



CALAVERAS CONSOLIDATED FIRE PROTECTION DISTRICT
6501 Jenny Lind Road, Valley Springs, CA 95252
Telephone: (209) 786-2227
www.calcofire.org

Regular Meeting Agenda
Monday, January 23, 2017 7:00 PM

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**
- 2. MOMENT OF SILENCE:** To recognize and honor the efforts of the American Service Members and Public Safety Personnel.
- 3. ROLL CALL:** Board Members: Kim Olson, Pat Garrahan, Keith Hafley, Sam Harris, Tim Runion, Ken Glissman, Chris Allen, Pat Brown and Marcus Omlin.

Staff: Fire Chief Jason Robitaille, Rose Beristianos and Karlene Cleland
- 4. PUBLIC COMMENT:** The public may address the Board on any item of interest that is not on the Agenda and is within the District's jurisdiction. For items that are on the agenda, public comment will be heard when the item is discussed. The Chairman reserves the right to limit each speaker to three (3) minutes per person and 15 minutes per topic. Ralph M. Brown Act Gov. (Code, § 54954.3(b).) By law, the Board of Directors cannot make decisions on matters not on the agenda. Ralph M. Brown Act Gov. (Code, § 54954.2(a).)
- 5. CONSENT CALENDAR:** The Consent Calendar includes routine financial and administrative actions and is usually approved by a single majority vote. There will be no discussion on these items prior to voting on the motion unless Board Members, the public or staff request specific items be discussed and/or removed from the Consent Calendar.
 - A. Approval of Draft Minutes: December 19, 2016 Regular Meeting
 - B. Approval of Draft Minutes: January 3, 2017 Finance Committee Meeting
 - C. Approval of Transmittals dated January 23, 2017: Batch OH143478 for \$15,034.20 and Cal Card Batch OH143480 for \$999.72

This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans With Disabilities Act of 1990 (42 U.S.C. § 12132 and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the office reflected above, during regular business hours, at least forty-eight hours prior to the time of the meeting.

6. FINANCE BUSINESS

- A. Supplemental Transmittals

7. FIRE CHIEF'S REPORT

8. COMMITTEE REPORTS

- A. Finance Committee
- B. Personnel Committee
- C. Adhoc Planning Committee

9. CORRESPONDENCE:

Calaveras Marine Corps Toys For Tots
Law Offices Mayall Hurley

10. UNFINISHED BUSINESS: Since this Old Business has been discussed in prior meetings, the Chairman reserves the right to limit each speaker to three (3) minutes per person per topic. Ralph M. Brown Act Gov. (Code, § 54954.3(b).)

- A. Discussion/Action – Engine 113

11. NEW BUSINESS:

- A. Discussion/Action – Staffing
- B. Discussion/Action – Facility Rental
- C. Discussion/Action – Adoption of Fire Code Policy
- D. Discussion/Action – Fire Prevention Ordinance

12. BOARD OF DIRECTOR AND FIRE CHIEF COMMENTS:

13. ADJOURNMENT:

- A. Discussion/Action – Next meeting tentatively scheduled for February 27, 2017



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Regular Meeting Minutes
Monday, December 19, 2016 7:00 PM

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**
- 2. MOMENT OF SILENCE:** To recognize and honor the efforts of the American Service Members and Public Safety Personnel.
- 3. ROLL CALL:** Board Members Present: Kim Olson, Pat Garrahan, Keith Hafley, Ken Glissman, Pat Brown and Marcus Omlin.
Board Members Absent: Sam Harris, Tim Runion & Chris Allen
Staff Present: Fire Chief Jason Robitaille, Rose Beristianos and Karlene Cleland
- 4. PUBLIC COMMENT:** Gary Coldwell asked the board how many applications were submitted to Cal Fire for possible projects to be funded by the Fire Tax. Chief Jason Robitaille explained that one application was submitted and that Cal Fire would be focusing efforts on a fuel brake along the Calaveras River which is estimated to be a 30 year project.
- 5. CONSENT CALENDAR:**
 - A. Approval of Draft Minutes: November 21, 2016 Regular Meeting
 - B. Approval of Draft Minutes: December 2, 2016 Special Meeting
 - C. Approval of Transmittals dated December 19, 2016: Batch OH143030 for \$4,205.16 & Cal Card Batch OH143031 for \$4,555.15Ken Glissman made the motion and Keith Hafley made the 2nd to approve the Consent Calendar. Vote: 6-0-3
- 6. FINANCE BUSINESS**
 - A. Supplemental Transmittals – Keith Hafley made the motion and Ken Glissman made the 2nd to approve Supplemental Batch OH143115 for \$8,855.34. Vote: 6-0-3
- 7. FIRE CHIEF'S REPORT** – Chief Jason Robitaille presented his report. He mentioned in his report that he would not be seeking to renew his contract which is up for renewal in May 2017.

8. COMMITTEE REPORTS

- A. Finance Committee - None
- B. Personnel Committee - None
- C. Adhoc Planning Committee – Pat Brown presented his report from the meeting on 12-6-16. Keith Hafley made the motion and Ken Glissman made the 2nd to accept the report from the Adhoc Planning Committee. Vote: 6-0-3

9. CORRESPONDENCE: None

10. UNFINISHED BUSINESS:

- A. Discussion/Action – Engine 113 – This item was tabled until next meeting.

11. NEW BUSINESS:

- A. Discussion/Action – None

12. BOARD OF DIRECTOR AND FIRE CHIEF COMMENTS: None

13. ADJOURNMENT: The meeting was adjourned at 7:34 PM

DRAFT

CALAVERAS CONSOLIDATED FIRE
PROTECTION DISTRICT

Date: 12/19/16

MAIL ALL CHECKS

Contact: JASON ROBITAILLE
Phone: 786-2227

22030010
PO BOX 579
VALLY SPRINGS CA 95252

Please initial any strikeovers/changes

INVOICE AMOUNT	PEID #	OBJECT NO.	INVOICE NO.	VENDOR NAME/ADDRESS	DESCRIPTION	Rd for RTRN dept
				OH143115		
				SUPPLEMENTAL BILLS		
\$ 8,555.34						
Grand Total						

District agrees to retain original invoices for five years. Merchandise itemized above has been received or the services claimed have been performed and the expenditures are authorized and approved by

PATRICK GARRAHAN
KIM OLSON
KEN GLISSMAN
KEITH HAFLEY
SAM HARRIS
PAT BROWN
TIM RUNION
MARCUS OMLIN
CHRISTOPHER ALLEN

I hereby approved the above claim(s) and certify to the correctness of the computations.
Rebecca Callen, Auditor-Controller

By: _____
Deputy

CHIEF JASON ROBITAILLE

AP Entry Batch Proof

Batch ID: OH143115

Enter Date: 12/19/2016 Batch Status: BE User Total: 8,555.34

The undersigned, under penalty of perjury, states that the items on the attached claim are true and correct, that the amounts are properly due this claimant, and that no items have been previously paid. Furthermore, the articles or services specified in the attached claim were necessary, ordered for use by this department, and the articles or services have been delivered or performed as stated.

Authorized Signature: _____ Date: _____

Audited: _____
Distributed: _____
Paid: _____

User: BERISTIANOS,ROSE Batch Created By: BERISROS Date: 12/19/2016
 Report: Batch Proof (Auditor) Time: 16:57:47

<i>Inv Amt</i> 608.43	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
<i>Invoice Date</i> <u>12/06/2016</u>	<i>Invoice #</i> : 546761	ACCT# 90197	<i>Secondary Ref:</i>	<i>PO#:</i>	
<i>Vendor</i> :0038243	<u>HUNT AND SONS INC</u>	PO BOX 277670	SACRAMENTO CA 95827	REFUND <input type="checkbox"/>	FY <input type="checkbox"/> RETURN <input type="checkbox"/>
Division Code: SPD2	Check Stock: AP	Tax Code:			
<i>Inv Amt</i> 522.62	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
<i>Invoice Date</i> <u>12/06/2016</u>	<i>Invoice #</i> : 546763	ACCT# 90197	<i>Secondary Ref:</i>	<i>PO#:</i>	
<i>Vendor</i> :0038243	<u>HUNT AND SONS INC</u>	PO BOX 277670	SACRAMENTO CA 95827	REFUND <input type="checkbox"/>	FY <input type="checkbox"/> RETURN <input type="checkbox"/>
Division Code: SPD2	Check Stock: AP	Tax Code:			
<i>Inv Amt</i> 6/300.00	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
<i>Invoice Date</i> <u>12/11/2016</u>	<i>Invoice #</i> : 336	CALAVERAS CONSOLIDATED FIRE	<i>Secondary Ref:</i>	<i>PO#:</i>	
<i>Vendor</i> :0040520	<u>CRABTREE CONSULTING S</u>	245 LAGUNA SPRINGS DR STE 200	ELK GROVE CA 95758	REFUND <input type="checkbox"/>	FY <input type="checkbox"/> RETURN <input type="checkbox"/>
Division Code: SPD2	Check Stock: AP	Tax Code:			
<i>Inv Amt</i> 125.00	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
<i>Invoice Date</i> <u>12/06/2016</u>	<i>Invoice #</i> : 10540	CALAVERAS CONSOLIDATED FIRE	<i>Secondary Ref:</i>	<i>PO#:</i>	
<i>Vendor</i> :0041553	<u>GEISZLER CPA, ANTIONET</u>	1743 GRAND CANAL BLVD STE 10	STOCKTON CA 95207	REFUND <input type="checkbox"/>	FY <input type="checkbox"/> RETURN <input type="checkbox"/>
Division Code: SPD2	Check Stock: AP	Tax Code:			
<i>Inv Amt</i> 88.50	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
<i>Invoice Date</i> <u>11/30/2016</u>	<i>Invoice #</i> : 89683	CALAVERAS CONSOLIDATED FIRE	<i>Secondary Ref:</i>	<i>PO#:</i>	
<i>Vendor</i> :0041566	<u>RAINS LUCIA STERN PC</u>	2300 CONTRA NCOSTA BLVD STE PLEASANT HILL	CA 94523	REFUND <input type="checkbox"/>	FY <input type="checkbox"/> RETURN <input type="checkbox"/>
Division Code: SPD2	Check Stock: AP	Tax Code:			

AP Entry Batch Proof

Batch ID: OH143115

Inv Amt	1,884.00	22030010	CALCO-FHJLJPA	5241	Office Expense	JL:	Separate Check:	Relate To:	
Invoice Date	12/01/2016	Invoice #:	2016 5801	CALAVERAS CONSOLIDATED FIRE		Secondary Ref:	PO#:		
Vendor:	0033258	EMERGENCY REPORTING 851 COHO WAY STE 307		BELLINGHAM	WA	98225	REFUND	FY	RETURN
Division Code:	SPD2	Check Stock:	AP	Tax Code:			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Inv Amt	4,606.16	22030010	CALCO-FHJLJPA	5241	Office Expense	JL:	Separate Check:	Relate To:	
Invoice Date	12/13/2016	Invoice #:	69947	CUST#C4529		Secondary Ref:	PO#:		
Vendor:	0001129	LN CURTIS AND SONS PO BOX 39000		SAN FRANCISCO	CA	94139	REFUND	FY	RETURN
Division Code:	SPD2	Check Stock:	AP	Tax Code:			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Inv Amt	255.78	22030010	CALCO-FHJLJPA	5241	Office Expense	JL:	Separate Check:	Relate To:	
Invoice Date	12/12/2016	Invoice #:	69877	CUST#C4529		Secondary Ref:	PO#:		
Vendor:	0001129	LN CURTIS AND SONS PO BOX 39000		SAN FRANCISCO	CA	94139	REFUND	FY	RETURN
Division Code:	SPD2	Check Stock:	AP	Tax Code:			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Inv Amt	106.04	22030010	CALCO-FHJLJPA	5241	Office Expense	JL:	Separate Check:	Relate To:	
Invoice Date	12/13/2016	Invoice #:	777321	CUST# 95252JFD		Secondary Ref:	PO#:		
Vendor:	0002103	LIFE ASSIST INC 11277 SUNRISE PARK DR		RANCHO CORDOVA	CA	95742	REFUND	FY	RETURN
Division Code:	SPD2	Check Stock:	AP	Tax Code:			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Inv Amt	58.81	22030010	CALCO-FHJLJPA	5241	Office Expense	JL:	Separate Check:	Relate To:	
Invoice Date	12/12/2016	Invoice #:	777064	CUST# 95252JFD		Secondary Ref:	PO#:		
Vendor:	0002103	LIFE ASSIST INC 11277 SUNRISE PARK DR		RANCHO CORDOVA	CA	95742	REFUND	FY	RETURN
Division Code:	SPD2	Check Stock:	AP	Tax Code:			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
System Messages:							Total	8,555.34	



FIRE CHIEF'S REPORT
December 19, 2016

CALLS FOR MONTH:

86 in November

1,100 Total

PERSONNEL:

43 total members

3 new applicants

FACILITIES:

Company 1 – Nothing new

Company 2 – Crews pour new pad next week if weather permits, received permit from CalTrans.

Company 3 – Nothing to report

NOTES:

1. R-143 should be ready this week, repaired rear brakes, 3 air leaks, air clutch on motor, wiring harness for ejectors and annual service.
2. E-113 should be placed in service by the end of the week. Waiting on radio install and 150' of booster line.
3. Attended county's first local government planning meeting. Set some goals for the next 3 years.
4. Impact study update – Received info from planning dept., Blair from SCI has adjusted fee schedule and will submit to planning director after first of year
5. County CAO is retiring at the end of year.
6. 15 members have completed their CSFM FF II requirements.
7. Cal-Co Fire is the featured fire district in the current "CSFA Connection" magazine. FM Ryan Hamre did an excellent job writing the article.
8. Calaveras SAFER grant has expired.
9. Contract renewal.

Report from Planning Meeting held 12-6-16

In attendance: Pat Brown Sam Harris Chief Robitaille Capt. Butler
Kim Olson Keith Hafley D/E Thomas D/E Ruoff Capt. Gamma

Recommendations on Paid Staffing to Board and Fire Chief:

Captain as Duty Officer should be a unplanned event and not planned schedule event

Driver Engineers should not be used as Duty Officer

No solo operator runs on Engines - run a single three person engine company

Before shutting down a engine - Fire Chief fill assignment to keep engine in service

Staffing on fire stations is up to Fire Chiefs direction

Recommendation on present paid staffing:

Place the two LTI Engineers to permanent Engineer status

- a. Needs to be completed at 12/19/16 Board Meeting**
- b. A change in present 16/17 Budget**
- c. Minimum wage changes from \$10 per hour to \$10.50 per hour**



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Finance Committee Meeting Minutes
Tuesday January 3, 2017 7:00 PM

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**
- 2. MOMENT OF SILENCE:** To recognize and honor the efforts of the American Service Members and Public Safety Personnel.
- 3. ROLL CALL:** Board Members Present: Sam Harris, Marcus Omlin, and Kim Olson.
Staff Present: Fire Chief Jason Robitaille
- 4. PUBLIC COMMENT: None**
- 5. NEW BUSINESS:**
 - A. Finance Discussion – Fiscal Year 2016/2017 – The Committee discussed the department finances and possible recommendations to bring to the next board meeting on January 23, 2017.
- 6. ADJOURNMENT:** The meeting was adjourned at 8:36 PM

**CALAVERAS CONSOLIDATED FIRE
PROTECTION DISTRICT**

Date: 1/23/17

MAIL ALL CHECKS

Contact: **JASON ROBITAILLE**
Phone: **786-2227**

**22030010
PO BOX 579
VALLY SPRINGS CA 95252**

Please initial any strikeovers/changes

INVOICE AMOUNT	PEID #	OBJECT NO.	INVOICE NO.	VENDOR NAME/ADDRESS	DESCRIPTION	Rd for RTRN dept
				OH143478		
				REGULAR BILLS		
				\$ 15,034.20	Grand Total	

District agrees to retain original invoices for five years. Merchandise itemized above has been received or the services claimed have been performed and the expenditures are authorized and approved by

PATRICK GARRAHAN
KIM OLSON
KEN GLISSMAN
KEITH HAFLEY
SAM HARRIS
PAT BROWN
TIM RUNION
MARCUS OMLIN
CHRISTOPHER ALLEN

I hereby approved the above claim(s) and certify to the correctness of the computations.
Rebecca Callen, Auditor-Controller

By: _____
Deputy

CHIEF JASON ROBITAILLE

AP Entry Batch Proof

Batch ID: OH143478

Enter Date: 01/18/2017 Batch Status: BE User Total: 15,034.20

The undersigned, under penalty of perjury, states that the items on the attached claim are true and correct, that the amounts are properly due this claimant, and that no items have been previously paid. Furthermore, the articles or services specified in the attached claim were necessary, ordered for use by this department, and the articles or services have been delivered or performed as stated.

Authorized Signature: _____ Date: _____

Audited: _____
Distributed: _____
Paid: _____

User: BERISTIANOS,ROSE Batch Created By: BERISROS Date: 01/18/2017
Report: Batch Proof (Auditor) Time: 19:46:32

Inv Amt	588.23	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
Invoice Date	<u>12/01/2016</u>	Invoice #: 4194231	CUST ID# 105548	Secondary Ref:	PO#:	
Vendor:	0034444	MALLORY SAFETY AND SUPPLY BOX 2068	LONGVIEW WA 98632			
Division Code:	SPD2	Check Stock: AP	Tax Code:		REFUND	FY RETURN
					<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
Inv Amt	5,000.00	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
Invoice Date	<u>12/29/2016</u>	Invoice #: GA225341	CLIENT# 131588100	Secondary Ref:	PO#:	
Vendor:	W008492	GALLINA LLP	925 HIGHLAND POINTE DR STE 45 ROSEVILLE CA 95678			
Division Code:	SPD2	Check Stock: AP	Tax Code:		REFUND	FY RETURN
					<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
Inv Amt	264.53	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
Invoice Date	<u>12/28/2016</u>	Invoice #: 2203122816	CUST# 1068745	Secondary Ref:	PO#:	
Vendor:	0041084	OREILLY AUTOMOTIVE STOPO BOX 9464	SPRINGFIELD MO 65801-9464			
Division Code:	SPD2	Check Stock: AP	Tax Code:		REFUND	FY RETURN
					<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
Inv Amt	450.00	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
Invoice Date	<u>12/31/2016</u>	Invoice #: 2203123116	DEC 2016 INVOICE	Secondary Ref:	PO#:	
Vendor:	0041402	BERISTIANOS, ROSEMARIE	VALLEY SPRINGS CA 95252			
Division Code:	SPD2	Check Stock: AP	Tax Code:		REFUND	FY RETURN
					<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Inv Amt	45.90	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To: EX
Invoice Date	<u>12/21/2016</u>	Invoice #: 2203122116	MILEAGE REIMBURSE	Secondary Ref:	PO#:	
Vendor:	0041444	CLELAND, KARLENE JENNE	VALLEY SPRINGS CA 95252			
Division Code:	SPD2	Check Stock: AP	Tax Code:		REFUND	FY RETURN
					<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>

AP Entry Batch Proof

Batch ID: OH143478

Inv Amt	146.09	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
Invoice Date	12/21/2016	Invoice #: 117328	CALAVERAS CONSOLIDATED FIRE	Secondary Ref:	PO#:	
Vendor:	0036364	ADVANTAGE GEAR INC	4670 PACIFIC ST STE 100	ROCKLIN	CA	95677
Division Code:	SPD2	Check Stock: AP	Tax Code:		REFUND	FY RETURN
					<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
Inv Amt	236.25	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
Invoice Date	12/30/2016	Invoice #: 585635	ACCT# 90197	Secondary Ref:	PO#:	
Vendor:	0038243	HUNT AND SONS INC	PO BOX 277670	SACRAMENTO	CA	95827
Division Code:	SPD2	Check Stock: AP	Tax Code:		REFUND	FY RETURN
					<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
Inv Amt	385.56	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
Invoice Date	12/19/2016	Invoice #: 581861	ACCT# 90197	Secondary Ref:	PO#:	
Vendor:	0038243	HUNT AND SONS INC	PO BOX 277670	SACRAMENTO	CA	95827
Division Code:	SPD2	Check Stock: AP	Tax Code:		REFUND	FY RETURN
					<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
Inv Amt	3,568.93	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
Invoice Date	12/21/2016	Invoice #: 82615	ACCT# CC0JLF	Secondary Ref:	PO#:	
Vendor:	W000798	COLUMBIA	22480 PARROTTS FERRY ROAD	COLUMBIA	CA	95310
Division Code:	SPD2	Check Stock: AP	Tax Code:		REFUND	FY RETURN
					<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
Inv Amt	180.00	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
Invoice Date	12/21/2016	Invoice #: 020905	CALAVERAS CONSOLIDATED FIRE	Secondary Ref:	PO#:	
Vendor:	0031315	DUNCAN, ALLEN	PO BOX 1346	SAN ANDREAS	CA	95249
Division Code:	SPD2	Check Stock: AP	Tax Code:		REFUND	FY RETURN
					<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
Inv Amt	59.00	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
Invoice Date	12/31/2016	Invoice #: 90123	CALAVERAS CONSOLIDATED FIRE	Secondary Ref:	PO#:	
Vendor:	0041566	RAINS LUCIA STERN PC	2300 CONTRA NCOSTA BLVD STE PLEASANT HILL	CA	94523	
Division Code:	SPD2	Check Stock: AP	Tax Code:		REFUND	FY RETURN
					<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
Inv Amt	5.58	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
Invoice Date	12/31/2016	Invoice #: 2203123116	ACCT# 17551	Secondary Ref:	PO#:	
Vendor:	W001842	FARM AND AUTO SUPPLY	1521 N LINCOLN WAY	GALT	CA	95632
Division Code:	SPD2	Check Stock: AP	Tax Code:		REFUND	FY RETURN
					<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
Inv Amt	3,214.28	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
Invoice Date	12/15/2016	Invoice #: 43982776	CUST# 5018498	Secondary Ref:	PO#:	
Vendor:	0028274	DAPPER TIRE CO INC	PO BOX 847286	DAI.LAS	TX	75284-7286
Division Code:	SPD2	Check Stock: AP	Tax Code:		REFUND	FY RETURN
					<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>

AP Entry Batch Proof

Batch ID: OH143478

<i>Inv Amt</i> 664.85	22030010	CALCO-FHJLJPA	5241	Office Expense	JL:	Separate Check:	Relate To:
<i>Invoice Date</i> 12/31/2016	<i>Invoice #:</i> 2203123116	ACCT# VM8988			<i>Secondary Ref:</i>	<i>PO#:</i>	
<i>Vendor:</i> 0041428	VAN UNEN/MIERSMA PROPR BOX 96		RIPON	CA	95366	REFUND	FY RETURN
Division Code: SPD2	Check Stock: AP	Tax Code:				<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
<i>Inv Amt</i> 225.00	22030010	CALCO-FHJLJPA	5241	Office Expense	JL:	Separate Check:	Relate To:
<i>Invoice Date</i> 01/03/2017	<i>Invoice #:</i> 10646	CALCO INV# 10646			<i>Secondary Ref:</i>	<i>PO#:</i>	
<i>Vendor:</i> 0041553	GEISZLER CPA. ANTIONET 1743 GRAND CANAL BLVD STE 10		STOCKTON	CA	95207	REFUND	FY RETURN
Division Code: SPD2	Check Stock: AP	Tax Code:				<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
System Messages:	Total						15,034.20

**CALAVERAS CONSOLIDATED FIRE
PROTECTION DISTRICT**

Date: 1/23/2017

MAIL ALL CHECKS

22030010

Contact: JASON ROBITAILLE

PO BOX 579

Phone: 786-2227

VALLY SPRINGS CA 95252

Please initial any strikeovers/changes

INVOICE AMOUNT	PEID #	OBJECT NO.	INVOICE NO.	VENDOR NAME/ADDRESS	DESCRIPTION	Rd for RTRN dept
				BATCH OH143480		
				CAL CARD		
\$ 999.72 Grand Total						

District agrees to retain original invoices for five years. Merchandise itemized above has been received or the services claimed have been performed and the expenditures are authorized and approved by

- PATRICK GARRAHAN
- KIM OLSON
- KEN GLISSMAN
- KEITH HAFLEY
- SAM HARRIS
- PAT BROWN
- TIM RUNION
- MARCUS OMLIN
- CHRISTOPHER ALLEN

I hereby approved the above claim(s) and certify to the correctness of the computations.
Rebecca Callen, Auditor-Controller

By: _____
Deputy

CHIEF JASON ROBITAILLE

Cal Card Summary

PEID

Object
Code

37446

Receipt

Y or N

Description

CARD#	Date	Obj Code	Amount	Total	Person	Y or N	Description
9606	12/5/16	5115	199.99	199.99	J BUTLER		LIL GIANT LADER
5298	12/1/16	5131	92.45	92.45	R THOMAS	N	PIZZA FACTORY
	12/5/16	5241	14.99		R THOMAS	N	ADOBE ACROBATPRO
LATE FEE	12/22/16	5241	9.12		LATE FEE		LATE FEE
	12/12/16	5241	171.99	196.10	K CLELAND		AMAZON
	12/8/16	5243	5.95	5.95	K CLELAND		USPS
9787	11/23/16	5401	29.02	29.02	D GALLIAZZO		SENDERS
2728	12/19/16	5422	57.64		B GAMMA		SENDERS
	11/25/16	5422	19.47	77.11	D GALLIAZZO	N	SENDERS
9114	11/28/16	5501	111.98		K CLELAND		DIRECT TV
	12/2/16	5501	126.38		K CLELAND		VONAGE
	12/5/16	5501	75.00		K CLELAND		ATT
	12/21/16	5501	75.00	388.36	K CLELAND		ATT
	12/15/16	5241	9.99	9.99	K CLELAND		AMAZON
	12/15/16	5241	0.75	0.75	K CLELAND		AMAZON TAX
			<u>999.72</u>	<u>999.72</u>			

AP Entry Batch Proof

Batch ID: OH143480

Enter Date: 01/18/2017 Batch Status: BE User Total: 999.72

The undersigned, under penalty of perjury, states that the items on the attached claim are true and correct, that the amounts are properly due this claimant, and that no items have been previously paid. Furthermore, the articles or services specified in the attached claim were necessary, ordered for use by this department, and the articles or services have been delivered or performed as stated.

Authorized Signature: _____ Date: _____

Audited: _____
Distributed: _____
Paid: _____

User: BERISTIANOS,ROSE Batch Created By: BERISROS Date: 01/19/2017
Report: Batch Proof (Auditor) Time: 10:24:39

Table with 3 rows of invoice data. Columns include Inv Amt, Invoice Date, Vendor, Division Code, Check Stock, Tax Code, JL, Separate Check, Relate To, Secondary Ref, PO#, REFUND, FY, RETURN. Total amount is 999.72.



December 29, 2016

RECEIVED JAN 18 2017

Calaveras Consolidated Fire Protection District
6501 Jenny Lind Road
Valley Springs, CA 95252

Chief Jason Robitaille,

Thank you and all the firefighters for supporting the 2016 Calaveras Marine Corps Toys For Tots campaign.

By serving as a toy collection site, Calaveras Consolidated Fire helped us collect over 2,000 toys. In addition to your collection efforts, Captain Joe Butler and Firefighter Christian Johnson personally delivered dozens of toys to The Resource Connection Santa's Express. At Santa's Express we were able to distribute toys, books, and stocking stuffers to 707 needy children.

2016 was only the second year for Tots For Tots in Calaveras County and it was an overwhelming success, due in part to CalCo's efforts and generosity. We look forward to working with you again and making 2017 an even greater event for kids in our communities.

Semper Fidelis,

A handwritten signature in black ink, appearing to read "Pat", written over a horizontal line.

Pat Garrahan
Local Coordinator
Calaveras Marine Corps Toys For Tots
Marine Corps League Detachment #1080

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OF COUNSEL
J. ANTHONY ABBOTT

January 11, 2017

Via U.S. Mail

Fire Chief Jason Robitaille
Calaveras Consolidated Fire Protection District
6501 Jenny Lind Road
Valley Springs, CA 95252

Re: *Albert Engel v. Jenny Lind Fire Protection District and Kim Olson*
Calaveras County Superior Court Case No. 12CV38403

Dear Chief Robitaille:

I write to follow up on our telephone conversation earlier today. As discussed, the court has set trial in the above matter for **May 15, 2017 at 9:00 a.m.** in Department 4 of the Calaveras County Superior Court. Additionally, the court has set a Mandatory Settlement Conference for **April 21, 2017 at 8:30 a.m.** We anticipate that trial will last several weeks and it is vitally important that you and other potential witnesses affiliated with the department, including but not limited to Roy Estakhri, Dick Brown, Ron Cleland, Ginny Greenough, Dennis Petersen, Anthony Daniello, and Keith Hafley be available to testify at trial if necessary. Please do not hesitate to contact me should you have any questions or concerns.

Very truly yours,

MAYALL HURLEY, P.C.

By: _____


VLADIMIR J. KOZINA