



**CALAVERAS CONSOLIDATED FIRE PROTECTION DISTRICT**  
**6501 Jenny Lind Road, Valley Springs, CA 95252**  
**Telephone: (209) 786-2227**  
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**Special Meeting Draft Minutes**  
**Monday, October 16, 2017 7:00 PM**

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**
- 2. MOMENT OF SILENCE:** To recognize and honor the efforts of the American Service Members and Public Safety Personnel.
- 3. ROLL CALL:** Board Members present: Keith Hafley, Sam Harris, Tim Runion, Ken Glissman, Pat Brown and Marcus Omlin.  
Board Members absent: Kim Olson, Pat Garrahan, Chris Allen  
Staff Present: Fire Chief Jason Robitaille and Rose Beristianos
- 4. PUBLIC COMMENT:** None
- 5. CONSENT CALENDAR:** Motion made by Ken Glissman to approve the consent calendar second by Keith Hafley. Vote 5-3-1
  - A. Approval of Draft Minutes: September 25, 2017 Regular Meeting
  - B. Approval of Transmittal dated 10/16/17 OH147211 \$22,572.92 regular bills
- 6. FINANCE BUSINESS:** None
- 7. FIRE CHIEF'S REPORT:** Chief Jason Robitaille gave his report.
- 8. COMMITTEE REPORTS**
  - A. Finance Committee: None Discussion that a meeting needs to happen.
  - B. Personnel Committee: None
- 9. CORRESPONDENCE:** None
- 10. UNFINISHED BUSINESS:**
  - A. Discussion/Action – Fire Prevention Ordinance \*\* No action taken continue
  - B. Discussion/Action – Renting out Co.1 \*\* No action taken continue
  - C. Discussion/Action – Article 'P' Section 1 \*\* No action taken continue

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- D. Discussion/Action – Fire Impact Fee Nexus Study \*\* No action taken continue
- E. Discussion/Action – Administrative Assistant Position- Harris \*\*Board discussion continue.
- F. Discussion/Action – Chief Job Announcement \*\* Board discussion on length of post, posting on website and other sites. Closing date November 20<sup>th</sup>.
- G. Discussion/Action -- JPA with local partners \*\* Discussion and remove from agenda.
- H. Discussion/Action – B/C positions \*\* Discussion continue

**11. NEW BUSINESS:** None

**12. BOARD OF DIRECTOR AND FIRE CHIEF COMMENTS:** Round table discussions and announcements.

**13. ADJOURNMENT:** Motion made by Keith Hafley second by Ken Glissman vote 6-3

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