



**CALAVERAS CONSOLIDATED FIRE PROTECTION DISTRICT**  
**6501 Jenny Lind Road, Valley Springs, CA 95252**  
**Telephone: (209) 786-2227**  
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**Regular Meeting Draft Minutes**  
**Monday, November 27, 2017 7:00 PM**

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**
- 2. MOMENT OF SILENCE:** To recognize and honor the efforts of the American Service Members and Public Safety Personnel.
- 3. ROLL CALL:** Board Members Present: Kim Olson, Pat Garrahan, Keith Hafley, Sam Harris, Ken Glissman, and Pat Brown.  
Board Members absent: Tim Runion, Chris Allen, Marcus Omlin.  
Staff: Fire Chief Jason Robitaille and Rose Beristianos
- 4. PUBLIC COMMENT:** Suzanne Butler spoke about the fire support team Back Yard BBQ fundraiser. She also mentioned December 18, 2017 will be Santa's Express and January 20<sup>th</sup>, 2018 will be the crab feed.
- 5. CONSENT CALENDAR:**
  - A. Approval of Draft Minutes: October 16, 2017 Regular Meeting – Item pulled by Pat Brown, board discussion. Motion by Sam Harris 2<sup>nd</sup> by Keith Hafley to approve. Vote 4-2-3
  - B. Approval of Transmittal dated 11/27/17 OH147742 \$16,002.90 regular bills, OH147740 \$6,244.54 October Cal Card, OH147741 \$5,521.06 November Cal Card Motion by Ken Glissman 2<sup>nd</sup> by Sam Harris to approve. Vote 5-1-3
- 6. FINANCE BUSINESS**
  - A. Supplemental Transmittals- OH147783 \$67,918.80. Payment for engine. Motion by Pat Garrahan 2<sup>nd</sup> by Ken Glissman to approve. Vote 6-0-3
- 7. FIRE CHIEF'S REPORT – Tabled**

This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans With Disabilities Act of 1990 (42 U.S.C. § 12132 and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the office reflected above, during regular business hours, at least forty-eight hours prior to the time of the meeting.

## **8. COMMITTEE REPORTS**

- A. Finance Committee – Met the discussion was regarding the new Chief compensation.
- B. Personnel Committee – Met the discussion was regarding the new Chief compensation.

## **9. CORRESPONDENCE:** Rose read the letter and the board acknowledged the Thank You letters

## **10. UNFINISHED BUSINESS:**

- A. Discussion/Action – Fire Prevention Ordinance – Tabled
- B. Discussion/Action – Renting out Co.1 Board Discussion removing
- C. Discussion/Action – Article ‘P’ Section 1 - Tabled
- D. Discussion/Action – Fire Impact Fee Nexus Study – County to present 12/5/17
- E. Discussion/Action – Administrative Assistant Position- Harris Discussion no action
- F. Discussion/Action – Chief Job Announcement – Discussion removing
- G. Discussion/Action – B/C positions – Discussion no action

## **11. NEW BUSINESS:**

- A. Discussion/Action – JPA – Draft was provided. No action yet will continue.
- B. Discussion /Action – Social Media Policy Kim Olson made the motion to have the policy be the Chief’s discretion and it does not need to come to the board for approval. Pat Garrahan 2<sup>nd</sup>. Vote 5-1-3 Sam Harris opposed and wants to make sure that the board gets covered as well.
- C. Discussion/Action – Ad Hoc Committee – Fire Chief Selection Pat Brown provided his report of the committee and made the recommendation to the board. Pat motioned to hire Rich Dickinson and start salary negotiations. 2<sup>nd</sup> by Ken Glissman vote 6-0-3.

## **12. BOARD OF DIRECTOR AND FIRE CHIEF COMMENTS:** Round table discussion, board welcomes Rich Dickinson.

## **13. ADJOURNMENT:**

- A. Discussion/Action – Board discussed dates, board usually meets the first Friday of the month to swear in new members. Kim Olson made motion to not have a meeting the first Friday in December since there are no new members, Ken Glissman 2<sup>nd</sup>. Vote 6-0-3

Regular board meeting scheduled on Christmas. Dates discussed, meeting is scheduled for December 19, 2017. Closed session to began at 5pm with regular meeting at 7pm. Motion made by Ken Glissman 2<sup>nd</sup> by Keith Hafley to adjourn the meeting. Vote 6-0-3 Meeting adjourned at 8:18pm.

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