/>	
Inv Amt	1,704.75	22030010	CALCO-FHJLJPA	5241	Office Expense	JL:	Separate Check:	Relate To:	
Invoice Date:	<input type="text" value="07/17/2017"/>	Invoice #:	2203071717	ACCT#	4246 0445 5566 1531	Secondary Ref:	5401 CACHE	PO#:	
Vendor:	0037446	US BANK CORP PAYMENT	PO BOX 790428		SAINT LOUIS	MO	63179-0428		
Division Code:	SPD2	Check Stock:	AP	Tax Code:	NO			REFUND <input type="text"/> FY <input type="text"/> RETURN <input type="text" value="RD"/>	
Inv Amt	76.95	22030010	CALCO-FHJLJPA	5241	Office Expense	JL:	Separate Check:	Relate To:	
Invoice Date:	<input type="text" value="07/17/2017"/>	Invoice #:	2203071717	ACCT#	4246 0445 5566 1531	Secondary Ref:	5401 CACHE S/H	PO#:	
Vendor:	0037446	US BANK CORP PAYMENT	PO BOX 790428		SAINT LOUIS	MO	63179-0428		
Division Code:	SPD2	Check Stock:	AP	Tax Code:				REFUND <input type="text"/> FY <input type="text"/> RETURN <input type="text" value="RD"/>	
Inv Amt	23.98	22030010	CALCO-FHJLJPA	5241	Office Expense	JL:	Separate Check:	Relate To:	
Invoice Date:	<input type="text" value="07/17/2017"/>	Invoice #:	2203071717	ACCT#	4246 0445 5566 1531	Secondary Ref:	5182 PP	PO#:	
Vendor:	0037446	US BANK CORP PAYMENT	PO BOX 790428		SAINT LOUIS	MO	63179-0428		
Division Code:	SPD2	Check Stock:	AP	Tax Code:	NO			REFUND <input type="text"/> FY <input type="text"/> RETURN <input type="text" value="RD"/>	
Inv Amt	5.98	22030010	CALCO-FHJLJPA	5241	Office Expense	JL:	Separate Check:	Relate To:	
Invoice Date:	<input type="text" value="07/17/2017"/>	Invoice #:	2203071717	ACCT#	4246 0445 5566 1531	Secondary Ref:	5182 PP S/H	PO#:	
Vendor:	0037446	US BANK CORP PAYMENT	PO BOX 790428		SAINT LOUIS	MO	63179-0428		
Division Code:	SPD2	Check Stock:	AP	Tax Code:				REFUND <input type="text"/> FY <input type="text"/> RETURN <input type="text" value="RD"/>	
Inv Amt	123.59	22030010	CALCO-FHJLJPA	5241	Office Expense	JL:	Separate Check:	Relate To:	
Invoice Date:	<input type="text" value="07/17/2017"/>	Invoice #:	2203071717	SALES TAX		Secondary Ref:	5401 CACHE	PO#:	
Vendor:	0006810	STATE BOARD OF EQUALIZ	PO BOX 942879		SACRAMENTO	CA	94279-6093		
Division Code:	STAX	Check Stock:	ST	Tax Code:				REFUND <input type="text"/> FY <input type="text"/> RETURN <input type="text" value="RD"/>	
Inv Amt	1.74	22030010	CALCO-FHJLJPA	5241	Office Expense	JL:	Separate Check:	Relate To:	
Invoice Date:	<input type="text" value="07/17/2017"/>	Invoice #:	2203071717	SALES TAX		Secondary Ref:	5182 PP	PO#:	
Vendor:	0006810	STATE BOARD OF EQUALIZ	PO BOX 942879		SACRAMENTO	CA	94279-6093		
Division Code:	STAX	Check Stock:	ST	Tax Code:				REFUND <input type="text"/> FY <input type="text"/> RETURN <input type="text" value="RD"/>	
System Messages:								Total	8,227.24

CALAVERAS CONSOLIDATED FIRE PROTECTION DISTRICT

6501 Jenny Lind Road
Valley Springs, California 95252
(209) 786-2227
(209) 920-4603 FAX

Resolution No. 062417.a

RESOLUTION ESTABLISHING CALAVERAS CONSOLIDATED FIRE PROTECTION DISTRICT AUTHORIZED SIGNATURES

BE IT RESOLVED by the Board of Directors of Calaveras Consolidated Fire Protection District that the Board does hereby agree that the signatures of any 5 Directors of the Calaveras Consolidated Fire Protection District shall be required in authorization of payment of Claims, Transmittals or Transfers; and

BE IT FURTHER RESOLVED by the Board of Directors of Calaveras Consolidated Fire Protection District that the Board does hereby approve the County Auditor's Office pay any Claims that are submitted on approved forms and with any 5 Signatures of the Calaveras Consolidated Fire Protection Board of Directors

ON A MOTION by Director _____, seconded by Director _____, the foregoing Resolution was duly passed and adopted by the Board of Directors of Calaveras Consolidated Fire Protection District, County of Calaveras, State of California, this 24th day of July 2017.

PASSED AND ADOPTED this 24th day of July 2017, by the following vote:

Chris Allen=	Marcus Omlin =	Ken Glissman =
Sam Harris =	Patrick Brown =	Kim Olson =
Keith Hafley =	Patrick Garrahan =	Tim Runion =

President

I, Keith Hafley, Clerk of the governing Board of the District do hereby certify that the foregoing is a full, true and correct copy of a Resolution adopted by the Board at a Regular meeting thereof held at its regular place of meeting at the date and by the vote stated, which Resolution is on file in the office of the Board.

Clerk

6. PAT BROWN
Name (Typed)

Signature

7. TIM RUNION
Name (Typed)

Signature

8. MARCUS OMLIN
Name (Typed)

Signature

9. CHRISTOPHER ALLEN
Name (Typed)

Signature

10. JASON ROBITAILLE UNDER \$5000
Name (Typed)

Signature

Board Member Signature Date 7/24/17
Requires Resolution demonstrating Attestation

**Calaveras Consolidated Fire Protection District
6501 Jenny Lind Road
Valley Springs, CA 95252**

Org. Key #'s 22030010, 22040010, 22020010 & 22300010

Resolution #06242017.b

Resolution of the Calaveras Consolidated Fire Protection District, authorizing the Calaveras County Auditor's Office to make appropriate interclass budget transfers to overdrawn expense accounts in order to close the fiscal year. Funds shall be transferred from like class expense accounts with more than sufficient ending balances, or if no funds are available in those accounts the 3002 Fund Balance Unreserved/Undersign account will be used if sufficient cash is available.

**On a motion by Director _____, seconded by
Director _____, the foregoing
Resolution was duly passed and adopted by the Board of Directors of the Calaveras Consolidated Fire Protection District on this, 24th day of June, 2017 by the following vote:**

Ayes :

Noes:

Absent:

Abstained:

Attest: _____

Rose Beristianos, Administrative Assistant

**County of Calaveras
Budget and Actuals by Budget Class**

As of 6/30/2017

Fiscal Year: 2016

	Budget Version-	Budget	Encumbrance	Y-T-D Actuals	Balance	% Remaining
Org Key:	22300010					
	Jenny Lind Fire					
<u>Taxes</u>						
4010	Current Secured Taxes	370,973.00	0.00	371,003.94	(30.94)	-0.00 %
4013	SB2557 Reduction	(7,804.00)	0.00	(6,794.22)	(1,009.78)	12.93 %
4015	Unitary Taxes	3,773.00	0.00	3,950.30	(177.30)	-4.69 %
4017	Suppl Current Secured Taxes	2,936.00	0.00	5,842.77	(2,906.77)	-99.00 %
4020	Current Unsecured Taxes	5,683.00	0.00	5,113.73	569.27	10.01 %
4027	Suppl Current Unsecured Taxes	51.00	0.00	91.62	(40.62)	-79.64 %
4040	Prior Unsecured Taxes	90.00	0.00	128.59	(38.59)	-42.87 %
Total Taxes		375,702.00	0.00	379,336.73	(3,634.73)	-0.96
<u>Revenue From Use of Money/ Property</u>						
4300	Interest	0.00	0.00	1,646.97	(1,646.97)	0.00 %
Total Revenue From Use of Money/ Propert		0.00	0.00	1,646.97	(1,646.97)	0.00
<u>Intergovernmental Revenue- State</u>						
4455	State Grants	3,653.00	0.00	0.00	3,653.00	100.00 %
4463	State Homeowners Prop Tax Rel	4,678.00	0.00	4,838.75	(160.75)	-3.43 %
4580	State Other Aid	0.00	0.00	3,652.44	(3,652.44)	0.00 %
Total Intergovernmental Revenue- State		8,331.00	0.00	8,491.19	(160.19)	-1.92
<u>Charges for Services</u>						
4648	Exaction Fees	0.00	0.00	6,831.00	(6,831.00)	0.00 %
Total Charges for Services		0.00	0.00	6,831.00	(6,831.00)	0.00
	Total Revenue	384,033.00	0.00	396,305.89	(12,272.89)	
<u>Operating transfers out</u>						
5730	Operating Transfers Out	384,033.00	0.00	351,637.39	32,395.61	8.43 %
Total Operating transfers out		384,033.00	0.00	351,637.39	32,395.61	8.43
	Total Expenses	384,033.00	0.00	351,637.39	32,395.61	
	Total Revenue	384,033.00	0.00	396,305.89	(12,272.89)	
	Total Expenses	384,033.00	0.00	351,637.39	32,395.61	
Key Total for	22300010	0.00	0.00	44,668.50	(44,668.50)	

**County of Calaveras
Budget and Actuals by Budget Class**

As of 6/30/2017

Fiscal Year: 2016

	Budget Version-	Budget	Encumbrance	Y-T-D Actuals	Balance	% Remaining
Org Key:	22020010	Foothill Fire Protection Dist.				
<u>Taxes</u>						
4010	Current Secured Taxes	176,500.00	0.00	176,531.79	(31.79)	-0.01 %
4013	SB2557 Reduction	(3,740.00)	0.00	(3,242.71)	(497.29)	13.29 %
4015	Unitary Taxes	2,488.00	0.00	2,601.87	(113.87)	-4.57 %
4017	Suppl Current Secured Taxes	1,397.00	0.00	2,779.83	(1,382.83)	-98.98 %
4020	Current Unsecured Taxes	2,704.00	0.00	2,433.22	270.78	10.01 %
4027	Suppl Current Unsecured Taxes	24.00	0.00	43.59	(19.59)	-81.62 %
4040	Prior Unsecured Taxes	43.00	0.00	61.35	(18.35)	-42.67 %
Total Taxes		179,416.00	0.00	181,208.94	(1,792.94)	-1.00
<u>Revenue From Use of Money/ Property</u>						
4300	Interest	0.00	0.00	1,165.72	(1,165.72)	0.00 %
Total Revenue From Use of Money/ Property		0.00	0.00	1,165.72	(1,165.72)	0.00
<u>Intergovernmental Revenue- State</u>						
4455	State Grants	1,738.00	0.00	0.00	1,738.00	100.00 %
4463	State Homeowners Prop Tax Rel	2,234.00	0.00	2,302.38	(68.38)	-3.06 %
4580	State Other Aid	0.00	0.00	1,737.91	(1,737.91)	0.00 %
Total Intergovernmental Revenue- State		3,972.00	0.00	4,040.29	(68.29)	-1.71
<u>Charges for Services</u>						
4648	Exaction Fees	0.00	0.00	8,019.00	(8,019.00)	0.00 %
Total Charges for Services		0.00	0.00	8,019.00	(8,019.00)	0.00
	Total Revenue	183,388.00	0.00	194,433.95	(11,045.95)	
<u>Operating transfers out</u>						
5730	Operating Transfers Out	183,388.00	0.00	167,936.52	15,451.48	8.42 %
Total Operating transfers out		183,388.00	0.00	167,936.52	15,451.48	8.42
	Total Expenses	183,388.00	0.00	167,936.52	15,451.48	
	Total Revenue	183,388.00	0.00	194,433.95	(11,045.95)	
	Total Expenses	183,388.00	0.00	167,936.52	15,451.48	
Key Total for	22020010	0.00	0.00	26,497.43	(26,497.43)	

**County of Calaveras
Budget and Actuals by Budget Class**

As of 6/30/2017

Fiscal Year: 2016

	Budget Version-	Budget	Encumbrance	Y-T-D Actuals	Balance	% Remaining
Org Key:	22040010	Calaveras Consolidated Fire				
<u>Revenue From Use of Money/ Property</u>						
4300	Interest	0.00	0.00	1,818.68	(1,818.68)	0.00 %
Total Revenue From Use of Money/ Propert		0.00	0.00	1,818.68	(1,818.68)	0.00
<u>Intergovernmental Revenue- State</u>						
4456	State Grants - Other	0.00	0.00	56,752.00	(56,752.00)	0.00 %
Total Intergovernmental Revenue- State		0.00	0.00	56,752.00	(56,752.00)	0.00
Total Revenue		0.00	0.00	58,570.68	(58,570.68)	
<u>Operating transfers out</u>						
5730	Operating Transfers Out	67,919.00	0.00	0.00	67,919.00	100.00 %
Total Operating transfers out		67,919.00	0.00	0.00	67,919.00	100.00
Total Expenses		67,919.00	0.00	0.00	67,919.00	
Total Revenue		0.00	0.00	58,570.68	(58,570.68)	
Total Expenses		67,919.00	0.00	0.00	67,919.00	
Key Total for	22040010	(67,919.00)	0.00	58,570.68	(126,489.68)	

**County of Calaveras
Budget and Actuals by Budget Class**

As of 6/30/2017

Fiscal Year: 2016

Budget Version-		Budget	Encumbrance	Y-T-D Actuals	Balance	% Remaining
Org Key:	22030010					
	CALCO-FHJLJPA					
<u>Intergovernmental Revenue- State</u>						
4456	State Grants - Other	3,562.00	0.00	20,615.30	(17,053.30)	-478.75 %
4542	State Firefighter Reimb	200,000.00	0.00	352,886.48	(152,886.48)	-76.44 %
Total Intergovernmental Revenue- State		203,562.00	0.00	373,501.78	(169,939.78)	-83.48
<u>Misc. Revenue</u>						
4707	Gifts/Donations	0.00	0.00	54.00	(54.00)	0.00 %
4708	Refund - Miscellaneous	0.00	0.00	700.00	(700.00)	0.00 %
4713	Miscellaneous Revenue	12,500.00	0.00	26,901.03	(14,401.03)	-115.20 %
4724	Other Miscellaneous Revenue	0.00	0.00	454.00	(454.00)	0.00 %
Total Misc. Revenue		12,500.00	0.00	28,109.03	(15,609.03)	-124.87
<u>Operating transfers in</u>						
4728	Operating Trfs - Interfund	635,340.00	0.00	519,573.91	115,766.09	18.22 %
4742	Operating Trfs In - Cap Proj	0.00	0.00	0.00	0.00	0.00 %
Total Operating transfers in		635,340.00	0.00	519,573.91	115,766.09	18.22
Total Revenue		851,402.00	0.00	921,184.72	(69,782.72)	
<u>Salaries and Employee Benefits</u>						
5001	Salaries/Wages - Permanent	483,330.00	0.00	695,133.63	(211,803.63)	-43.82 %
Total Salaries and Employee Benefits		483,330.00	0.00	695,133.63	(211,803.63)	-43.82
<u>Services and Supplies</u>						
5151	Insurance	0.00	0.00	0.00	0.00	0.00 %
5241	Office Expense	279,164.00	0.00	394,931.93	(115,767.93)	-41.46 %
5422	Training	0.00	0.00	0.00	0.00	0.00 %
Total Services and Supplies		279,164.00	0.00	394,931.93	(115,767.93)	-41.46
<u>Other Charges</u>						
5627	LAFCO Assessment	548.00	0.00	566.12	(18.12)	-3.30 %
Total Other Charges		548.00	0.00	566.12	(18.12)	-3.30
<u>Capital Assets</u>						
5701	Capital Equipment	67,919.00	0.00	83,102.31	(15,183.31)	-22.35 %
Total Capital Assets		67,919.00	0.00	83,102.31	(15,183.31)	-22.35
Total Expenses		830,961.00	0.00	1,173,733.99	(342,772.99)	
Total Revenue		851,402.00	0.00	921,184.72	(69,782.72)	
Total Expenses		830,961.00	0.00	1,173,733.99	(342,772.99)	
Key Total for	22030010	20,441.00	0.00	(252,549.27)	272,990.27	