



CALAVERAS CONSOLIDATED FIRE PROTECTION DISTRICT
6501 Jenny Lind Road, Valley Springs, CA 95252
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Regular Meeting Draft Minutes
Monday, July 24, 2017 7:00 PM

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**
- 2. MOMENT OF SILENCE:** To recognize and honor the efforts of the American Service Members and Public Safety Personnel.
- 3. ROLL CALL:** Board Members Present: Pat Garrahan, Keith Hafley, Sam Harris, Tim Runion, Ken Glissman, and Marcus Omlin.
Board Members Absent: Kim Olson, Pat Brown, and Chris Allen
Staff Present: Fire Chief Jason Robitaille and Rose Beristianos
- 4. PUBLIC COMMENT:** Gary Coldwell, spoke to the board about the fire prevention fee.
- 5. CONSENT CALENDAR:**
Motion made by Ken Glissman to approve 2nd by Marcus Omlin for approval of Items A,B,C.
Vote 6-0-3
 - A. Approval of Draft Minutes: June 6, 2017 Personnel Committee Meeting
 - B. Approval of Draft Minutes: June 15, 2017 Personnel Committee Meeting
 - C. Approval of Draft Minutes: June 26, 2017 Regular Meeting
 - D. Approval of Transmittals dated July 24, 2017: Batch OH146051 for \$17,984.63 and Cal Card Batch OH146088 for \$ 8,227.24 Item pulled for board discussion on the Cal Card. Motion made by Keith Hafley to approve 2nd by Ken Glissman Vote 6-0-3
- 6. FINANCE BUSINESS**
 - A. Supplemental Transmittals - None
- 7. FIRE CHIEF'S REPORT:** Chief Jason Robitaille presented his report board discussed.
- 8. COMMITTEE REPORTS**
 - A. Finance Committee – Did not meet
 - B. Personnel Committee – Did not meet

9. CORRESPONDENCE: None

10. UNFINISHED BUSINESS: Since this Old Business has been discussed in prior meetings, the Chairman reserves the right to limit each speaker to three (3) minutes per person per topic. Ralph M. Brown Act Gov. (Code, § 54954.3(b).)

- A. Discussion/Action – Fire Prevention Ordinance
- B. Discussion/Action – Fire Exaction Fees
- C. Discussion/Action – Chief’s Contract – Board discussion, direction from the board is Personnel Committee needs to meet with Finance meeting then plan a special meeting.
- D. Discussion/Action -- Chief’s Job Description - Board discussion on final draft. Motion by Keith Hafley 2nd by Marcus Omlin Vote 6-0-3
- E. Discussion/Action – Renting out Co.1 Board discussion no action taken at this time. Going to keep on the agenda.

11. NEW BUSINESS:

- A. Discussion/Action – Capital Improvement Plan, Board discussion. Motion made by Omlin to approve plan 2nd by Tim Runion. Vote 6-0-1
- B. Discussion/Action – Updated Fire Impact Fee Nexus Study, Board Discussion
- C. Discussion/Action – Resolution 062417A Establishing Authorized Signatures Board discussion. Motion by Keith Hafley to approve 2nd by Pat Garrahan. Vote 6-0-3
- D. Discussion/Action – Resolution 062417B Interclass Budget Transfer Resolution. Board discussion. Motion by Keith Hafley to approve 2nd by Ken Glissman. Vote 6-0-3
- E. Discussion/Action – Update Article “P” Section, Board Discussion. Chief will update and bring to the personnel committee.

12. BOARD OF DIRECTOR AND FIRE CHIEF COMMENTS: Round table discussion.

13. ADJOURNMENT: 8:30pm