



CALAVERAS CONSOLIDATED FIRE PROTECTION DISTRICT
6501 Jenny Lind Road, Valley Springs, CA 95252
Telephone: (209) 786-2227
www.calcofire.org

Regular Meeting Agenda
Monday June 25, 2018 7:00 PM

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**
- 2. MOMENT OF SILENCE:** To recognize and honor the efforts of the American Service Members and Public Safety Personnel.
- 3. ROLL CALL:** Board Members: Kim Olson, Pat Garrahan, Keith Hafley, Sam Harris, Ken Glissman, Chris Allen, Pat Brown, Marcus Omlin and Tim Runion

Staff: Fire Chief Rich Dickinson and Rose Beristianos
- 4. PUBLIC COMMENT:** The public may address the Board on any item of interest that is not on the Agenda and is within the District's jurisdiction. For items that are on the agenda, public comment will be heard when the item is discussed. The Chairman reserves the right to limit each speaker to three (3) minutes per person and 15 minutes per topic. Ralph M. Brown Act Gov. (Code, § 54954.3(b).) By law, the Board of Directors cannot make decisions on matters not on the agenda. Ralph M. Brown Act Gov. (Code, § 54954.2(a).)
- 5. CONSENT CALENDAR:** The Consent Calendar includes routine financial and administrative actions and is usually approved by a single majority vote. There will be no discussion on these items prior to voting on the motion unless Board Members, the public or staff request specific items be discussed and/or removed from the Consent Calendar.
 - A. Approval of Draft Minutes: May 21, 2018 Special Board Meeting
 - B. Approval of Transmittal dated 6/25/18
 - OH150917 \$12,258.36 Regular Bills
 - OH150916 \$8,063.16 Calcard plus tax if needed
 - OH150918 \$45,211.58 SDRMA to be paid in July

This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans With Disabilities Act of 1990 (42 U.S.C. § 12132 and the Ralph M. Brown Act (California Government Code § 54954.2)). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the office reflected above, during regular business hours, at least forty-eight hours prior to the time of the meeting.

6. FINANCE BUSINESS

A. Supplemental Transmittals

7. FIRE CHIEF'S REPORT

8. COMMITTEE REPORTS

- A. Finance Committee
- B. Personnel Committee

9. CORRESPONDENCE:

10. UNFINISHED BUSINESS: Since this Old Business has been discussed in prior meetings, the Chairman reserves the right to limit each speaker to three (3) minutes per person per topic. Ralph M. Brown Act Gov. (Code, § 54954.3(b).)

11. NEW BUSINESS:

A. Discussion/Action – Fire Response Recovery

12. BOARD OF DIRECTOR AND FIRE CHIEF COMMENTS

13. ADJOURNMENT:

Next meeting scheduled for July 23, 2018



CALAVERAS CONSOLIDATED FIRE PROTECTION DISTRICT
6501 Jenny Lind Road, Valley Springs, CA 95252
Telephone: (209) 786-2227
www.calcofire.org

Special Meeting Draft Minutes
Monday May 21, 2018 7:00 PM

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE at 7:27pm**
- 2. MOMENT OF SILENCE:** To recognize and honor the efforts of the American Service Members and Public Safety Personnel.
- 3. ROLL CALL:** Board Members Present: Kim Olson, Keith Hafley, Sam Harris, Pat Brown, and Tim Runion

Board Members Absent: Pat Garrahan, Ken Glissman, Chris Allen, Marcus Omlin,

Staff Present: Fire Chief Rich Dickinson and Rose Beristianos
- 4. PUBLIC COMMENT:** None
- 5. CONSENT CALENDAR:** Motion by Sam Harris 2nd by Keith Hafley to approve the consent calendar. Vote 5 yes
 - A. Approval of Draft Minutes: April 23, 2018 Regular Board Meeting
 - B. Approval of Transmittal dated 5/21/18 OH150277 \$7881.75 regular bills, OH150278 \$3575.20 plus tax if needed for Calcard
- 6. FINANCE BUSINESS**
 - A. Supplemental Transmittals – Motion by Keith Hafley 2nd by San Harris to approve payment to Colantuono, Highsmith & Whatley PC for \$4355.00 Vote 5 yes
- 7. FIRE CHIEF'S REPORT –** Chief gave his report Staffing Committee setup as Kim Olson, Pat Brown, Marcus Omlin, Joe Butler, Roy Estakhri, and 2 interns.
- 8. COMMITTEE REPORTS**
 - A. Finance Committee - None

This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans With Disabilities Act of 1990 (42 U.S.C. § 12132 and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the office reflected above, during regular business hours, at least forty-eight hours prior to the time of the meeting.

B. Personnel Committee - None

9. CORRESPONDENCE: Donation from A. Weatherby.

10. UNFINISHED BUSINESS: None

11. NEW BUSINESS:

- A. Discussion/Action – Authorized Signature Resolution # 052118A – Motion by Keith Hafley to approve resolution 2nd by Sam Harris Vote 5 yes
- B. Discussion/Action – Recommended Budget Attestation Fiscal Year 2018/19 – Motion by Sam Harris to check the box recommended budget same as adopted Fiscal Year 2017/18 Final Budget 2nd by Keith. Vote 5 yes
- C. Discussion/Action – Fire Ordinance – Board Discussion Strike will bring back later date
- D. Discussion/Action – SDRMA FY 2018/19 Property/Liability Program and Workers Compensation Program.

12. BOARD OF DIRECTOR AND FIRE CHIEF COMMENTS

13. ADJOURNMENT:

Next meeting scheduled for June 25, 2018

**CALAVERAS CONSOLIDATED FIRE
PROTECTION DISTRICT**

Date: 6/25/2018

MAIL ALL CHECKS

Contact: ROSE BERISTIANOS
Cell Phone: 482-3754

22030010
PO BOX 579
VALLY SPRINGS CA 95252

Please initial any strikeovers/changes

INVOICE AMOUNT	PEID #	OBJECT NO.	INVOICE NO.	VENDOR NAME/ADDRESS	DESCRIPTION	Rd for RTRN dept
				OH150917		
				REGULAR BILLS		
\$ 12,258.36				Grand Total		

District agrees to retain original invoices for five years. Merchandise itemized above has been received or the services claimed have been performed and the expenditures are authorized and approved by

PATRICK GARRAHAN _____
 KIM OLSON _____
 KEN GLISSMAN _____
 KEITH HAFLEY _____
 SAM HARRIS _____
 PAT BROWN _____
 TIM RUNION _____
 MARCUS OMLIN _____
 CHRISTOPHER ALLEN _____

I hereby approved the above claim(s) and certify to the correctness of the computations.
 Rebecca Callen, Auditor-Controller

By: _____
 Deputy

CHIEF RICH DICKINSON

AP Entry Batch Proof

Batch ID: **OH150917**

Enter Date: 06/20/2018 Batch Status: BE User Total: 12,258.36

The undersigned, under penalty of perjury, states that the items on the attached claim are true and correct, that the amounts are properly due this claimant, and that no items have been previously paid. Furthermore, the articles or services specified in the attached claim were necessary, ordered for use by this department, and the articles or services have been delivered or performed as stated.

Authorized Signature: _____ Date: _____

Audited: _____ Distributed: _____ Paid: _____

User: BERISTIANOS,ROSE Batch Created By: BERISROS Date: 06/20/2018
 Report: Batch Proof (Auditor) Time: 21:10:11

<i>Inv Amt</i> 274.96	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
<i>Invoice Date:</i> <u>05/28/2018</u>	<i>Invoice #:</i> 2203052818	CUST# 1068745	<i>Secondary Ref:</i>	<i>PO#:</i>	
<i>Vendor:</i> 0041084 OREILLY AUTOMOTIVE STO	PO BOX 9464	SPRINGFIELD	MO	65801-9464	
Division Code: GEN	Check Stock: AP	Tax Code:		REFUND <input type="checkbox"/>	FY <input type="checkbox"/> RETURN <input type="checkbox"/>

<i>Inv Amt</i> 897.94	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
<i>Invoice Date:</i> <u>05/18/2018</u>	<i>Invoice #:</i> 835547	ACCT# 90197	<i>Secondary Ref:</i>	<i>PO#:</i>	
<i>Vendor:</i> 0038243 HUNT AND SONS INC	PO BOX 277670	SACRAMENTO	CA	95827	
Division Code: SPD2	Check Stock: AP	Tax Code:		REFUND <input type="checkbox"/>	FY <input type="checkbox"/> RETURN <input type="checkbox"/>

<i>Inv Amt</i> 726.25	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
<i>Invoice Date:</i> <u>05/30/2018</u>	<i>Invoice #:</i> 842719	ACCT# 90197	<i>Secondary Ref:</i>	<i>PO#:</i>	
<i>Vendor:</i> 0038243 HUNT AND SONS INC	PO BOX 277670	SACRAMENTO	CA	95827	
Division Code: SPD2	Check Stock: AP	Tax Code:		REFUND <input type="checkbox"/>	FY <input type="checkbox"/> RETURN <input type="checkbox"/>

<i>Inv Amt</i> 486.75	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
<i>Invoice Date:</i> <u>05/31/2018</u>	<i>Invoice #:</i> 843783	ACCT# 90197	<i>Secondary Ref:</i>	<i>PO#:</i>	
<i>Vendor:</i> 0038243 HUNT AND SONS INC	PO BOX 277670	SACRAMENTO	CA	95827	
Division Code: SPD2	Check Stock: AP	Tax Code:		REFUND <input type="checkbox"/>	FY <input type="checkbox"/> RETURN <input type="checkbox"/>

<i>Inv Amt</i> 897.94	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
<i>Invoice Date:</i> <u>06/06/2018</u>	<i>Invoice #:</i> 848345	ACCT# 90197	<i>Secondary Ref:</i>	<i>PO#:</i>	
<i>Vendor:</i> 0038243 HUNT AND SONS INC	PO BOX 277670	SACRAMENTO	CA	95827	
Division Code: SPD2	Check Stock: AP	Tax Code:		REFUND <input type="checkbox"/>	FY <input type="checkbox"/> RETURN <input type="checkbox"/>

AP Entry Batch Proof

Batch ID: **OH150917**

Inv Amt	327.08	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
Invoice Date:	06/12/2018	Invoice #: 850163	ACCT# 90197	Secondary Ref:	PO#:	
Vendor:	0038243 HUNT AND SONS INC	PO BOX 277670	SACRAMENTO CA 95827		REFUND	FY RETURN
Division Code:	SPD2	Check Stock: AP	Tax Code:		<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
Inv Amt	1,000.00	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
Invoice Date:	05/31/2018	Invoice #: 2203053118	MAY 2018 INVOICE	Secondary Ref:	PO#:	
Vendor:	0041402 BERISTIANOS, ROSEMARIE	3573 BERKESEY LANE	VALLEY SPRINGS CA 95252		REFUND	FY RETURN
Division Code:	SPD2	Check Stock: AP	Tax Code:		<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Inv Amt	404.41	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
Invoice Date:	05/29/2018	Invoice #: 26148729	CUST# 482221	Secondary Ref:	PO#:	
Vendor:	0030606 INTERSTATE ALL BATTERY	4301 121ST ST	URBANDALE IA 50323		REFUND	FY RETURN
Division Code:	SPD2	Check Stock: AP	Tax Code:		<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
Inv Amt	250.00	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
Invoice Date:	06/05/2018	Invoice #: 91653	CALAVERAS CONSOLIDATED FIRE	Secondary Ref:	PO#:	
Vendor:	0041553 GEISZLER CPA, ANTIONET	1743 GRAND CANAL BLVD STE 10	STOCKTON CA 95207		REFUND	FY RETURN
Division Code:	SPD2	Check Stock: AP	Tax Code:		<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
Inv Amt	32.00	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
Invoice Date:	06/05/2018	Invoice #: 308529	CUST# 152333	Secondary Ref:	PO#:	
Vendor:	0028552 CA DEPT OF JUSTICE	PO BOX 944255	SACRAMENTO CA 94244-2550		REFUND	FY RETURN
Division Code:	SPD2	Check Stock: AP	Tax Code:		<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
Inv Amt	565.00	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
Invoice Date:	05/18/2018	Invoice #: 150559	CALAVERAS CONSOLIDATED FIRE	Secondary Ref:	PO#:	
Vendor:	0041765 FAST REPONSE ON-SITE T	1605 CAPITOLA RD	SANTA CRUZ CA 95062		REFUND	FY RETURN
Division Code:	SPD2	Check Stock: AP	Tax Code:		<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
Inv Amt	600.00	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
Invoice Date:	05/31/2018	Invoice #: 150605	CALAVERAS CONSOLIDATED FIRE	Secondary Ref:	PO#:	
Vendor:	0041765 FAST REPONSE ON-SITE T	1605 CAPITOLA RD	SANTA CRUZ CA 95062		REFUND	FY RETURN
Division Code:	SPD2	Check Stock: AP	Tax Code:		<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>

AP Entry Batch Proof

Batch ID: **OH150917**

<i>Inv Amt</i>	292.00	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
<i>Invoice Date:</i>	05/25/2018	<i>Invoice #:</i> 160877	CUST# 10314	<i>Secondary Ref:</i>	PO#:	
<i>Vendor:</i>	0024914	HI-TECH EMERGENCY VEH	PO BOX 1616	OAKDALE	CA	95361-1616
Division Code:	SPD2	Check Stock:	AP	Tax Code:	REFUND	FY RETURN
					<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
<i>Inv Amt</i>	5,381.28	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
<i>Invoice Date:</i>	05/19/2018	<i>Invoice #:</i> 160781	CUST# 10314	<i>Secondary Ref:</i>	PO#:	
<i>Vendor:</i>	0024914	HI-TECH EMERGENCY VEH	PO BOX 1616	OAKDALE	CA	95361-1616
Division Code:	SPD2	Check Stock:	AP	Tax Code:	REFUND	FY RETURN
					<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
<i>Inv Amt</i>	122.75	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
<i>Invoice Date:</i>	05/31/2018	<i>Invoice #:</i> 2203053118	ACCT# 3578	<i>Secondary Ref:</i>	PO#:	
<i>Vendor:</i>	0002183	SENDERS MARKET INC	PO BOX 197	MOUNTAIN RANCH	CA	95246
Division Code:	SPD2	Check Stock:	AP	Tax Code:	REFUND	FY RETURN
					<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
System Messages:					Total	12,258.36

**CALAVERAS CONSOLIDATED FIRE
PROTECTION DISTRICT**

Date: 6/25/2018

MAIL ALL CHECKS

Contact: ROSE BERISTIANOS
Cell Phone: 482-3754

22030010
PO BOX 579
VALLY SPRINGS CA 95252

Please initial any strikeovers/changes

INVOICE AMOUNT	PEID #	OBJECT NO.	INVOICE NO.	VENDOR NAME/ADDRESS	DESCRIPTION	Rd for RTRN dept
				BATCH OH150916		
				CAL CARD		
\$ 8,063.16 PLUS TAX IF NEEDED						

District agrees to retain original invoices for five years. Merchandise itemized above has been received or the services claimed have been performed and the expenditures are authorized and approved by

PATRICK GARRAHAN
KIM OLSON
KEN GLISSMAN
KEITH HAFLEY
SAM HARRIS
PAT BROWN
TIM RUNION
MARCUS OMLIN
CHRISTOPHER ALLEN

I hereby approved the above claim(s) and certify to the correctness of the computations.
Rebecca Callen, Auditor-Controller

By: _____
Deputy

CHIEF RICH DICKINSON

Cal Card Summary

PEID

Object
Code

37446

Receipt

CARD#	Date	Obj Code	Amount	Total	Person	Y or N	Description
5058	5/18/18		2,729.26		OLSON	N	PHIL WATERFORDS
5058	6/4/18		127.41		OLSON		VONAGE
9606	5/28/18		8.35		BUTLER		CVS-Office Supplies
9606	6/1/18		79.00		BUTLER		76 FUEL
2728	6/11/18		80.00		GAMMA		SHELL-Fuel
2132	5/17/18		139.26		DICKINSON		CALWASTE CO#3
2132	5/17/18		79.00		DICKINSON		CALWASTE CO#1
2132	5/17/18		69.63		DICKINSON		CALWASTE CO#2
2132	5/25/18		23.68		DICKINSON		CVS-Office Supplies
2132	5/25/18		125.00		DICKINSON		ATT
2132	6/4/18		113.69		DICKINSON		OAK SAVANNA-Boots Chief
2132	6/7/18		139.26		DICKINSON		CALWASTE CO#3
2132	6/7/18		69.63		DICKINSON		CALWASTE CO#2
2132	6/7/18		79.00		DICKINSON		CALWASTE CO#1
7502	5/16/18		996.08		ESTAKHRI		INTERSTATE E-132
7502	5/28/18		223.92		ESTAKHRI	N	STANLEY FETSCH
7502	6/11/18		83.63		ESTAKHRI	N	STAPLES
7502	6/13/18		112.22		ESTAKHRI	N	BATTERIES PLUS
7502	6/14/18		21.44		ESTAKHRI	N	76 FUEL
7685	5/28/18		805.29		RUOFF		BLUE SHIELD
7685	6/5/18		40.09		RUOFF		EXXON -Fuel
7685	6/12/18		8.28		RUOFF		AMAZON-Lite Bulbs
9787	5/16/18		37.76		GALLIAZZO	N	DEL CITY
9787	5/21/18		15.77		GALLIAZZO	N	ZIPPY
9787	5/28/18		128.40		GALLIAZZO		49 COMM - Antenna
9787	5/31/18		249.99		GALLIAZZO	N	C&C DESIGN
9787	6/1/18		11.52		GALLIAZZO		AMAZON-Office Supplies
9787	6/5/18		1,446.10		GALLIAZZO		CRESCENT - Uniforms
9787	6/7/18		20.50		GALLIAZZO	N	PAYPAL
			<u>8,063.16</u>				

AP Entry Batch Proof

Batch ID: **OH150916**

Enter Date: 06/20/2018 Batch Status: BE User Total: 8,063.16

The undersigned, under penalty of perjury, states that the items on the attached claim are true and correct, that the amounts are properly due this claimant, and that no items have been previously paid. Furthermore, the articles or services specified in the attached claim were necessary, ordered for use by this department, and the articles or services have been delivered or performed as stated.

Authorized Signature: _____

Date: _____

Audited: _____
Distributed: _____
Paid: _____

User: BERISTIANOS,ROSE Batch Created By: BERISROS Date: 06/20/2018
Report: Batch Proof (Auditor) Time: 21:10:11

<i>Inv Amt</i> 8,063.16	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
<i>Invoice Date:</i> <u>06/15/2018</u>	<i>Invoice #:</i> 2203061518	CALCO 5566 1531	<i>Secondary Ref:</i>	<i>PO#:</i>	
<i>Vendor:</i> 0037446	US BANK CORP PAYMENT	PO BOX 790428	SAINT LOUIS	MO 63179-0428	
Division Code: SPD2	Check Stock: AP	Tax Code:		REFUND <input type="checkbox"/>	FY <input type="checkbox"/> RETURN <input type="checkbox"/>

System Messages: Total **8,063.16**

**CALAVERAS CONSOLIDATED FIRE
PROTECTION DISTRICT**

Date: 6/25/2018

MAIL ALL CHECKS

22030010

Contact: ROSE BERISTIANOS

PO BOX 579

Cell Phone: 482-3754

VALLY SPRINGS CA 95252

Please initial any strikeovers/changes

INVOICE AMOUNT	PEID #	OBJECT NO.	INVOICE NO.	VENDOR NAME/ADDRESS	DESCRIPTION	Rd for RTRN dept
				OH150918		
				SDRMA		
				TO BE PAID IN JULY		
\$ 45,211.58				Grand Total		

District agrees to retain original invoices for five years. Merchandise itemized above has been received or the services claimed have been performed and the expenditures are authorized and approved by

I hereby approved the above claim(s) and certify to the correctness of the computations.
Rebecca Callen, Auditor-Controller

PATRICK GARRAHAN _____
 KIM OLSON _____
 KEN GLISSMAN _____
 KEITH HAFLEY _____
 SAM HARRIS _____
 PAT BROWN _____
 TIM RUNION _____
 MARCUS OMLIN _____
 CHRISTOPHER ALLEN _____

By: _____
 Deputy

CHIEF RICH DICKINSON

AP Entry Batch Proof

Batch ID: OH150918

Enter Date: 06/20/2018 Batch Status: BE User Total: 45,211.58

The undersigned, under penalty of perjury, states that the items on the attached claim are true and correct, that the amounts are properly due this claimant, and that no items have been previously paid. Furthermore, the articles or services specified in the attached claim were necessary, ordered for use by this department, and the articles or services have been delivered or performed as stated.

Authorized Signature: _____

Date: _____

Audited: _____

Distributed: _____

Paid: _____

User: BERISTIANOS,ROSE Batch Created By: BERISROS
Report: Batch Proof (Auditor)

Date: 06/20/2018
Time: 21:10:11

Inv Amt 24,906.92 22030010 CALCO-FHJLJPA 5241 Office Expense JL: Separate Check: Relate To:
Invoice Date: 07/01/2018 Invoice #: 62881 MEMBER# 7712 Secondary Ref: PO#:
Vendor: 0033234 SPECIAL DISTRICT RISK 1112 I ST STE 300 SACRAMENTO CA 95814-2865 REFUND FY RETURN
Division Code: SPD2 Check Stock: AP Tax Code: RD

Inv Amt 20,304.66 22030010 CALCO-FHJLJPA 5241 Office Expense JL: Separate Check: Relate To:
Invoice Date: 07/01/2018 Invoice #: 63616 MEMBER 7712 Secondary Ref: PO#:
Vendor: 0033234 SPECIAL DISTRICT RISK 1112 I ST STE 300 SACRAMENTO CA 95814-2865 REFUND FY RETURN
Division Code: SPD2 Check Stock: AP Tax Code: RD

System Messages: Total 45,211.58