



**CALAVERAS CONSOLIDATED FIRE PROTECTION DISTRICT**  
**6501 Jenny Lind Road, Valley Springs, CA 95252**  
**Telephone: (209) 786-2227**  
**www.calcofire.org**

**Regular Meeting Agenda**  
**Monday April 23, 2018 7:00 PM**

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**
- 2. MOMENT OF SILENCE:** To recognize and honor the efforts of the American Service Members and Public Safety Personnel.
- 3. ROLL CALL:** Board Members: Kim Olson, Pat Garrahan, Keith Hafley, Sam Harris, Ken Glissman, Chris Allen, Pat Brown, Marcus Omlin and Tim Runion  
  
Staff: Fire Chief Rich Dickinson and Rose Beristianos
- 4. PUBLIC COMMENT:** The public may address the Board on any item of interest that is not on the Agenda and is within the District's jurisdiction. For items that are on the agenda, public comment will be heard when the item is discussed. The Chairman reserves the right to limit each speaker to three (3) minutes per person and 15 minutes per topic. Ralph M. Brown Act Gov. (Code, § 54954.3(b).) By law, the Board of Directors cannot make decisions on matters not on the agenda. Ralph M. Brown Act Gov. (Code, § 54954.2(a).)
- 5. CONSENT CALENDAR:** The Consent Calendar includes routine financial and administrative actions and is usually approved by a single majority vote. There will be no discussion on these items prior to voting on the motion unless Board Members, the public or staff request specific items be discussed and/or removed from the Consent Calendar.
  - A. Approval of Draft Minutes: March 26, 2018 Regular Board Meeting
  - B. Approval of Draft Minutes: April 2, 2018 Special Board Meeting
  - C. Approval of Transmittal dated 4/23/18 OH149834 \$10,157.61 regular bills, OH149835 \$1,737.67 plus tax if needed for Calcard

This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans With Disabilities Act of 1990 (42 U.S.C. § 12132 and the Ralph M. Brown Act (California Government Code § 54954.2)). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the office reflected above, during regular business hours, at least forty-eight hours prior to the time of the meeting.

**6. FINANCE BUSINESS**

A. Supplemental Transmittals

**7. FIRE CHIEF'S REPORT**

**8. COMMITTEE REPORTS**

A. Finance Committee  
B. Personnel Committee

**9. CORRESPONDENCE:**

**10. UNFINISHED BUSINESS:** Since this Old Business has been discussed in prior meetings, the Chairman reserves the right to limit each speaker to three (3) minutes per person per topic. Ralph M. Brown Act Gov. (Code, § 54954.3(b).)

**11. NEW BUSINESS:**

A. Discussion/Action – Board Member Reduction  
B. Discussion/Action – EBMUD – Camanche Lake Fee for Services

**12. BOARD OF DIRECTOR AND FIRE CHIEF COMMENTS**

**13. ADJOURNMENT:**

Next meeting scheduled for May 28, 2018

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**Regular Meeting Draft Minutes**  
**Monday March 26, 2018 7:00 PM**

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE: 7:11pm**
- 2. MOMENT OF SILENCE:** To recognize and honor the efforts of the American Service Members and Public Safety Personnel.
- 3. ROLL CALL:** Board Members Present: Kim Olson, Pat Garrahan, Keith Hafley, Sam Harris, Ken Glissman, Pat Brown, and Marcus Omlin  
Board Members Absent: Chris Allen, and Tim Runion  
Staff Present: Fire Chief Rich Dickinson and Rose Beristianos
- 4. BADGE PINNING CEREMONY:** Chief Dickinson provided badges to the following:
  - a. John Loverin Battalion Chief
  - b. Pat Sullivan Battalion Chief
  - c. Dick Brown - Chaplin
- 5. PUBLIC COMMENT:** Gary Caldwell commented he could not access the agenda on the website.
- 6. CONSENT CALENDAR:** Motion by Ketih Hafley 2<sup>nd</sup> by Pat Garrahan Votes 7-0
  - A. Approval of Draft Minutes: February 26, 2018 Regular Board Meeting
  - B. Approval of Transmittal dated 3/26/18 OH149394 \$ 8648.54 regular bills, OH149395 \$5188.50 plus tax if needed for Calcard
- 7. FINANCE BUSINESS**
  - A. Supplemental Transmittals - none
- 8. FIRE CHIEF'S REPORT –** Chief gave his report
- 9. COMMITTEE REPORTS:**
  - A. Finance Committee- None

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B. Personnel Committee - None

**10. CORRESPONDENCE:** None

**11. UNFINISHED BUSINESS:** None

**12. NEW BUSINESS:** Motion by Pat Garrahan 2<sup>nd</sup> by Ken Glissman to adopt resolution number 20180326A Vote 7-0

A. Discussion/Action – Resolution Calling General District Election

**13. BOARD OF DIRECTOR AND FIRE CHIEF COMMENTS:** Chief spoke about the letter from PERB. Board discussion regarding the letter. Special meeting scheduled for April 2, 2018. Round table discussion with board members on various items.

**14. ADJOURNMENT:** Motion by Ken Glissman 2<sup>nd</sup> by Keith Hafley to adjourn the meeting at 8:35pm

Next meeting scheduled for April 2, 2018 Special meeting. Regular meeting scheduled for April 23, 2018.

This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans With Disabilities Act of 1990 (42 U.S.C. § 12132 and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the Calaveras Consolidated Fire Protection District at (209) 786-2227, during regular business hours, at least forty-eight hours prior to the time of the meeting.



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**Special Meeting Draft Minutes**  
**Monday April 2, 2018 6:00 PM**

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**
- 2. MOMENT OF SILENCE:** To recognize and honor the efforts of the American Service Members and Public Safety Personnel.
- 3. ROLL CALL:** Board Members Present: Kim Olson, Keith Hafley, Sam Harris, Ken Glissman, Chris Allen, and Pat Brown  
Board Members Absent: Pat Garrahan, Marcus Omlin, and Tim Runion  
Staff Present: Fire Chief Rich Dickinson and Rose Beristianos
- 4. PUBLIC COMMENT:** None
- 5. NEW BUSINESS:**
  - A. Discussion/Action – Letter regarding Public Employee Relations Board. Board discussion. Motion made by Keith Hafley to grant recognition to Calaveras Professional Firefighter Association as the exclusive representative of the following proposed unit. The proposed unit shall include: Captain, Engineer, Firefighter. Full time and/or limited term positions, engaged in firefighting, emergency medical or rescue service activities. The proposed unit shall exclude: Chief Officer, Volunteer Firefighter and fulltime, part time non-firefighter staff. 2<sup>nd</sup> by Pat Brown Vote 5-1
- 6. BOARD OF DIRECTOR AND FIRE CHIEF COMMENTS:** Round table discussions
- 7. ADJOURNMENT:** Motion by Ken Glissman 2<sup>nd</sup> by Keith Hafley to adjourn the meeting at 6:43PM.

This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans With Disabilities Act of 1990 (42 U.S.C. § 12132 and the Ralph M. Brown Act (California Government Code § 54954.2)). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the office reflected above, during regular business hours, at least forty-eight hours prior to the time of the meeting.

**CALAVERAS CONSOLIDATED FIRE  
PROTECTION DISTRICT**

Date: 4/23/2018

**MAIL ALL CHECKS**

Contact: ROSE BERISTIANOS  
Cell Phone: 482-3754

22030010  
PO BOX 579  
VALLY SPRINGS CA 95252

Please initial any strikeovers/changes

| INVOICE AMOUNT | PEID # | OBJECT NO. | INVOICE NO. | VENDOR NAME/ADDRESS | DESCRIPTION | Rd for RTRN dept |
|----------------|--------|------------|-------------|---------------------|-------------|------------------|
|                |        |            |             | OH149834            |             |                  |
|                |        |            |             | REGULAR BILLS       |             |                  |
|                |        |            |             |                     |             |                  |
|                |        |            |             |                     |             |                  |
|                |        |            |             |                     |             |                  |
| \$ 10,157.61   |        |            |             | Grand Total         |             |                  |

District agrees to retain original invoices for five years. Merchandise itemized above has been received or the services claimed have been performed and the expenditures are authorized and approved by

PATRICK GARRAHAN \_\_\_\_\_  
 KIM OLSON \_\_\_\_\_  
 KEN GLISSMAN \_\_\_\_\_  
 KEITH HAFLEY \_\_\_\_\_  
 SAM HARRIS \_\_\_\_\_  
 PAT BROWN \_\_\_\_\_  
 TIM RUNION \_\_\_\_\_  
 MARCUS OMLIN \_\_\_\_\_  
 CHRISTOPHER ALLEN \_\_\_\_\_

I hereby approved the above claim(s) and certify to the correctness of the computations.  
 Rebecca Callen, Auditor-Controller

By: \_\_\_\_\_  
 Deputy

CHIEF RICH DICKINSON  
 \_\_\_\_\_

### AP Entry Batch Proof

Batch ID: **OH149834**

Enter Date: 04/17/2018    Batch Status: BE    User Total: 10,157.61

The undersigned, under penalty of perjury, states that the items on the attached claim are true and correct, that the amounts are properly due this claimant, and that no items have been previously paid. Furthermore, the articles or services specified in the attached claim were necessary, ordered for use by this department, and the articles or services have been delivered or performed as stated.

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Audited: \_\_\_\_\_  
 Distributed: \_\_\_\_\_  
 Paid: \_\_\_\_\_

**User:** BERISTIANOS,ROSE    **Batch Created By:** BERISROS    **Date:** 04/18/2018  
**Report:** Batch Proof (Auditor)    **Time:** 21:16:23

|   |  |                       |  |            |
|---|--|-----------------------|--|------------|
| <i>Inv Amt</i> <b>330.84</b>  | 22030010 CALCO-FHJLJPA    5241 Office Expense          | <b>JL:</b>            | Separate Check:  | Relate To: |
| <i>Invoice Date:</i> <span style="border: 1px solid black; padding: 2px;">03/31/2018</span> | <i>Invoice #:</i> 2203033118    ACCT# 3578             | <i>Secondary Ref:</i> | PO#:   |            |
| <i>Vendor:</i> <b>0002183</b> <a href="#">SENDERS MARKET INC</a>                            | PO BOX 197    MOUNTAIN RANCH CA 95246                  |                       | REFUND    FY    RETURN<br><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> |            |
| Division Code: SPD2   | Check Stock: AP    Tax Code:                           |                       |  |            |
| <i>Inv Amt</i> <b>494.39</b>  | 22030010 CALCO-FHJLJPA    5241 Office Expense          | <b>JL:</b>            | Separate Check:  | Relate To: |
| <i>Invoice Date:</i> <span style="border: 1px solid black; padding: 2px;">04/02/2018</span> | <i>Invoice #:</i> U106B024    ACCT# 17823              | <i>Secondary Ref:</i> | PO#:   |            |
| <i>Vendor:</i> <b>0041428</b> <a href="#">VAN UNEN/MIERSMA PROPR</a>                        | PO BOX 96    RIPON CA 95366                            |                       | REFUND    FY    RETURN<br><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> |            |
| Division Code: SPD2   | Check Stock: AP    Tax Code:                           |                       |  |            |
| <i>Inv Amt</i> <b>352.33</b>  | 22030010 CALCO-FHJLJPA    5241 Office Expense          | <b>JL:</b>            | Separate Check:  | Relate To: |
| <i>Invoice Date:</i> <span style="border: 1px solid black; padding: 2px;">04/13/2018</span> | <i>Invoice #:</i> 42348    CALAVERAS CONSOLIDATED FIRE | <i>Secondary Ref:</i> | PO#:   |            |
| <i>Vendor:</i> <b>W004633</b> <a href="#">AIR EXCHANGE, INC</a>                             | 495 EDISON COURT SUITE A    FAIRFIELD CA 94534-1683    |                       | REFUND    FY    RETURN<br><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> |            |
| Division Code: SPD2   | Check Stock: AP    Tax Code:                           |                       |  |            |
| <i>Inv Amt</i> <b>451.30</b>  | 22030010 CALCO-FHJLJPA    5241 Office Expense          | <b>JL:</b>            | Separate Check:  | Relate To: |
| <i>Invoice Date:</i> <span style="border: 1px solid black; padding: 2px;">04/13/2018</span> | <i>Invoice #:</i> 42347    CALAVERAS CONSOLIDATED FIRE | <i>Secondary Ref:</i> | PO#:   |            |
| <i>Vendor:</i> <b>W004633</b> <a href="#">AIR EXCHANGE, INC</a>                             | 495 EDISON COURT SUITE A    FAIRFIELD CA 94534-1683    |                       | REFUND    FY    RETURN<br><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> |            |
| Division Code: SPD2   | Check Stock: AP    Tax Code:                           |                       |  |            |
| <i>Inv Amt</i> <b>45.63</b>   | 22030010 CALCO-FHJLJPA    5241 Office Expense          | <b>JL:</b>            | Separate Check:  | Relate To: |
| <i>Invoice Date:</i> <span style="border: 1px solid black; padding: 2px;">03/01/2018</span> | <i>Invoice #:</i> CI010516    ACCT# PIE-0019           | <i>Secondary Ref:</i> | PO#:   |            |
| <i>Vendor:</i> <b>W007765</b> <a href="#">GOLDEN STATE</a>                                  | 7400 REESE ROAD    SACRAMENTO CA 95828                 |                       | REFUND    FY    RETURN<br><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> |            |
| Division Code: SPD2   | Check Stock: AP    Tax Code:                           |                       |  |            |







**CALAVERAS CONSOLIDATED FIRE  
PROTECTION DISTRICT**

Date: 4/23/2018

**MAIL ALL CHECKS**

Contact: ROSE BERISTIANOS  
Cell Phone: 482-3754

22030010  
PO BOX 579  
VALLY SPRINGS CA 95252

Please initial any strikeovers/changes

| INVOICE AMOUNT | PEID # | OBJECT NO. | INVOICE NO. | VENDOR NAME/ADDRESS | DESCRIPTION | Rd for RTRN dept |
|----------------|--------|------------|-------------|---------------------|-------------|------------------|
|                |        |            |             | BATCH OH149835      |             |                  |
|                |        |            |             | CAL CARD            |             |                  |
|                |        |            |             |                     |             |                  |
|                |        |            |             |                     |             |                  |
|                |        |            |             |                     |             |                  |

**\$ 1,737.67 PLUS TAX IF NEEDED**

District agrees to retain original invoices for five years. Merchandise itemized above has been received or the services claimed have been performed and the expenditures are authorized and approved by

PATRICK GARRAHAN  
KIM OLSON  
KEN GLISSMAN  
KEITH HAFLEY  
SAM HARRIS  
PAT BROWN  
TIM RUNION  
MARCUS OMLIN  
CHRISTOPHER ALLEN

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I hereby approved the above claim(s) and certify to the correctness of the computations.  
Rebecca Callen, Auditor-Controller

By: \_\_\_\_\_  
Deputy

CHIEF RICH DICKINSON

\_\_\_\_\_

## Cal Card Summary

PEID

Object  
Code37446  
Receipt

| CARD# | Date    | Obj<br>Code | Amount   | Total | Person    | Y or N | Description                  |
|-------|---------|-------------|----------|-------|-----------|--------|------------------------------|
| 5058  | 4/2/18  |             | 126.34   |       | OLSON     | Y      | VONAGE - PHONE               |
| 2728  | 3/16/18 |             | 32.15    |       | GAMMA     | Y      | SENDERS-16-01 k12 blade      |
| 2728  | 3/19/18 |             | 5.77     |       | GAMMA     | Y      | EXXON-fuel                   |
| 2132  | 4/2/18  |             | 14.16    |       | DICKINSON | Y      | AMAZON-lam pouches           |
| 2132  | 4/9/18  |             | 39.00    |       | DICKINSON | Y      | MAGAZINE                     |
| 2132  | 4/12/18 |             | 39.00    |       | DICKINSON | Y      | MAGAZINE                     |
| 2132  | 4/16/18 |             | 74.95    |       | DICKINSON | Y      | SOFTWARE SUBSCRIP            |
| 7502  | 4/3/18  |             | 267.96   |       | ESTAKHRI  | Y      | CVS- WATER                   |
| 7685  | 3/19/18 |             | 16.89    |       | RUOFF     | Y      | BATTERY GUY-co3              |
| 7685  | 3/19/18 |             | 805.29   |       | RUOFF     | Y      | BLUE SHIELD                  |
| 7685  | 3/30/18 |             | 21.60    |       | RUOFF     | Y      | IMS ALLIANCE- b110/c110 tags |
| 9787  | 4/2/18  |             | 37.61    |       | GALLIAZZO | Y      | MEMOTRONICS-light bulbs      |
| 9787  | 4/9/18  |             | 76.10    |       | GALLIAZZO | Y      | SENDERS- batteries           |
| 9787  | 4/10/18 |             | 160.86   |       | GALLIAZZO | Y      | BEST BUY                     |
| 9787  | 4/10/18 |             | 19.99    |       | GALLIAZZO | Y      | BEST BUY-av rec.             |
|       |         |             | 1,737.67 |       |           |        |                              |

**AP Entry Batch Proof**

Batch ID: **OH149835**

Enter Date:  Batch Status: BE User Total: 1,737.67

The undersigned, under penalty of perjury, states that the items on the attached claim are true and correct, that the amounts are properly due this claimant, and that no items have been previously paid. Furthermore, the articles or services specified in the attached claim were necessary, ordered for use by this department, and the articles or services have been delivered or performed as stated.

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

|                    |
|--------------------|
| Audited: _____     |
| Distributed: _____ |
| Paid: _____        |

User: BERISTIANOS,ROSE Batch Created By: BERISROS Date: 04/17/2018  
Report: Batch Proof (Auditor) Time: 21:25:38

|                |   |                                |                     |                |                      |                                 |
|----------------|---|--------------------------------|---------------------|----------------|----------------------|---------------------------------|
| Inv Amt        | <b>1,737.67</b>                         | 22030010 CALCO-FHJLJPA         | 5241 Office Expense | <b>JL:</b>     | Separate Check:      | Relate To:                      |
| Invoice Date:  | <input type="text" value="04/16/2018"/> | Invoice #: 2203041618          | CALCO 5566 1531     | Secondary Ref: | PO#:                 |                                 |
| Vendor:        | <b>0037446</b>                          | <b>US BANK CORP PAYMENT \$</b> | PO BOX 790428       | SAINT LOUIS    | <b>MO</b>            | 63179-0428                      |
| Division Code: | SPD2                                    | Check Stock:                   | AP                  | Tax Code:      |                      |                                 |
|                |   |                                |                     |                | REFUND               | FY                              |
|                |   |                                |                     |                | <input type="text"/> | <input type="text"/>            |
|                |   |                                |                     |                |                      | RETURN                          |
|                |   |                                |                     |                |                      | <input type="text" value="RD"/> |

System Messages: Total **1,737.67**