



CALAVERAS CONSOLIDATED FIRE PROTECTION DISTRICT
6501 Jenny Lind Road, Valley Springs, CA 95252
Telephone: (209) 786-2227
www.calcofire.org

Special Meeting Agenda
Monday May 21, 2018 7:00 PM

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**
- 2. MOMENT OF SILENCE:** To recognize and honor the efforts of the American Service Members and Public Safety Personnel.
- 3. ROLL CALL:** Board Members: Kim Olson, Pat Garrahan, Keith Hafley, Sam Harris, Ken Glissman, Chris Allen, Pat Brown, Marcus Omlin and Tim Runion
Staff: Fire Chief Rich Dickinson and Rose Beristianos
- 4. PUBLIC COMMENT:** The public may address the Board on any item of interest that is not on the Agenda and is within the District's jurisdiction. For items that are on the agenda, public comment will be heard when the item is discussed. The Chairman reserves the right to limit each speaker to three (3) minutes per person and 15 minutes per topic. Ralph M. Brown Act Gov. (Code, § 54954.3(b).) By law, the Board of Directors cannot make decisions on matters not on the agenda. Ralph M. Brown Act Gov. (Code, § 54954.2(a).)
- 5. CONSENT CALENDAR:** The Consent Calendar includes routine financial and administrative actions and is usually approved by a single majority vote. There will be no discussion on these items prior to voting on the motion unless Board Members, the public or staff request specific items be discussed and/or removed from the Consent Calendar.
 - A. Approval of Draft Minutes: April 23, 2018 Regular Board Meeting
 - B. Approval of Transmittal dated 5/21/18 OH150277 \$7881.75 regular bills, OH150278 \$3575.20 plus tax if needed for Calcard

This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans With Disabilities Act of 1990 (42 U.S.C. § 12132 and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the office reflected above, during regular business hours, at least forty-eight hours prior to the time of the meeting.

6. FINANCE BUSINESS

A. Supplemental Transmittals

7. FIRE CHIEF'S REPORT

8. COMMITTEE REPORTS

A. Finance Committee
B. Personnel Committee

9. CORRESPONDENCE:

10. UNFINISHED BUSINESS: Since this Old Business has been discussed in prior meetings, the Chairman reserves the right to limit each speaker to three (3) minutes per person per topic. Ralph M. Brown Act Gov. (Code, § 54954.3(b).)

11. NEW BUSINESS:

A. Discussion/Action – Authorized Signature Resolution # 052118A
B. Discussion/Action – Recommended Budget Attestation Fiscal Year 2018/19
C. Discussion/Action – Fire Ordinance
D. Discussion/Action – SDRAM FY 2018/19 Property/Liability Program and Workers Compensation Program.

12. BOARD OF DIRECTOR AND FIRE CHIEF COMMENTS

13. ADJOURNMENT:

Next meeting scheduled for June 25, 2018

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CALAVERAS CONSOLIDATED FIRE PROTECTION DISTRICT
6501 Jenny Lind Road, Valley Springs, CA 95252
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Regular Meeting Draft Minutes
Monday April 23, 2018 7:00 PM

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**
- 2. MOMENT OF SILENCE:** To recognize and honor the efforts of the American Service Members and Public Safety Personnel.
- 3. ROLL CALL:** Board Members Present: Kim Olson, Pat Garrahan, Keith Hafley, Sam Harris, Ken Glissman, Chris Allen, Pat Brown, and Marcus Omlin
Board Members Absent: Tim Runion
Staff Present: Fire Chief Rich Dickinson and Rose Beristianos
- 4. PUBLIC COMMENT:** None
- 5. CONSENT CALENDAR:** All items pulled for discussion.
 - A. Approval of Draft Minutes: March 26, 2018 Regular Board Meeting Motion by Ken Glissman 2nd by Pat Garrahan to approve Vote 8 yes
 - B. Approval of Draft Minutes: April 2, 2018 Special Board Meeting Motion by Marcus Omlin 2nd by Ken Glissman to approve Vote 7 yes and 1 abstain
 - C. Approval of Transmittal dated 4/23/18 OH149834 \$10,157.61 regular bills, OH149835 \$1,737.67 plus tax if needed for Calcard Motion by Ken Glissman 2nd by Pat Garrahan to approve Vote 8 yes.
- 6. FINANCE BUSINESS**
 - A. Supplemental Transmittals – OH149899 \$ 836.98 Motion by Ken Glissman 2nd by Pat Garrahan to approve Vote 8 yes
- 7. FIRE CHIEF'S REPORT – Chief gave his report**

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8. COMMITTEE REPORTS

- A. Finance Committee - None
- B. Personnel Committee - None

9. CORRESPONDENCE: None

10. UNFINISHED BUSINESS: None

11. NEW BUSINESS:

- A. Discussion/Action – Board Member Reduction – Board Discussion/Strike
- B. Discussion/Action – EBMUD – Camanche Lake Fee for Services- Board Discussion/Strike

12. BOARD OF DIRECTOR AND FIRE CHIEF COMMENTS – Board Discussion

**13. ADJOURNMENT: 8:24pm Motion by Keith Hafley 2nd by Ken Glissman to adjourn Vote 8
yes**

DRAFT

**CALAVERAS CONSOLIDATED FIRE
PROTECTION DISTRICT**

Date: 5/21/18

22030010

MAIL ALL CHECKS

Contact: ROSE BERISTIANOS

PO BOX 579

Cell Phone: 482-3754

VALLY SPRINGS CA 95252

Please initial any strikeouts/changes

INVOICE AMOUNT	PEID #	OBJECT NO.	INVOICE NO.	VENDOR NAME/ADDRESS	DESCRIPTION	Rd for RTRN dept
				OH150277		
				REGULAR BILLS		

\$ 7,881.75 Grand Total

District agrees to retain original invoices for five years. Merchandise itemized above has been received or the services claimed have been performed and the expenditures are authorized and approved by

- PATRICK GARRAHAN
- KIM OLSON
- KEN GLISSMAN
- KEITH HAFLEY
- SAM HARRIS
- PAT BROWN
- TIM RUNION
- MARCUS OMLIN
- CHRISTOPHER ALLEN

I hereby approved the above claim(s) and certify to the correctness of the computations.
Rebecca Callen, Auditor-Controller

By: _____
Deputy

CHIEF RICH DICKINSON

AP Entry Batch Proof

Batch ID: OH150277

Enter Date: 05/15/2018 Batch Status: BE User Total: 7,881.75

The undersigned, under penalty of perjury, states that the items on the attached claim are true and correct, that the amounts are properly due this claimant, and that no items have been previously paid. Furthermore, the articles or services specified in the attached claim were necessary, ordered for use by this department, and the articles or services have been delivered or performed as stated.

Authorized Signature: _____ Date: _____

Audited: _____
Distributed: _____
Paid: _____

User: BERISTIANOS,ROSE Batch Created By: BERISROS Date: 05/17/2018
 Report: Batch Proof (Auditor) Time: 19:56:55

<i>Inv Amt</i> 149.10	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
<i>Invoice Date</i> <u>04/30/2018</u>	<i>Invoice #:</i> 2203043018	ACCT# 3578	<i>Secondary Ref:</i>	<i>PO#:</i>	
<i>Vendor:</i> 0002183	<u>SENDERS MARKET INC</u>	PO BOX 197	MOUNTAIN RANCHCA	95246	
Division Code: SPD2	Check Stock: AP	Tax Code:		REFUND <input type="checkbox"/>	FY <input type="checkbox"/> RETURN <input type="checkbox"/>
<i>Inv Amt</i> 262.73	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
<i>Invoice Date</i> <u>05/07/2018</u>	<i>Invoice #:</i> 1026	CALAVERAS CONSOLIDATED FIRE	<i>Secondary Ref:</i>	<i>PO#:</i>	
<i>Vendor:</i> W008136	<u>FOUST, JAMES L</u>	200 E HWY 12 STE E6	VALLEY SPRINGS CA	95252	
Division Code: SPD2	Check Stock: AP	Tax Code:		REFUND <input type="checkbox"/>	FY <input type="checkbox"/> RETURN <input type="checkbox"/>
<i>Inv Amt</i> 539.53	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
<i>Invoice Date</i> <u>04/24/2018</u>	<i>Invoice #:</i> 26117966	CUST# 482221	<i>Secondary Ref:</i>	<i>PO#:</i>	
<i>Vendor:</i> 0030606	<u>INTERSTATE ALL BATTERY</u>	PO BOX 3244	DES MOINES IA	50316-0244	
Division Code: SPD2	Check Stock: AP	Tax Code:		REFUND <input type="checkbox"/>	FY <input type="checkbox"/> RETURN <input type="checkbox"/>
<i>Inv Amt</i> 875.41	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
<i>Invoice Date</i> <u>05/01/2018</u>	<i>Invoice #:</i> 826789	ACCT# 90197	<i>Secondary Ref:</i>	<i>PO#:</i>	
<i>Vendor:</i> 0038243	<u>HUNT AND SONS INC</u>	PO BOX 277670	SACRAMENTO CA	95827	
Division Code: SPD2	Check Stock: AP	Tax Code:		REFUND <input type="checkbox"/>	FY <input type="checkbox"/> RETURN <input type="checkbox"/>
<i>Inv Amt</i> 383.74	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
<i>Invoice Date</i> <u>05/07/2018</u>	<i>Invoice #:</i> 831929	ACCT# 90197	<i>Secondary Ref:</i>	<i>PO#:</i>	
<i>Vendor:</i> 0038243	<u>HUNT AND SONS INC</u>	PO BOX 277670	SACRAMENTO CA	95827	
Division Code: SPD2	Check Stock: AP	Tax Code:		REFUND <input type="checkbox"/>	FY <input type="checkbox"/> RETURN <input type="checkbox"/>

AP Entry Batch Proof

Batch ID: OH150277

<i>Inv Amt</i> 4,000.00	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
<i>Invoice Date</i> 06/01/2018	<i>Invoice #:</i> 2203060118	CALCO PROMISSORY NOTE	<i>Secondary Ref:</i>	<i>PO#:</i>	
<i>Vendor:</i> 0013673	<u>VALLEY SPRINGS PUD</u>	PO BOX 284	VALLEY SPRINGS CA 95252	REFUND	FY RETURN
Division Code: SPD2	Check Stock: AP	Tax Code:		<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
<i>Inv Amt</i> 149.85	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
<i>Invoice Date</i> 04/21/2018	<i>Invoice #:</i> 17673	CALAVERAS CONSOLIDATED FIRE	<i>Secondary Ref:</i>	<i>PO#:</i>	
<i>Vendor:</i> 0041279	<u>ARTIGA, CESAR</u>	PO BOX 581272	MODESTO CA 95358	REFUND	FY RETURN
Division Code: SPD2	Check Stock: AP	Tax Code:		<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
<i>Inv Amt</i> 1,000.00	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
<i>Invoice Date</i> 04/30/2018	<i>Invoice #:</i> 2203043018	APRIL 2018 INVOICE	<i>Secondary Ref:</i>	<i>PO#:</i>	
<i>Vendor:</i> 0041402	<u>BERISTIANOS, ROSEMARIE</u>	3573 BERKESEY LANE	VALLEY SPRINGS CA 95252	REFUND	FY RETURN
Division Code: SPD2	Check Stock: AP	Tax Code:		<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
<i>Inv Amt</i> 141.39	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
<i>Invoice Date</i> 04/28/2018	<i>Invoice #:</i> 2203042818	CUST# 1068745	<i>Secondary Ref:</i>	<i>PO#:</i>	
<i>Vendor:</i> 0041084	<u>OREILLY AUTOMOTIVE STC</u>	PO BOX 9464	SPRINGFIELD MO 65801-9464	REFUND	FY RETURN
Division Code: SPD2	Check Stock: AP	Tax Code:		<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
<i>Inv Amt</i> 380.00	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
<i>Invoice Date</i> 05/02/2018	<i>Invoice #:</i> 91589	CALAVERAS CONSOLIDATED FIRE	<i>Secondary Ref:</i>	<i>PO#:</i>	
<i>Vendor:</i> 0041553	<u>GEISZLER CPA, ANTIONET</u>	1743 GRAND CANAL BLVD STE 10	STOCKTON CA 95207	REFUND	FY RETURN
Division Code: SPD2	Check Stock: AP	Tax Code:		<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
System Messages:				Total	7,881.75

**CALAVERAS CONSOLIDATED FIRE
PROTECTION DISTRICT**

Date: 5/21/18

22030010

MAIL ALL CHECKS

Contact: ROSE BERISTIANOS
Cell Phone: 482-3754

PO BOX 579
VALLY SPRINGS CA 95252

Please initial any strikeovers/changes

INVOICE AMOUNT	PEID #	OBJECT NO.	INVOICE NO.	VENDOR NAME/ADDRESS	DESCRIPTION	Rd for RTRN dept
				BATCH OH150278		
				CAL CARD		

\$ 3,575.20 PLUS TAX IF NEEDED

District agrees to retain original invoices for five years. Merchandise itemized above has been received or the services claimed have been performed and the expenditures are authorized and approved by

I hereby approved the above claim(s) and certify to the correctness of the computations.
Rebecca Callen, Auditor-Controller

- PATRICK GARRAHAN
- KIM OLSON
- KEN GLISSMAN
- KEITH HAFLEY
- SAM HARRIS
- PAT BROWN
- TIM RUNION
- MARCUS OMLIN
- CHRISTOPHER ALLEN

By: _____
Deputy

CHIEF RICH DICKINSON

AP Entry Batch Proof

Batch ID: OH150278

Enter Date: 05/15/2018 Batch Status: BE User Total: 3,575.20

The undersigned, under penalty of perjury, states that the items on the attached claim are true and correct, that the amounts are properly due this claimant, and that no items have been previously paid. Furthermore, the articles or services specified in the attached claim were necessary, ordered for use by this department, and the articles or services have been delivered or performed as stated.

Authorized Signature: _____

Date: _____

Audited: _____

Distributed: _____

Paid: _____

User: BERISTIANOS,ROSE Batch Created By: BERISROS
Report: Batch Proof (Auditor)

Date: 05/17/2018
Time: 06:40:11

Inv Amt	3,575.20	22030010	CALCO-FHJLJPA	5241	Office Expense	JL:	Separate Check:	Relate To:	
Invoice Date	<u>05/15/2018</u>	Invoice #:	2203051518	CAL CO	5566 1531	Secondary Ref:	PO#:		
Vendor:	0037446	<u>US BANK CORP PAYMENT</u>		PO BOX	790428	SAINT LOUIS	MO	63179-0428	
Division Code:	SPD2	Check Stock:	AP	Tax Code:			REFUND	FY	RETURN
							<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> RD

System Messages:

Total 3,575.20

Cal Card Summary					PEID		
CARD#	Date	Obj Code	Amount	Total	Person	Receipt Y or N	Description
5058	5/2/18		127.41		OLSON		VONAGE
9606	4/20/18		38.82		BUTLER		DOLLER GEN-TUBS FOR GEAR
1687	5/7/18		293.62		ALPERT	N	TOWNEPLACE SUITES
2728	4/30/18		7.80		GAMMA		SIERRA STATION-FUEL
2728	4/30/18		67.12		GAMMA		SIERRA STATION-FUEL
2728	5/1/18		726.44		GAMMA	N	BLUE SHIELD
2132	5/9/18		136.50		DICKINSON		ATT
2132	5/9/18		134.29		DICKINSON		ATT
2132	5/10/18		121.26		DICKINSON		STAPLES
7502	4/19/18		386.82		ESTAKHRI	N	LOWES
7502	5/3/18		210.00		ESTAKHRI	N	CA GLASS
7502	5/14/18		20.34		ESTAKHRI	N	TAQUERIA GALT
7685	5/3/18		805.29		RUOFF		BLUE SHIELD
9787	4/20/18		178.84		GALLIAZZO		SENDERS- HYDRANT BILL CCWD
9787	4/20/18		22.20		GALLIAZZO		SENDERS-CO3 WIRE
9787	5/2/18		179.25		GALLIAZZO		ATT
9787	5/15/18		119.20		GALLIAZZO	N	FIREFIGHTERS BOOKSTORE
			3,575.20				

AURORA L. WEATHERBY
PO Box 1164
VALLEY SPRINGS, CA 95252
DL# K0286000

3013

90-77733211

5/7/2018

Date

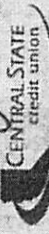
\$50⁰⁰

Dollars

Pay to the Order of Consolidated Fire
Fidelity Investments



Photo of the back of the check



CENTRAL STATE
credit union

462 St. Charles St., San Andreas, CA 95249

Aurora Weatherby

Signature

442117707



SACRAMENTO CA 957

07 MAY 2018 PM 7:1

Aurora Weatherby
P.O. Box 1164
Valley Springs, CA 95252

Consolidated Fire
6501 Jennings Rd
Valley Springs, CA 95252



CALAVERAS CONSOLIDATED FIRE PROTECTION DISTRICT

6501 Jenny Lind Road
Valley Springs, California 95252
(209) 786-2227
(209) 920-4603 FAX

Resolution No. 052118A

RESOLUTION ESTABLISHING CALAVERAS CONSOLIDATED FIRE PROTECTION DISTRICT AUTHORIZED SIGNATURES

BE IT RESOLVED by the Board of Directors of Calaveras Consolidated Fire Protection District that the Board does hereby agree that the signatures of any ___ Directors of the Calaveras Consolidated Fire Protection District shall be required in authorization of payment of Claims, Transmittals or Transfers; and

BE IT FURTHER RESOLVED by the Board of Directors of Calaveras Consolidated Fire Protection District that the Board does hereby approve the County Auditor's Office pay any Claims that are submitted on approved forms and with any ___ Signatures of the Calaveras Consolidated Fire Protection Board of Directors

ON A MOTION by Direct _____, second by _____, the foregoing Resolution was duly passed and adopted by the Board of Directors of Calaveras Consolidated Fire Protection District, County of Calaveras, State of California, this **21st day of May 2018**.

PASSED AND ADOPTED this **24th day of July 2017**, by the following vote:

Chris Allen =	Marcus Omlin =	Ken Glissman =
Sam Harris =	Patrick Brown =	Kim Olson =
Keith Hafley =	Patrick Garrahan =	Tim Runion =

I, _____, Clerk of the governing Board of the District do hereby certify that the foregoing is a full, true and correct copy of a Resolution adopted by the Board at a Regular meeting thereof held at its regular place of meeting at the date and by the vote stated, which Resolution¹ is on file in the office of the Board.

Clerk

6. PAT BROWN X X
Name (Typed)

Signature

7. TIM RUNION X X
Name (Typed)

Signature

8. MARCUS OMLIN X X
Name (Typed)

Signature

9. CHRISTOPHER ALLEN X X
Name (Typed)

Signature

10. RICH DICKINSON UNDER \$5000 X X
Name (Typed)

Signature

Board Member Signature Date 5/21/18
Requires Resolution demonstrating Attestation

**COUNTY OF CALAVERAS
Recommended Budget Attestation
Fiscal Year 2018/19**

- 2203- Calaveras Consolidated Fire Protection District**
- 2230- Jenny Lind Fire Protection District**
- 2202- Foothill Fire Protection District**
- 2204- Calaveras Consolidated Fire Protection District Equipment Fund**

- Recommended Budget same as adopted Fiscal Year 2017/18 Final Budget
(excluding fixed assets and new permanent employee positions)

- Recommended Budget as approved for Fiscal Year 2018/19
(new compilation by District Directors)

Pursuant to Section 13890 of the Health and Safety Code, the 2018/19 Recommended Budget as approved by the directors of the Calaveras Consolidated, Jenny Lind, Foothill, and Calaveras Consolidated Equipment Fund Fire Protection Districts is submitted to the Calaveras County Auditor-Controller herewith:

Respectfully,
Fire Protection District Directors

The Recommended Budget for Fiscal Year 2018/19 was approved by the following vote:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

Submitted By: _____ Date: _____

State Controller Schedules		COUNTY OF CALAVERAS		Schedule 15
County Budget Act		Special Districts and Other Agencies - Non Enterprise		
January 2010 Edition, revision #1		Financing Sources and Uses by Budget Unit by Object		
		Fiscal Year 2018 - 2019		
Foothill Fire Protection Dist. 22020010				
Detail by Revenue Category and Expenditure Object	2015-16	2016-17	2017-18	2018-19
	Actuals	Actual □	Adopted Final Budget	Recommended by the District Board
		Estimated □		
(1)	(2)	(3)	(4)	(5)
4010Current Secured Taxes	172,236	176,532	187,335	-
4013SB2557 Reduction	(3,740)	(3,243)	(3,311)	-
4015Unitary Taxes	2,196	2,602	2,826	-
4017Suppl Current Secured Taxes	1,379	2,780	2,885	-
4020Current Unsecured Taxes	2,795	2,433	2,676	-
4027Suppl Current Unsecured Taxes	24	44	20	-
4040Prior Unsecured Taxes	42	61	91	-
Taxes	174,932	181,209	192,522	-
4300Interest	775	1,571	-	-
Rev from Use of Money/Property	775	1,571	-	-
4455State Grants	-	-	1,738	-
4463State Homeowners Prop Tax Rel	2,257	2,302	2,590	-
4580State Other Aid	-	1,738	-	-
Intergovernmental Revenue - St	2,257	4,040	4,328	-
4648Exaction Fees	17,360	8,019	-	-
Charges for Services	17,360	8,019	-	-
	195,324	194,839	196,850	-
5627LAFCO Assessment	-	-	-	-
Other Charges	-	-	-	-
5730Operating Transfers Out	194,961	194,434	198,423	-
Operating transfers out	194,961	194,434	198,423	-
	194,961	194,434	198,423	-
NET COST	(390,285)	(389,273)	(395,273)	-

State Controller Schedules			COUNTY OF CALAVERAS	Schedule 15
County Budget Act			Special Districts and Other Agencies - Non Enterprise	
January 2010 Edition, revision #1			Financing Sources and Uses by Budget Unit by Object	
			Fiscal Year 2018 - 2019	
Jenny Lind Fire 22300010				
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17 Actual [] Estimated []	2017-18 Adopted Final Budget	2018-19 Recommended by the District Board
(1)	(2)	(3)	(4)	(5)
4010Current Secured Taxes	360,706	371,004	402,023	-
4013SB2557 Reduction	(7,804)	(6,794)	(7,074)	-
4015Unitary Taxes	3,288	3,950	4,315	-
4017Suppl Current Secured Taxes	2,888	5,843	6,191	-
4020Current Unsecured Taxes	5,853	5,114	5,743	-
4027Suppl Current Unsecured Taxes	50	92	43	-
4040Prior Unsecured Taxes	89	129	193	-
Taxes	365,071	379,337	411,434	-
4300Interest	1,508	2,353	-	-
Rev from Use of Money/Property	1,508	2,353	-	-
4455State Grants	-	-	-	-
4463State Homeowners Prop Tax Re	4,726	4,839	5,557	-
4580State Other Aid	-	3,652	-	-
Intergovernmental Revenue - St	4,726	8,491	5,557	-
4648Exaction Fees	5,643	6,831	-	-
Charges for Services	5,643	6,831	-	-
	376,948	397,012	416,991	-
5001Salaries/Wages - Permanent	-	-	-	-
Salaries and Employee Benefits	-	-	-	-
5627LAFCO Assessment	-	-	-	-
Other Charges	-	-	-	-
5730Operating Transfers Out	376,541	396,306	424,065	-
Operating transfers out	376,541	396,306	424,065	-
	376,541	396,306	424,065	-
NET COST	(753,489)	(793,318)	(841,056)	-

State Controller Schedules		COUNTY OF CALAVERAS		Schedule 15
County Budget Act		Special Districts and Other Agencies - Non Enterprise		
January 2010 Edition, revision #1		Financing Sources and Uses by Budget Unit by Object		
		Fiscal Year 2018 - 2019		
CALCO-FHJLJPA 22030010				
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17 Actual [] Estimated []	2017-18 Adopted Final Budget	2018-19 Recommended by the District Board
(1)	(2)	(3)	(4)	(5)
4072Transient Occupancy Taxes	-	-	16,743	-
Taxes	-	-	16,743	-
4300Interest	-	-	-	-
Rev from Use of Money/Property	-	-	-	-
4456State Grants - Other	67,568	20,615	20,615	-
4472State Aid for Public Safety	-	-	19,111	-
4542State Firefighter Reimb	482,269	352,886	150,000	-
Intergovernmental Revenue - St	549,837	373,502	189,726	-
4702Other Sales - Assessor Maps	-	-	-	-
Charges for Services	-	-	-	-
4707Gifts/Donations	200	54	-	-
4708Refund - Miscellaneous	4,397	700	-	-
4713Miscellaneous Revenue	27,301	26,901	12,500	-
4724Other Miscellaneous Revenue	-	454	-	-
Miscellaneous Revenue	31,897	28,109	12,500	-
4728Operating Trfs - Interfund	721,502	590,740	622,488	-
4742Operating Trfs In - Cap Proj	-	-	83,102	-
Operating transfers in	721,502	590,740	705,590	-
	1,303,236	992,351	924,559	-
5001Salaries/Wages - Permanent	625,392	695,134	553,607	-
Salaries and Employee Benefits	625,392	695,134	553,607	-
5115Safety Clothing and Equipment	-	-	-	-
5151Insurance	-	-	-	-
5241Office Expense	409,335	394,955	273,614	-
5244Office Expense - Forms/Print	-	-	-	-
5422Training	-	-	-	-
5480Gas and Oil Expense	-	-	-	-
Services and Supplies	409,335	394,955	273,614	-
5627LAFCO Assessment	397	566	774	-
Other Charges	397	566	774	-
5701Capital Equipment	150,000	83,102	83,102	-
Capital Assets	150,000	83,102	83,102	-
	1,185,124	1,173,757	911,098	-
NET COST	(2,488,361)	(2,166,108)	(1,836,657)	-

State Controller Schedules			COUNTY OF CALAVERAS	Schedule 15
County Budget Act			Special Districts and Other Agencies - Non Enterprise	
January 2010 Edition, revision #1			Financing Sources and Uses by Budget Unit by Object	
			Fiscal Year 2018 - 2019	
Calaveras Consolidated Fire 22040010				
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17 Actual [] Estimated []	2017-18 Adopted Final Budget	2018-19 Recommended by the District Board
(1)	(2)	(3)	(4)	(5)
4300Interest	2,176	2,511	-	-
Rev from Use of Money/Property	2,176	2,511	-	-
4456State Grants - Other	-	56,752	-	-
Intergovernmental Revenue - St	-	56,752	-	-
4713Miscellaneous Revenue	30,040	-	-	-
Miscellaneous Revenue	30,040	-	-	-
	32,216	59,263	-	-
5730Operating Transfers Out	150,000	-	83,102	-
Operating transfers out	150,000	-	83,102	-
	150,000	-	83,102	-
NET COST	(182,216)	(59,263)	(83,102)	-

COUNTY OF CALAVERAS
Estimated Revenue for 18-19 Budget Year
as of March 22, 2018

FUND	DESCRIPTION	2018-19 CS Charge ¹ as of 3/22/17	4010 Est Secured less est 2557	4013 SB2557 Fees ²	4017 Curr Sec Sup ³	4020 Current Unsec ⁴	4027 Cur Unsec Sup ⁵	4040 Prior Unsec ⁶	4015 Unitary ⁷	4463 HOPTR ⁸	4465 TIMBER TAX ⁹	Total Est. 2018-19 Revenue
1010	County Genl Fund	11,515,643	11,515,643	-	65,832	174,053	2,395	6,463	433,145	144,600		12,342,130
1020	Road Fund	856,029	838,498	(17,532)	4,894	12,938	178	480	30,999	10,749		881,205
1120	Airport	12,235	11,984	(251)	70	185	3	7	447	154		12,598
1130	Fire Protection	55,176	53,954	(1,222)	315	834	11	31	6,491	693		61,107
2020	Arnold Lighting	5,383	5,272	(111)	31	81	1	3	247	68		5,591
2030	Moke Hill Lighting	8,904	8,722	(182)	51	135	2	5	326	112		9,169
2040	Murphys Lighting	49,377	48,369	(1,008)	282	746	10	28	1,594	620		50,642
2050	San Andreas Lighting	20,835	20,407	(429)	119	315	4	12	841	262		21,531
2060	Valley Spring Lighting	9,285	9,095	(189)	53	140	2	5	296	117		9,519
2070	West Point Lighting	1,680	1,645	(35)	10	25	0	1	90	21		1,757
2100	County Service #9	1,737	1,702	(36)	10	26	0	1	65	22		1,791
2110	County Service #1	132,591	129,891	(2,699)	758	2,004	28	74	4,021	1,665		135,741
2180	County Service #8	14,617	14,322	(295)	84	221	3	8	329	184		14,855
2201	Central Calaveras Fire	143,684	140,778	(2,906)	821	2,172	30	81	3,512	1,804		146,291
2202	Foothill Fire Protection	198,198	194,229	(3,969)	1,133	2,996	41	111	2,826	2,489		199,856
2210	Altaville-Melones Fire	70,901	69,452	(1,449)	405	1,072	15	40	2,453	890		72,877
2220	Copperopolis Fire	770,481	755,026	(15,455)	4,405	11,645	160	432	12,341	9,675		778,230
2230	Jenny Lind Fire	427,901	419,371	(8,530)	2,446	6,467	89	240	4,315	5,373		429,772
2240	Moke Hill Fire	82,377	80,721	(1,656)	471	1,245	17	46	1,499	1,034		83,377
2250	Murphys Fire	254,900	249,780	(5,120)	1,457	3,853	53	143	4,439	3,201		257,807
2270	San Andreas Fire	231,831	227,159	(4,672)	1,325	3,504	48	130	4,763	2,911		235,169
2280	West Point Fire	135,825	133,092	(2,733)	776	2,053	28	76	2,605	1,706		137,604
2290	Ebbetts Pass Fire	1,965,939	1,926,301	(39,638)	11,239	29,714	409	1,103	41,405	24,686		1,995,218
2310	Altaville Cemetery	83,677	81,981	(1,697)	478	1,265	17	47	2,216	1,051		85,358
2320	Copperopolis Cemetery	9,971	9,769	(202)	57	151	2	6	247	125		10,155
2330	Moke Hill Cemetery	12,001	11,755	(246)	69	181	3	7	461	151		12,380
2340	Murphys Cemetery	49,584	48,572	(1,013)	283	749	10	28	1,654	623		50,907
2350	Rail Road Flat Cemetery	2,155	2,110	(45)	12	33	0	1	103	27		2,242
2360	San Andreas Cemetery	24,148	23,652	(496)	138	365	5	14	926	303		24,908
2380	Vallecito Cemetery	11,692	11,453	(239)	67	177	2	7	406	147		12,019
2390	West Point Cemetery	23,963	23,468	(495)	137	362	5	13	1,062	301		24,854



**Calaveras Consolidated Fire Protection District
FIRE ORDINANCE 2017**

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TABLE OF CONTENTS	SECTION	PAGE
Introduction and Title		3
Ordinance Adoption	1.1	4

Geographical Limits	1.2	4
Adoption of Published Codes	1.3	4
Modifications to Existing Codes	1.4	4
Code Matrix		5
Validity	1.5 – 1.7	5
Effective Date	1.8	6
Findings of Fact and Amendments To Adopted Codes	2.1 – 2.10	6 - 8
Definitions	3	9 - 12
Submission of Plans For Review	4.1	13
Fire Management Plans	4.3 – 4.6	13 - 14
Storage of Flammable or Combustible Liquids	5.1	14
Storage of Liquefied Petroleum Gas	5.2	14
Fireworks	6	15
Automatic Fire Detection Systems	7.1 - 7.7	16
Automatic Fire Detection/Automatic Fire Sprinkler System-Monitoring	7.4	16
Automatic Fire Sprinkler Systems	7.8 - 7.9	17
Automatic Fire Detection and Fire Sprinkler Systems- Testing and Maintenance	7.10	17
Fire Equipment Access	8.1 - 8.3	18
Roads and Driveways	8.4	18
Premises Identification	8.5 - 8.7	18
Knox-Box® Rapid Entry System – CFC Section 506	8.8	18 - 19
Bridges and Elevated Surfaces, Bridges with One Lane Traffic and Turnouts	8.9 – 8.11	19
Fire Hazard Abatement, Fuel Modification and Defensible Space	9.1 – 9.2	20
Fuel Modification Regulations – Improved Properties	9.3	20
Fuel Modification Regulations – Unimproved Properties	9.4	20 - 21
Scope of Enforcement Efforts	9.5	21
Fire Hazard Abatement Definitions	9.6	21 - 22
Owner to Removes Weeds, Owner to Keep Premises Clean	9.7 -9.8	22 - 23
Declaration of Public Nuisance, Appeals, Hearing Procedure	9.9 – 9.11	23 - 24
Decision on Appeal, Removal of Nuisance	9.12 – 9.13	24 -25
Assessment Costs – Liens-Attorney Fees – Other Procedures, Payment of Costs, Statement of Unpaid Amounts, Manner of Collection, Refunds, Legality of Abatement Taxes, Severability	9.14-9.20	25 - 26
Reduced Clearance Zone Standards – Unimproved Properties, Waste Material	9.21 – 9.22	26 - 27
Fire Protection Water Supply Systems and Hydrants – Existing Buildings	10.1 - 10.3	28
Fire Protection Water Supply Systems and Hydrants – Existing Subdivisions	10.4	28
Fire Protection Water Supply Systems and Hydrants – New Subdivisions	10.5 - 10.7	28
Plan Review and Inspections	10.8 – 10.9	29
Fire Protection Water Supply Systems and Hydrants – Standards and Specifications	10.10 - 10.15	29
Hydrant Types, Hose Connections	10.16 – 10.17	30
Hydrant On/Off Valve and Discharge Risers	10.18	30
Hydrant Color Coding	10.19 – 10.20	30
Hydrant Protection	10.21 - 10.23	31
Hydrant Valves and Connections	10.24 - 10.28	31
Inspections, Approvals, Certification for Occupancy	11.1 – 11.2	32
Relief, Alternative Means of Compliance, and Appeals	12.1 – 12.13	33 - 34
Penalties	13.1 – 13.9	35
Date of Effect and Adoption Signatures		36
Appendix A: Summary Explanation of Amendments		37 - 39
Appendix B: Clearance Standards for Unimproved Lots		40 - 43

**CALAVERAS CONSOLIDATED FIRE PROTECTION DISTRICT
FIRE ORDINANCE 2017**

INTRODUCTION

Within the boundaries of the Calaveras Consolidated Fire Protection District, fire and life safety regulations are enforced by:

1. The California Department of Forestry and Fire Protection by the application and enforcement of regulations contained in Public Resources Code 4290 and 4291;
2. The County of Calaveras by the application and enforcement of codes contained in the California Building Code, the California Fire Code and other such regulations as may be contained in the Calaveras County Code of Ordinances; and
3. The Calaveras Consolidated Fire Protection District by the application and enforcement of various amendments to the above-mentioned codes as contained in Calaveras Consolidated Fire District Ordinance 2017.

TITLE: Calaveras Consolidated Fire District Ordinance 2017; An ordinance of the Calaveras Consolidated Fire Protection District, herein referred to as CAL CO Ordinance 2017, adopting the most recent edition of the California Fire Code, Calaveras County Fire and Life Safety Regulations and California Public Resources Code 4290 and 4291, regulating and governing the safeguarding of life and property from fire and explosion hazards arising from the storage, handling and use of hazardous substances, materials and devices, and from conditions hazardous to life or property in the occupancy of buildings and premises in the Calaveras Consolidated Fire Protection District; providing for the issuance of permits and collection of fees therefor; amending certain sections of the California Fire Code, Calaveras County Fire and Life Safety Regulations and California Public Resources Code 4290 and 4291 based upon findings of fact.

SECTION 1: ADOPTION

The Board of Directors of the **CALAVERAS CONSOLIDATED FIRE PROTECTION DISTRICT** does ordain as follows:

1.1. That a certain document, three (3) copies of which are on file in the office of Calaveras Consolidated Fire Protection District Company Head Quarters, being marked and designated as the California Fire Code, 2016 edition, including Appendix B, Appendix BB, Appendix C, Appendix CC and Appendix D as published by the International Code Council, be and is hereby adopted with certain amendments as the Calaveras Consolidated Fire Protection District Fire Ordinance 2017 in the State of California regulating and governing the safeguarding of life and property from fire and explosion hazards arising from the storage, handling and use of hazardous substances, materials and devices, and from conditions hazardous to life or property in the occupancy of buildings and premises as herein provided;

providing for the issuance of permits and collection of fees therefor; and each and all of the regulations, provisions, penalties, conditions and terms of said Fire Code on file in this office of the Calaveras Consolidated Fire Protection District are hereby referred to and adopted and made part of, as fully set out in CAL CO Ordinance 2017, with the additions, amendments, insertions, deletions and changes, if any, as prescribed below.

1.2. That the geographic limits referred to in certain sections of the 2016 California Fire Code are established, unless otherwise approved by the District's Fire Code Official, as being within the boundaries of the Calaveras Consolidated Fire Protection District.

1.3. That Calaveras Consolidated Fire Protection District adopts by reference the most current published version of the California Fire Code (CFC), California Public Resources Codes (PRC), Section 8.10 of the Calaveras County Code of Ordinances, Calaveras Consolidated Fire Protection District Clearance Requirements for Unimproved Lots, and declares such codes are fully in force and in effect as though fully set forth herein except as the same may be modified by the amendments and additions thereto hereinafter set forth below.

1.4. That the California Fire Code, Calaveras County Code of Fire and Life Safety Regulations and the California Public Resources Code 4290 and 4291 have been modified to establish a more restrictive standard deemed reasonably necessary because of local climatic, geologic or topographical conditions.

Amendments to the above-referenced codes can be found in the Amendment and Addition Matrix below. A more detailed description can be found in Appendix A.

CODE MATRIX – See Appendix A for a more detailed description

<u>Referenced Code</u>	<u>Referenced Code Section</u>	<u>Title/Subject</u>	<u>CAL CO Ordinance Section</u>
California Fire Code	104.2	Applications/Permits	4.1
Calaveras County Code	8.10.320	Fire Management Plans	4.3
California Fire Code	5704	Flammable Liquid Storage	5.1
California Fire Code	6103	Installation of LPG Tanks	5.2A
California Fire Code	6107	LPG Safety Devices	5.2.B - D
California Fire Code	5601	Fireworks	6
California Fire Code	907.2	Automatic Fire Detection Systems-New Buildings	7.1 and 7.5
California Fire Code	907.3	Automatic Fire Detection Systems-Existing Buildings	7.2 and 7.5
California Fire Code	907.6.6	Automatic Fire Detection and Automatic Fire Sprinkler Systems-Monitoring	7.4
California Fire Code	903.2	Automatic Fire Sprinkler Systems-New Buildings	7.8
California Fire Code	903.6	Automatic Fire Sprinkler Systems-Existing Buildings	7.8
California Fire Code	903.3	Automatic Fire Sprinkler Systems-Installation	7.9
California Fire Code	904.4	Automatic Fire Sprinkler Systems-Inspection/Testing	7.9/7.10
Calaveras County Code	8.10.340	Roads and Driveways	8.4
California Fire Code	Appendix D	Fire Apparatus Access Roads	8.2
Calaveras County Code	8.10.200	Premises Identification	8.5 - 8.7
Public Resources Code	4291 (a) and 4290	Defensible Space	9.4
California Fire Code	903.3.5	Existing Buildings – Adequate Water Supplies	10.3
Calaveras County Code	8.10.520	Water Supply Systems	10.4 - 10.5
California Fire Code	Appendix C and CC –	Distribution of Fire Hydrants	10.10 - 10.12

	Section 105		
California Fire Code	507.5.4/507.5.5/507.5.6	Hydrant Protection and Marking	10.19 - 10.23

1.5. That if any section, subsection, sentence, clause or phrase of CAL CO Ordinance 2017 is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of CAL CO Ordinance 2017. The Board of Directors of the Calaveras Consolidated Fire Protection District hereby declares that it would have passed CAL CO Ordinance 2017, and each section, subsection, clause or phrase thereof, irrespective of the fact that one or more sections, subsections, sentences, clauses, and phrases be declared unconstitutional.

1.6. That nothing in CAL CO Ordinance 2017 or in the Fire Code hereby adopted shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act of the CAL CO Ordinance 2017; nor shall any just or legal right or remedy of any character be lost, impaired or affected by CAL CO Ordinance 2017.

1.7. That the Calaveras Consolidated Fire Protection District is hereby ordered and directed to cause CAL CO Ordinance 2017 to be published and or posted in accordance with Government Code 25124.

1.8. That CAL CO Ordinance 2017 and the rules, regulations, provisions, requirements, orders and matters established and adopted shall take place and be in full force and effect 30 days from and after the date of its final passage and adoption.

SECTION 2: FINDINGS OF FACT AND AMENDMENTS TO ADOPTED CODES

Findings of Fact and Amendments to Adopted Codes

2.1. The Board of Directors of the Calaveras Consolidated Fire Protection District finds that the unique characteristics of the topography, geography, and climatic conditions within the District, combined with the intermix of residential and commercial structures within the wildlands of the District, requires modifications/amendments of the California Fire Code, California Public Resources Codes and other such administrative codes in order to better protect the health, safety, welfare, material wealth, and economic wellbeing of the residents and property owners within the area known as the Calaveras Consolidated Fire Protection District. These modifications/amendments to State and Local Government (County) adopted standards are found reasonably necessary because of the "Findings of Fact" adopted as part of CAL CO Ordinance 2017.

2.2. Within the adoptive ordinance, specific amendments have been established which are more restrictive in nature than those adopted by the State of California commonly referred to as the California Fire Code, and the Public Resources Codes, and the Calaveras County Fire and Life Safety Code. These amendments have been recognized by the Calaveras Consolidated Fire Protection District to address the fire protection problems, concerns and future direction by which the District can establish and maintain an environment which will work towards affording a level of safety to all who live, work and visit within its boundary.

2.3. Pursuant to Section 4117 of the Public Resources Code, Section 13869.7 (A) of the Fire Protection District Law and Sections 17958.5 and 17958.7 of the Health and Safety Code, the report contained herein is submitted as the "Findings of Fact" document with regard to the adopting ordinance of the Calaveras Consolidated Fire Protection District.

2.4. Under the provisions of Section 17958.5 of the Health and Safety Code, local amendments of State adopted standards shall be based on CLIMATE, GEOGRAPHICAL, and TOPOGRAPHICAL conditions. The Findings of Fact contained herein shall address each of these situations and shall present the local situation which, either singularly or in combination, caused the established amendments to be adopted. Additionally, the California Department of Forestry and Fire Protection (Cal-Fire) has determined that the State Responsibility Areas (SRA) within the County of Calaveras, where in which the Calaveras Consolidated Fire Protection District is located, to be a "Very High Fire Hazard Zone".

Finding of Facts –Climatic Considerations

2.5. The Calaveras Consolidated Fire Protection District is located within the heart of the Gold Country within the rolling foothills of the Stanislaus National Forest. Elevations within the District range from 500 to 900 feet. The annual rainfall averages 21.8 inches, very often diminished rainfall amounts create a condition of drought and extreme fire danger. Most precipitation falls between the months of November and April.

During dry periods of the year between May and November, high temperatures average 90-96 degrees. Low fuel moistures and relative humidity's and high burn indexes are the norm for six months or more of each year. "Red flag" conditions are common. In combinations, these conditions subject the District to severe and often critical fire seasons most every year.

The temperatures and terrain features also blend to create gusty, prevailing winds and wind changes to occur regularly, further adding to the dry conditions and flammability of wildland fuels.

Findings of Fact–Geographical and Topographical Considerations

2.6. The vast majority of structures within the Calaveras Consolidated Fire Protection District lie upon moderate to steep sloping terrain features amid varying types of 10-hour, 100-hour and 1,000-hour fuel types. It is most common for residential structures to be built into, and blended in, with the timber and wildland vegetation common to these elevations. The District is a true example of mixing urban development within the wildlands that has commonly become known as the urban/wildland intermix. Fuel loads average 45 to 80 tons per acre in developed residential areas and 80-125 tons per acre in adjacent areas. Geographical and terrain features are such that residential structures have been built on slopes, in chimneys, and on ridge tops. Long, narrow, steep driveways are common, limiting access to individual properties and dwellings.

Ingress and egress from residential developments originate from State Highway 12 and State Highway 26. Many of the ingress roads are narrow and substandard, built prior to the adoption of road standards. In the majority of residential developments, most subdivision streets converge onto one main artery which in turn, intersects with a State Highway. This creates the potential for heavy traffic congestion should the need for evacuation occur. Congestion is common during peak seasons when rentals and second homes are likely to be occupied. Peak seasonal periods coincide with the fire season.

Amendments to Adopted Codes

2.7. To mitigate the potential of devastating loss of property and life which can result from the wildland/intermix fire and the effect of the above-described combination of climatic, geographical and topographical factors on the ability of fire suppression forces to manage the wildland intermix fire, the Calaveras Consolidated Fire Protection District has incorporated amendments and modification of the California Fire Code, Public Resources Code and other published fire and life safety standards.

2.8. Building Fires; The amendments and modifications to the aforementioned are deemed reasonably necessary to support the District's efforts to keep Building fires small so they can be controlled by a limited number of resources before spreading to the wildland. It is believed that more restrictive requirements pertaining to the installation of Automatic Fire Detection systems which provide for the early detection of fires, Automatic Fire Extinguishing Systems, and Automatic Fire Sprinkler Systems that suppress fires before they become large, the use of fire resistive building materials, the provision of adequate water supplies for fire suppression, and improved access support that effort.

2.9. Wildland Fires; The amendments and modifications to the aforementioned codes are deemed reasonably necessary to the District's efforts to keep wildland fires originating within the District's boundaries small so they too can be controlled by a limited number of resources before becoming a conflagration. It is believed that more restrictive requirements pertaining to clearance of defensible space around structures and the reduction of fuel loads on unimproved properties within and adjacent to, residential and commercial developments support that effort.

2.10. Finding; It is the District's finding that the modifications to the adopted standards contained herein are reasonably necessary to: 1); Provide early detection of building fires which provides increased opportunity to contain the fire to the Building and help prevent spread to the wildland; and 2) Amendments related to fuel loads on lots and around structures also help provide increased opportunities for rapid control of a wildland fire and the prevention of a conflagration as well as provide added elements of safety for fire suppression forces. While it is clearly understood that the adoption of such regulations may not prevent the incidence of fire, the ongoing enforcement of the California Fire Code, Public Resources Codes, Calaveras County Fire and Life Safety Code, and the amendments to those Codes contained herein, may reduce the severity and potential loss of life and property within the boundaries of the Calaveras Consolidated Fire Protection District.

SECTION 3: DEFINITIONS

3.1. **AASHTO HB-17:** American Association of State Highway and Transportation Officials, Standard Specifications for Highway Bridges, 17th Edition.

3.2. **Access Ways and/or Roads:** A road or means that provides fire apparatus and/or firefighting personnel access from a fire station to a Building, facility, or portion thereof. This is a general term inclusive of all other terms such as, but not necessarily limited to, fire lane, public street, private street, parking lot lane and access roadway.

3.3. **Adequate Water Supply:** Adequate Water Supply shall mean the available water flow (amount), supply (duration) and access (location) which the Fire Code Official or designee determines is necessary to protect any Building(s), structures, developments, or potential developments. This shall include private residential, commercial, and public Buildings on land to be developed or improved. This shall include adequate water flow and supply (duration) for potential Building/improvements on lots or parcels created for development as part of a subdivision of land.

3.4. **Alternate Means of Compliance:** An alternative method to meet the intent of a regulation or requirement allowed by the Fire Code Official which provides the same overall practical effect of the regulation or requirement.

3.5. **Approved:** Approved shall mean meeting all the requirements of the Fire Code Official as to the location, size, type of material and manner of installation.

3.6. **Automatic Fire--Detection System:** Approved heat or smoke detection devices, equipment and systems or combinations of systems used to detect a fire, activate an alarm, communicate the activation of a detection device to audible alarms and signal monitoring station, or any combination thereof.

3.7. **Automatic Fire--Extinguishing System:** An approved system of devices and equipment which automatically detects a fire and discharges an approved fire-extinguishing agent onto or in the area of a fire.

3.8. **Automatic Fire--Sprinkler System:** An Automatic Fire Sprinkler System, for fire protection purposes, is an approved integrated system of underground and overhead piping designed in accordance with fire protection engineering standards. The system includes a suitable water supply. The portion above ground is a network of specially sized piping to which automatic sprinklers are connected in a systematic pattern. The system is usually activated by heat from a fire and discharges water over the fire area. The system may also include fire flow alarms which sound upon activation of a sprinkler head. The system may also include communications equipment which, upon activation of a fire flow alarm, sends a signal to a monitoring (signal) station.

The system may also include Post Indicator Valves (PIV) which can control the water which supplies various zones or areas of the extinguishing system. PIVs may also have communication devices which monitor whether the valve is opened or closed and sends a signal to a monitoring (signal) station should the valve be closed. A system may also include fire department connections for the purpose of adding additional water pressure to the system during a fire event by using fire apparatus pumps.

3.9. **Board:** Board shall mean the Board of Directors of the Calaveras Consolidated Fire Protection District.

3.10. **Bridge:** A structure carrying a road, path, railroad, or canal across a river, ravine, road, railroad, or other obstacle.

3.11. **Building:** Building shall mean any structure built upon any lot, parcel, or property within the jurisdiction of the Calaveras Consolidated Fire Protection District including, but not limited to, any dwelling classified as residential, commercial, and accessory.

3.12. **Central Signal Station:** An approved, certified and/or licensed location or facility staffed and equipped to monitor alarm systems and notify emergency services that a fire alarm system, Automatic Fire Protection System, Fire Sprinkler System, Automatic Fire Extinguishing System or other such fire protection devices have been activated.

3.13. **Chief:** Chief shall mean the Chief Officer of the Calaveras Consolidated Fire Protection District having responsibility for the enforcement of this code and/or his/her authorized representative.

3.14. **Commercial Building:** Commercial Building shall mean any Building, dwelling, apartment, condominium, townhouse, motel, bed and breakfast or room used as a place of business, or any room, apartment, dwelling or Building rented or leased to others. **Exception:** Single Family Residential Dwellings having fewer than two dwelling units.

3.15. **Developer:** Developer shall mean any lot owner, parcel owner or other person, firm, corporation, association, partnership, trust, company, public or private, responsible for the improvement of land or project in question, be it for private or public use.

3.16. **Development Project:** Any project undertaken for the purpose of development, including a project involving the issuance of a permit for construction or reconstruction, but not a permit to operate.

3.17. **Division of Land:** A Division of Land shall mean the division, by any entity or developer, of any unit or units of improved or unimproved land or any portion thereof, shown on the most current equalized county assessment roll as a unit or contiguous units, for the purpose of sale, lease, financing, transfer, or building development, whether immediate or future. Property shall be considered as contiguous units even if separated by roads, streets, utility easements or railroad right-of-ways.

3.18. **Facilities:** Facilities shall mean such water mains, fire hydrants, appliances, appurtenances, Buildings, equipment, etc. thereto as are necessary for fire protection.

3.19. **Fire Code Official:** Fire Code Official shall mean the person(s) appointed by the Fire Chief to enforce the CAL CO Fire Ordinance. The Fire Code Official may have various titles related to the specific duties to which they are assigned. The Fire Code Official is authorized by the Board of Directors of the Calaveras Consolidated Fire District to enforce CAL CO Ordinance 2017 and issue citations and/or arrest persons for violations of CAL CO Ordinance 2017.

3.20. **Fire Flow:** Fire Flow shall include the amount of water in gallons per minute required for an individual structure, occupancy class or hazard, for more multiple structures, occupancies or hazards, total amount of water available in storage for fire protection of a structure, occupancy, or hazard, and/or total amount of water available in storage for fire protection of multiple structures, occupancies, or hazards. Fire flows shall be calculated above what is required/needed for domestic use.

3.21. **Fire Hazard:** Fire Hazard shall mean anything or act which increases or may cause an increase of the hazard or menace of fire to a greater degree than is customarily recognized as normal by persons in the public service regularly engaged in preventing, suppressing, or extinguishing fires; or which may obstruct, delay, hinder or interfere with the operations of the fire district or the egress of occupants or the access of emergency equipment in the event of fire.

3.22. **Fire Management Plan:** A plan that addresses the fire protection needs of a Development, with implementation methods necessary to achieve the standards of CAL CO Ordinance 2017 or having the same practical effect.

3.23. **Fire Protection Water Supply Systems:** Any combination of pipes, valves, appliances, devices, tanks, pumps, connections, etc. used to store or deliver water for the purpose of fire protection.

3.24. **Judgment:** Judgment shall mean the decision of the Fire Chief or designee based upon sound fire protection principles. Such judgment shall be conclusive unless overruled by the Board of Directors of the Calaveras Consolidated Fire Protection District through a regular grievance or appeal process.

3.25. **Knox Rapid Entry System:** The Knox-Box[®] Rapid Entry System is a secure emergency access program developed for property owners and first responders. First Responders across North America use the Knox-Box Rapid Entry System to prevent costly entry damage while protecting property and lives. When a fire breaks out or there is a medical emergency, Knox[®] products allow immediate entry into buildings and property without forced entry damage or delay. Property owners store entrance keys, access cards and floor plans in high-security Knox-Box key boxes mounted near building entrances. Each Knox-Box purchased by a property owner is keyed to a single master key controlled by the local responding department.

3.26. **Relief:** An exemption from all or part of a requirement or regulation approved by the Fire Code Official.

3.27. **Subdivision:** Subdivision shall mean the same as Division of Land. (3.14)

3.28. **To Develop Land:** To Develop Land shall mean any division or subdivision of land, change in zoning, improvement of land or change in permitted use of land.

3.29. **To Improve Land:** To Improve Land shall mean to make any improvements or do any work upon such land which would legally require the issuance of a building permit, whether actually issued or not, under the California Building Code or any other County or District Ordinance. It shall also be held to mean that to Divide Land is to Improve Land. This shall include properties zoned residential as well as commercial.



SECTION 4: SUBMISSION OF PLANS FOR REVIEW and FIRE MANAGEMENT PLANS

Submission of Plans for Review

4.1 Affected activities requiring the submittal of plans for review by the District's Fire Code Official include but are not limited to:

- A. Permitting or approval of new parcels, including subdivisions and/or divisions of land but excluding lot line adjustments.
- B. Application for a building permit for new, or additions to, any Building. Exception: R-3 Single Family Residential having less than two dwelling units.
- C. Application for use permit, change of zoning or change of occupancy classification

4.2. Permission for occupancy of any Building, or permission to proceed with the development of any property created as a result of a subdivision and/or division of land shall not be granted until such Building or Development Project has met the conditions of the District's Fire Code Official.

Fire Management Plans

4.3. As a conditional requirement for approval of any subdivision of land, commercial development projects, and/or commercial Building project, the Calaveras County Fire Ordinance and/or the District's Fire Code Official may require a Fire Management Plan.

4.4. In order to meet the requirements of CAL CO Ordinance 2017 and the intent of its amendments made to other adopted ordinances or standards, the District may require provisions more stringent than those provisions and requirements of a Fire Management Plan required by the Calaveras County Fire Ordinance.

4.5. The Fire Management Plan shall be approved prior to the issuance of any building permit and shall address all aspects of fire protection requirements and mitigation measures.

4.6. A Fire Management Plan may, but is not necessarily limited to, address the following:

- A. Impact on the existing fire service delivery system's (agency's) ability to provide and/or maintain a level of service reasonably equal to services being currently provided.
- B. Availability of fire protection water, required fire flows and storage.
- C. Problems associated with ingress/egress, circulation and the response times of emergency equipment.
- D. Fire Hazards existing within the proposed project area or immediately adjacent to the area including vegetation and combustible fuels.
- E. Requirements of CAL CO Ordinance 2017 which cannot be met due to project design or other constraints.
- F. Fire protection measures which are consistent with provisions of CAL CO Ordinance 2017 and/or other recognized fire protection standards.

SECTION 5: STORAGE OF FLAMMABLE OR COMBUSTIBLE LIQUIDS and LIQUEFIED PETROLEUM GAS

Storage of Flammable or Combustible Liquids

5.1. The storage of Class 1, II and III liquids in aboveground tanks must be approved by the District's Fire Code Official.

Storage of Liquefied Petroleum Gas

5.2. The installation of storage containers for liquefied petroleum gas shall be restricted as follows:

- A. The installation of storage tanks in excess of 500 gallons either singly or in multiple of tanks with an aggregate capacity in excess of 500 gallons shall require approval of the Fire Code Official.
- B. Any tanks or aggregates of tanks in excess of 500 gallons shall be enclosed by a fence at least 6 feet in height and located a minimum of 3 feet from the tank(s). The fence shall have a gate on the side which faces the access route to the tank and shall be kept locked when unattended.
- C. All metering devices and shutoff valves to individual apartments, suites, dwellings, etc., that are serviced by one tank shall be marked in a manner that corresponds to the address, apartment or suite number that is served by that metering device and shutoff valve.
- D. Additional fire protection requirements may be established as a condition of approval in consideration of special features such as topographical conditions, nature of the occupancy, response distances, proximity to Buildings and the degree of life safety protection deemed needed.

These additional fire protection requirements include, but are not limited to, fire

appliances, hydrants, Automatic Fire Detection, Automatic Fire Sprinkler System, and Automatic Fire Extinguishing System.

SECTION 6: FIREWORKS

6.1. The provisions of this section are not to be construed as all inclusive. References shall be made to the most recent standards, suggestions and procedures recommended by the California State Fire Marshal's Office in regard to the regulation of fireworks.

6.2. All definitions of fireworks, dangerous fireworks, and safe and sane (private use) fireworks shall have respective meanings ascribed to them in the California Health and Safety Code, or their most recent amendments or changes.

6.3. It shall be unlawful for any person to possess, store, to offer for sale, expose for sale, sell at retail, or use or explode any fireworks or dangerous fireworks within the jurisdiction of the CALAVERAS CONSOLIDATED FIRE PROTECTION DISTRICT.

6.4. Public displays of safe and sane (private use) fireworks shall be allowed on a limited permit basis only.

SECTION 7: AUTOMATIC FIRE DETECTION AND AUTOMATIC FIRE SPRINKLER SYSTEMS

Automatic Fire Detection Systems:

7.1. Any Building constructed within the Calaveras Consolidated Fire Protection District shall have an approved Automatic Fire Detection System. Exception: Unless otherwise required by the CFC, Single Family Residential having less than two dwelling units.

7.2. As part of any renovation and or addition to any Building in which the total value of renovations and/or repairs or additions exceeds 50% of the assessed value of the Building prior to renovation and/or repair, or additions to, an approved Automatic Fire Detection System shall be installed throughout. Exception: Unless otherwise required by the CFC, Single Family Residential having less than two dwelling units.

7.3. Any Automatic Fire Detection System installed within the Calaveras Consolidated Fire Protection District shall be installed and certified by a licensed installer/contractor.

7.4. All Automatic Fire Detection System shall be monitored by a certified "Central Signal Station".

7.5. The Fire Code Official may require additional components such as bells, pull stations, detectors, outside indicating lights and other devices.

7.6. The Fire Code Official requires that alarm systems and Central Signal Stations be inspected and maintained in accordance with CFC and National Fire Protection Association (NFPA) standards and that inspections and maintenance be performed by a licensed alarm system installer/contractor.

7.7. With the exception of dwelling units and where may be otherwise required by the CFC, the installation of an Automatic Fire Detection System may be waived by the Fire Code Official in structures with Automatic Fire Sprinkler Systems installed throughout.

Automatic Fire Sprinkler Systems:

7.8. An approved Automatic Fire Sprinkler Systems shall be installed and maintained as set forth with the latest edition of NFPA 13 and as set forth below:

Unless otherwise required by the CFC, any commercial/industrial Building having a total floor area which exceeds 3,600 square feet, or is otherwise required to do so by the CFC, shall have an Automatic Fire Sprinkler Systems installed throughout.

In lieu of an Automatic Fire Sprinkler Systems, commercial structures having a total floor area in excess of 3,600 square feet but less than 5,000 square feet may be divided into areas less than 3,600 square feet if separated by a two-hour fire/area separation.

Existing: Additions or alterations to existing Buildings having a total floor area in excess of 3,600 square feet in which the total value of renovations/repairs or additions exceeds 50% of the assessed value of the Building prior to renovation/repair or additions, shall have an approved Automatic Fire Sprinkler Systems installed throughout.

In lieu of an Automatic Fire Sprinkler Systems, additions to existing Buildings which increase the total floor area above 3,600 square feet but less than 5,000 square feet may be divided into areas less than 3,600 square feet by two-hour fire/area separations.

System Requirements

7.9. Anyone who installs an automatic fire detection or Automatic Fire Sprinkler Systems shall be a licensed and/or certified installer of automatic fire detection and/or fire extinguishing systems and such installers shall be able to provide by contract, services for the maintenance and testing of such systems.

7.10. Maintenance and testing of automatic fire detection and fire extinguishing systems shall be the responsibility of the building owner and certification of testing shall be provided by the owner upon request of the Fire Code Official.

SECTION 8: FIRE EQUIPMENT ACCESS, ROADS AND DRIVEWAYS, and PREMISES IDENTIFICATION

8.1. It shall be the responsibility of property owners and/or property developers to make such provisions that may be deemed necessary by the Fire Code Official in regard to roadways, streets, driveways and Access Ways that will provide a reasonable means of safe, timely egress for evacuation of residents and safe access for fire suppression equipment and personnel utilizing that equipment. These provisions may include, but are not necessary limited to additional ingress/egress routes or changes in road design.

Fire Lanes and Emergency Equipment Access

8.2. The Fire Code Official is given the authority to require areas, roads, driveways, to be cleared of obstructions and maintained as "FIRE LANES" or for emergency access. Such access may be required at any location where it is determined that without such emergency access for firefighting equipment, the entry by and use of fire apparatus and/or other emergency equipment would be obstructed or otherwise rendered unduly difficult.

8.3 As part of any development or Building project, the Fire Code Official is given authority to require provision for access and maneuvering of fire apparatus. Such provisions may include, but is not necessarily limited to, the provision of designated fire lanes, no parking areas, minimum turning radius and width of access ways, and emergency access roads.

Roads and Driveways

8.4. Roadway and Driveway standards to be in conformance with, and enforced by, Calaveras County through application of standards outlined in Section 8.10.340 of the CALAVERAS COUNTY FIRE AND LIFE SAFETY REGULATIONS.

Premises Identification and Signing

8.5 Premises identification and signing shall be in conformance with standards outlined in Section 8.10.340 of the CALAVERAS COUNTY FIRE AND LIFE SAFETY REGULATIONS and the regulations specified below.

8.6. Structures not readily visible from the roadway shall have premises identification numbers posted at the driveway/access entrance visible from both directions of roadway travel.

8.7. Numbers posted at driveway or other access entrances shall be posted at such a height above the ground to remain visible from the street, road or common right of way.

Knox-Box® Rapid Entry System

8.8 The Calaveras Consolidated Fire Protection District adopts the Knox-Box® Rapid Entry System for access to secured buildings, or in areas where immediate access is necessary for firefighting or life-saving purposes, as specified in Chapter 5, Section 506 of the California Fire Code:

CFC CHAPTER 5 - SECTION 506 - KEY BOXES

CFC 506.1 Where required. Where access to or within a structure or an area is restricted

because of secured openings or where immediate access is necessary for life-saving or fire-fighting purposes, the fire code official is authorized to require a key box to be installed in an approved location. The key box shall be an approved type and shall contain keys to gain necessary access as required by the fire code official.

CFC 506.1.1 Locks. An approved lock shall be installed on gates or similar barriers when required by the fire code official.

CFC 506.2 Key box maintenance. The operator of the building shall immediately notify the fire code official and provide the new key when a lock is changed or rekeyed. The key to such lock shall be secured in the key box.

Bridges and Elevated Surfaces

8.9 Where a bridge or an elevated surface is part of a fire apparatus access road, the bridge shall be constructed and maintained in accordance with AASHTO HB-17. Bridges and elevated surfaces shall be designed for a live load sufficient to carry the imposed loads of fire apparatus. Vehicle load limits and vertical clearance limitations shall be posted at both entrances to bridges when required by the fire code official. Where elevated surfaces designed for emergency vehicle use are adjacent to surfaces, which are not designed for such use, approved barriers, approved signs or both, shall be installed and maintained when required by the fire code official.

Bridges with One Traffic Lane

8.10 When approved by the fire code official, private bridges providing access to not more than two residential dwellings may be allowed with one, 12 - foot wide travel lane; however, it shall provide for unobstructed visibility from one end to the other and turnouts shall be provided at both ends.

Roadway Turnouts

8.11 When required shall be a minimum of 10 feet wide and 30 feet long and with a minimum 25 foot taper on each end.

SECTION 9: FIRE HAZARD ABATEMENT, FUEL MODIFICATION and DEFENSIBLE SPACE

Purpose, Scope and Intent – Fire Hazard Abatement – Fuel Modification

9.1. Fire hazard abatement regulations pertaining to fuel modification are based upon the premise that: 1) people inhabiting structures and their associated activities in around their homes are the primary source of potential ignition of a fire within the inhabited subdivisions of the District; and 2) That fuel loading on improved or unimproved lots and/or parcels of land within, or adjacent to, inhabited areas can significantly contribute to the intensity and spread of a wildfire making it more difficult to control.

In an effort to reduce the chance of a structure (Building) fire spreading to the wildland and growing into a conflagration and in support of efforts to control a wildfire once an ignition occurs, it has been determined that modification and reduction of flammable vegetation within hillside developments and the provision of defensible space around structures is critical.

It has also been determined that modification and reduction of vegetation along roadways, driveways and on unimproved properties adjacent to structures reduce radiant heat and fire intensity, providing an increased margin of safety for fire suppression personnel, provides a point of attack and place of defense for the protection of structures and increased safety for evacuating civilians during a wildland fire.

FUEL MODIFICATION REGULATIONS

9.2. Regulations pertaining to fire safe clearance on properties within the District originate from two different ordinances which are enforced by two different agencies.

Improved Properties – Public Resources Code 4291

9.3. The California Public Resources Code 4291, enforced by the California Department of Forestry and Fire Protection (Cal Fire), requires homeowners to provide vegetation clearance and fuel reduction around homes and Buildings. These regulations require:

- 1) A "Defensible Space Zone" 100 feet around the structure and;
- 2) A "Reduced Clearance Zone" between 30 feet and 100 feet (or to the property line) of additional clearance.

Unimproved Properties – Calaveras Consolidated Fire Protection District Ordinance 2017

9.4. It is the purpose and intent of the regulations and requirements specified below to be used in support of PRC 4290 and 4291 and the Districts overall efforts to mitigate to some degree the potential for conflagration resulting from a wildland/intermix fire. This is accomplished by;

(1) extending the "Reduced Fuel Zone concept found in PRC 4291 to privately owned unimproved lots or parcels within and/or adjacent to subdivisions or developments and; (2) by extending the "Reduced Fuel Zone concept in support of PRC 4290, to the perimeters and Access Ways to all residential, commercial, and industrial Buildings.

The modification and reduction of fuels on unimproved lots or parcels located adjacent to lots or parcels with structures will help keep a wildfire from intensifying as it moves by reducing heat intensity,

reducing flame lengths and help keep flames from spreading from the ground to the trees.

In combination, PRC 4291 and PRC 4290 regulations enforced by Cal Fire and the requirements of CAL CO Ordinance 2017 work together to provide a greater margin of safety for the evacuation of civilians and enhance the effectiveness of firefighting efforts to protect homes and property should a wildfire occur.

Scope of Enforcement Efforts – CAL CO Ordinance 2017

9.5. It is the intent of CAL CO Ordinance 2017 that, over time, most dangerous unimproved lots or parcels will be addressed providing equal benefit to all similarly situated lot or parcel owners. It is also recognized, however, that because of the vast number of unimproved lots and parcels and the vast amount of combustible vegetation that would be required to be removed within the District, it is neither practical nor reasonable to expect that all dangerous unimproved lots or parcels be identified and addressed within any one calendar year or inspection/cleanup cycle.

Therefore, the provisions and requirements contained within this section shall be enforced on a priority basis. The focus of, and number of, inspections and requests for compliance shall be established by the Fire Code Official based upon the degree allowable by available funding and staffing.

9.6 Definitions.

For the purposes of this section, the following words shall have the meanings respectively ascribed within this section:

A. **"Fire Code Official"** means the Fire Chief and shall include any official or officials in such department duly appointed by the Fire Chief or Calaveras Consolidated Fire Protection District's Board of Directors to administer the provisions of this chapter. For the purposes of the provisions of this chapter dealing with removal and destruction of weeds and waste, "Fire Code Official" shall include any person who, pursuant to contract with the Calaveras Consolidated Fire Protection District, is authorized to abate nuisances.

B. **"Fire hazard"** means any condition which increases or may cause an increase in the degree of danger from fire over that which is customarily recognized as normal by persons in the public service of preventing or extinguishing fire. It shall also mean any condition or any act which may obstruct, delay or hinder, or may become the cause of an obstruction, delay or hindrance to the prevention, suppression or extinguishment of fire.

C. **"Nuisance"** means any condition or use of premises or of building exterior which is detrimental to the property of others or which poses an immediate or potential health, safety or fire hazard. This includes, but is not limited to, the keeping of, or depositing on, or the scattering over the premises of the following:

1. Weeds, grass, dead trees, lumber;
2. Rubbish, refuse, junk, trash, debris, garbage;
3. Waste material;

4. Abandoned, discarded or unused objects or equipment, such as furniture, stoves, refrigerators, freezers, cans or containers.

D. **"Owner"** means the owner, agent of the owner, lessee, and/or occupant or person in possession of any lot, parcel, tract or piece of land.

E. **"Tax collector"** shall mean the person collecting property taxes levied on real property for the Calaveras Consolidated Fire Protection District.

F. **"Weeds"** as used in this chapter means all weeds growing upon streets, alleys, sidewalks or private property within the jurisdiction of the Calaveras Consolidated Fire Protection District and includes any of the following:

1. Weeds which bear or may bear seeds of a downy or wingy nature;
2. Sagebrush, chaparral, blackberries, weeds, indigenous grasses or any other brush which may attain large growth as to become a fire hazard as determined by the enforcement officer;
3. Weeds which are otherwise noxious or dangerous;
4. Poison oak and poison ivy when the conditions of growth are such as to constitute a menace to the public health;
5. Accumulation of dry grass, stubble, brush, litter, garden refuse, cuttings, and other combustible trash which endangers the public safety by creating a fire hazard.

9.7. **Owner to remove weeds.** It shall be the duty of the owner of land, improved or unimproved, to immediately remove, upon notice by the Fire Code Official, any nuisance from the sidewalk abutting or adjoining such parcel of land, including, but not limited to, all grass, weeds, dead trees, tin cans, rubbish, refuse, and waste material or other unsanitary or dangerous substances or objects.

All combustible weeds shall be removed from parcels less than one acre in size. Parcels larger than one acre shall be clear of all weeds within one hundred feet of any structure and thirty feet of any street, driveway and all property lines on improved property.

Abatement may be accomplished in any manner that reduces vegetation to less than four inches above the soil line and is not in violation of any environmental rules, regulations or statutes.

9.8. **Owner to keep premises clean.** It shall be the duty of the owner, agent, lessee or other person occupying or having charge or control of any parcel of land, improved or unimproved, to keep such parcel of land free from all nuisances thereon, including, but not limited to, grass, weeds, tin cans, rubbish, refuse and waste material of any kind, and other unsanitary substances or objects which may endanger or injure neighboring property of the health, safety, or welfare, or be offensive to the senses, of the residents of the vicinity of such property.

9.9. **Declaration of public nuisance.**

A. Whenever any condition exists upon the streets, sidewalks, parkways or private property which is defined as a nuisance pursuant to Section 9 of the CAL CO Ordinance 2017, or whenever weeds on

specified parcels of property are seasonal and recurrent nuisances, the Fire Code Official may declare the same to be a public nuisance.

B. Notice of Nuisance. The Fire Code Official shall give written notice to the owner of record to abate the nuisance within fifteen days. The notice of nuisance shall state that the property owner is required to abate the nuisance, shall state the nature of the nuisance to be abated, what is required to abate it, and that if the nuisance is not abated the Fire Code Official shall issue a citation and levy a fine in the sum of two hundred dollars.

C. Notice of Abatement Proceedings. If the nuisance has not been abated by the owner within fifteen days after service of the notice of nuisance, the Fire Code Official is ordered to take appropriate remedial actions. The enforcement officer shall notify the owner of affected properties, as shown on the latest equalized tax assessment roll, by mail, of intention to abate the nuisance.

D. Service of Notice. Notice shall be mailed by certified mail to the address of the property owner not less than fifteen days prior to the date of the proposed abatement. Failure of any owner, or any party concerned, to receive a notice shall not affect the validity of any proceeding taken, if the procedure for service of notice has been followed.

9.10. Appeals. The property owner may appeal the decision of the Fire Code Official requiring the abatement of the nuisance by sending a written appeal to the enforcement officer requesting a hearing with the Fire Chief within ten days of the notice.

9.11. Hearing procedure.

A. The Fire Chief shall only consider evidence that is relevant to whether a nuisance existed and whether the property owner caused or maintained the nuisance.

B. The property owner contesting the notice of abatement shall be given the opportunity to testify and present witnesses and evidence.

C. The failure of any recipient of a notice of abatement to appear at the appeal hearing shall constitute a waiver of the appeal, waiver of abatement costs, and failure to exhaust administrative remedies.

D. The notice of abatement proceeding and any additional documents submitted by the Fire Code Official shall constitute prima facie evidence of the respective facts contained in those documents.

E. If the Fire Code Official submits additional written information concerning the notice of abatement proceeding for consideration of the appeal hearing, a copy of the written information shall be served by mail on the person requesting the hearing at least five days prior to the date of the hearing.

F. At least five days prior to the appeal hearing, the recipient of a notice of abatement proceeding shall be provided a copy of the documents relied upon by the Fire Code Official. No other discovery is permitted. Formal rules of evidence shall not apply.

G. A hearing before the Fire Chief shall be set for a date that is not less than ten days and not more than twenty days from the date the request for hearing is filed. The person requesting the hearing shall be notified of the time and place set for the hearing at least five days prior to the date of the hearing.

9.12. Decision on appeal.

A. After considering all the testimony and evidence submitted at the appeal hearing, the Fire Chief shall issue a written decision within seventy-two hours of the hearing upholding or denying the notice of abatement proceeding and shall list within the decision the reasons for that decision. The Fire Chief may impose such conditions and take such other actions as is deemed appropriate to carry out the purpose of the provisions of this chapter.

B. The decision of the Fire Chief shall be final and shall be served by mail on the property owner within forty-eight hours.

9.13. Removal of nuisance.

A. The Fire Code Official, assistants, contracting agents and other representatives are expressly authorized to enter upon private property for the purpose of abatement of nuisances or causing nuisances to be abated pursuant to this chapter by having weeds or waste destroyed or removed by cutting, disking, chemical spraying or such other method as may be determined by Calaveras Consolidated Fire Protection Districts Board of Directors. Any property owner shall have the right to destroy or remove such weeds or waste himself, or have the same destroyed or removed at his own expense; provided, that such weeds or waste shall have been removed prior to the arrival of the Fire Code Official or his authorized representatives to destroy or remove them.

B. No person shall refuse to allow the Fire Code Official, assistants, contracting agents, or other representatives from entering upon any premises at any time during the hours of daylight for the purpose of abatement of any nuisance pursuant to this chapter.

9.14. Assessment costs-Liens-Attorney fees-Other procedures.

A. The Fire Code Official or his designee shall notify, in writing, all parties concerned of the amount of actual costs incurred by the Calaveras Consolidated Fire Protection District resulting from the abatement. If the total costs determined as provided for in this section are not paid within thirty days after mailing of such notice, the charges shall be placed as a special assessment on the tax bill for the property pursuant to Section 38773.5 of the Government Code. In addition to the costs of abatement, a nuisance abatement services fee in an amount which may be established from time to time by resolution of the Calaveras Consolidated Fire Protection Districts Board of Directors shall be assessed against each parcel for the Calaveras Consolidated Fire Protection District and other incurred costs associated with abatement.

B. Notice shall be given at the time of imposing the assessment which shall specify that the property may be sold after three years by the tax collector for unpaid delinquent assessments. The tax collector's power of sale shall not be affected by the failure of the property owner to receive notice. The assessment may be collected at the same time and in the same manner as ordinary municipal taxes are collected, and shall be subject to the same penalties and the same procedure and sale in case of delinquency as provided for ordinary municipal taxes. All laws applicable to the levy, collection and enforcement of municipal taxes shall be applicable to the special assessment. However, if any real property to which the cost of abatement relates has been transferred or conveyed to a bona fide purchase for value, or if a lien of a bona fide encumbrance for value has been created and attaches thereon, prior to the date on which the first installment of the taxes would become delinquent, then the cost of abatement shall not result in a lien against the real property but instead shall be transferred to the unsecured roll for collection.

C. **Other Abatement Procedures.** The provisions of this chapter shall not in any manner limit or restrict the Calaveras Consolidated Fire Protection District from enforcing the Cal CO Ordinance 2017 abating public nuisances in any other manner provided by law.

9.15. Payment of costs.

The owner, or other person interested in the premises on which any work has been performed under the provisions of this chapter, may pay the costs thereof to the Calaveras Consolidated Fire Protection District after the filing of the statement by the Fire Chief with the County Clerk and until the first day of August of the year in which such statement was filed.

9.16. Statement of unpaid amounts.

A statement of all amounts remaining unpaid after August 1st, certified by the County Clerk and giving the descriptions of the respective pieces or parcels of land upon which such charges exist, shall thereupon be prepared and certified by the County Clerk, and shall be by him or her immediately forwarded to and filed with the County Tax Collector who shall thereupon cause an entry to be made on the tax roll opposite the description of the property therein described as follows: "Weed Abatement Lien _____ \$ _____," filling in the amount of the expense shown in the statement of the County Clerk in each particular case, plus a penalty of twenty percent to cover the incidental expense of collection. The County Tax Collector shall thereafter cause a corresponding entry to be made on the tax bill for the property; and thereafter before any payment shall be received for any tax for the redemption of the property, the amount of weed abatement lien shall first be paid.

9.17. Manner of collection.

In all respects, other than as is in this chapter recited, the weed abatement lien shall be collected and the collection of them enforced, in the same manner, under the same conditions, and pursuant to the same notices as other taxes upon real property in Calaveras Consolidated Fire Protection District's jurisdiction.

9.18. Refunds.

Any weed abatement lien, penalties or costs on them paid more than once or erroneously or illegally collected by reason of a clerical error may, by order of the Calaveras Consolidated Board of Directors, be refunded by the county treasurer; provided, however, that no order of the county council to refund weed abatement lien, penalties or costs shall be made except upon a verified claim therefor, filed within six months after making of the payment sought to be refunded, or in the case of a double assessment of such taxes, within two years after such payment.

9.19. Legality of abatement taxes.

No assessment or act relating to the assessment or collection of weed abatement lien is illegal on account of informality, nor because the same was not completed within the time required by law; nor shall any such assessments ever be held illegal on account thereof.

9.20. Severability.

If any part or provision of this chapter is found to be invalid or unenforceable by a court of law, such invalidity shall not affect any other part or provision herein, and all remaining provisions of this chapter will be valid and enforceable to the fullest extent permitted by law. (Ord. 447 (part), 2010)

9.21. Unimproved Properties – Reduced Clearance Zone Standards

Regulations pertaining to fuel modification and fuel reduction on unimproved lots and parcels shall be in

accordance with standards contained within a separate STANDARDS AND DETAILS document entitled: Calaveras Consolidated Fire Protection District Clearance Requirements for Unimproved Lots and Parcels. (See Appendix B)

9.22. Waste Material

Disposal of waste material caused by site development, construction, fuel modification or reduction shall be in accordance with 8.10.24 of the Calaveras County Fire Ordinance.

SECTION 10: FIRE PROTECTION WATER SUPPLY SYSTEMS

Existing Buildings

10.1. Section 4601 of the CFC allows Fire Code Officials to require modifications to certain existing Buildings that do not comply with the minimum requirements of the CFC and CAL CO Ordinance 2017. The intent of this section is to provide a minimum degree of fire and life safety to persons occupying existing Buildings.

10.2. CAL CO Ordinance 2017 amends CFC Section 4601 to include Buildings which may not be in compliance with current requirements relating to water supplies for fire protection.

10.3. When an existing Building is to be renovated and/or modified and is found to be in excess of a reasonable working distance from an adequate water supply as defined within Appendix C of the CFC, the Fire Code official may require the owner to install an approved Automatic Fire Detection System or Automatic Fire Sprinkler System and/or Fire Protection Water System and/or provide a water supply capable of supplying the required fire flow within a reasonable working distance.

Where Required-Existing Parcels Within Existing Residential Subdivisions

10.4. At such time as any part of an existing Fire Protection Water Supply System is modified or improved including water mains, fire hydrants, storage capacity, valves, appliances, pressures, etc. the modifications, additions, improvements, etc. shall be reviewed and approved by the Fire Code Official.

In such cases where an existing Fire Protection Water Supply System is being improved in phases or parts, the Fire Code Official may allow reasonable exceptions to the requirements of CAL CO Ordinance 2017, the CFC, and Section 8.10.520 of the Calaveras County Fire and Life Safety Code in order to accommodate existing geographical and topographical conditions that would otherwise impose unreasonable or prohibitive financial costs.

Where Required-New Residential Subdivisions

10.5. Any developer, divider or sub divider of land, who in so doing creates new parcels or lots that allows or creates a potential to increase Building density within the boundaries of the original parcel of land to exceed one house/Building per five acres of land, shall provide a Fire Protection Water Supply System which meets the standards of CAL CO Ordinance 2017.

10.6. All facilities, which are part of any Fire Protection Water Supply System or other such fire protection/extinguishing devices or systems required to be installed by CAL CO Ordinance 2017, shall meet the specifications and standards designated by the Fire Code Official.

10.7. All facilities or other such fire protection/extinguishing devices or systems required to be installed by CAL CO Ordinance 2017 which are component parts tying the system into, or will receive water from, the Calaveras County Water District and Valley Springs Public Utility District shall meet the standards and specifications designated by that agency.

Plan Review and Inspection

10.8 The Calaveras County Water District, Valley Springs PUD and/or the developer of any land and/or the builder of any Building that initiates construction of, or improvement to, any portion of a Fire Protection Water Supply System shall submit plans to the Fire Code Official for approval.

10.9 The Fire Code Official or designee shall approve the location for installation of any fire hydrant or other such water supply appliance or source.

Standards and Specifications

10.10. Fire hydrants serving residential structures/developments shall be spaced every 500 feet, as measured along the street, roadway, or approved means of access. The Fire Code Official may increase/decrease distance requirements in order to place hydrants in a more functional location.

10.11. Fire hydrants serving commercial/industrial developments and/or Buildings shall be spaced every 250 feet. The Fire Code Official may increase/decrease distance requirements in order to place hydrants in a more functional location.

10.12. Additional fire hydrants may be required to meet the criteria of having an adequate source of water within a "reasonable working distance" from facilities/Buildings.

10.13. No fire hydrant shall be served by a main of less than six inches and each main shall be part of a looped system where practical. The Fire Code Official may require 8" mains to enhance fire flows or provide for future expansion of the system.

10.14. Minor distribution lines supplying residential areas shall be no less than six inches in diameter and, when practical, arranged so they form a gridiron in all areas of the distribution system. The Fire Code Official may require 8" mains to enhance fire flows or provide for future expansion of the system.

10.15. Eight-inch or larger distribution mains shall be used in commercial/industrial areas for all long runs of pipe, for dead ends, or where the topography of the land or layout of the streets is not well adapted to looping, forming a gridiron, or where future expansion of the system has the potential to occur.

Types of Hydrants

10.16. Hydrants shall be "DRY BARREL or WET BARREL", breakaway type with full 5-1/4" valve opening. Inlet construction shall be hub or flanged 6-inch inside diameter pipe and the direction of opening shall be counter clockwise.

10.17. The hose connections for each hydrant shall be National Standard Fire Hose Threads, and each hydrant shall have two (2) 2-1/2" outlets and one (1) 4-1/2" steamer outlet.

Hydrant On/Off Valve and Discharge Risers (Extensions)

10.18. The Fire Code Official may require the provision of hydrant on/off valve and discharge risers to allow hydrants to be used when there is an obstruction. Any such device, including the height of risers, fire department connections, etc. must have the approval of the Fire Code Official before installation.

Color Coding

10.19. Each fire hydrant shall be given three (3) coats of metal paint, color yellow, in compliance with Federal Color Specifications TT-C-595, Color No. 1305.

10.20. The fire hydrant's top and the three outlet caps shall be color coded to correspond with the calculated/tested GPM flow from that hydrant. Color coding of hydrants shall be as follows:

- A. 1500 GPM or greater shall be **BLUE**.
- B. 1000-1500 GPM shall be **GREEN**.
- C. 500-1000 GPM shall be **ORANGE**.
- D. Less than 500 GPM shall be **RED**.

Hydrant Installation/Protection

10.21. Unless otherwise approved by the Fire Code Official, no hydrant shall be installed in excess of 10 feet from the roadway edge.

10.22. Unless otherwise approved by the Fire Code Official, no hydrant shall be installed with the bottom edge of any outlet closer than 15 inches from the surrounding ground level and the outlets shall be positioned for best access by fire apparatus utilizing the roadway.

10.23. The Fire Code Official may require the installation of retaining walls, barriers, additional excavating or other such means as a way to protect a hydrant from becoming buried by soil erosion and/or conditions which may cause a hydrant to become inaccessible over time. Any such installation shall be engineered and meet the approval of the Fire Code Official and the Calaveras County Department of Public Works.

Valves and Connections

10.24. All hydrant laterals shall have a shutoff valve between the main and the hydrant.

10.25. In residential districts, valves shall be placed in the main distribution lines so as to not have more than two fire hydrants between valves or to exceed a linear distance of 800 feet between valves.

10.26. In commercial/residential districts, valves shall be placed in the main distribution lines so as to have not more than two fire hydrants between valves not to exceed a linear distance of 500 feet between valves.

10.27. The connection to the street main shall not be less than 6" inside diameter for hydrants that serve residential districts.

10.28. The connection to the street main shall not be less than 8" inside diameter for hydrants that serve commercial/industrial districts.

SECTION 11: INSPECTIONS, APPROVALS, CERTIFICATION FOR OCCUPANCY

11.1. No final inspection as required by CAL CO Ordinance 2017 as to all or any portion of the Building and/or Development Project, Access Ways, installation of Automatic Fire Detection Systems, Automatic Fire Sprinkler Systems, Automatic Fire Extinguishing Systems, and/or Fire Protection Water Supply Systems shall be deemed completed until the installation of the required Automatic Fire Detection Systems, Automatic Fire Sprinkler Systems, Automatic Fire Extinguishing Systems, and/or Fire Protection Water Supply System, or Access Way and/or Road for that Building and/or Development Project has been inspected and approved by the Fire Code Official.

11.2. Final inspection of the requirements specified within CAL CO Ordinance 2017 for any development/Building project shall be conducted solely to implement the enforcement of such provisions of CAL CO Ordinance 2017 and shall in no manner be deemed assurance on the part of any agency that said requirements are or will continue to remain in good working order.

SECTION 12: RELIEF, ALTERNATE MEANS OF COMPLIANCE, and APPEALS

12.1. With approval of the Fire Chief, the Fire Code Official shall have the authority to allow Relief from compliance with a section or sections of CAL CO Ordinance 2017 or an Alternate Means of Compliance to sections of the CFC and the amendments herein. Granting Relief and/or allowing an Alternate Means of Compliance shall be allowed only when based upon special circumstances and/or findings as described below.

The granting of Relief shall be based upon the following:

- A. A finding that the Building and or Development Project cannot comply to the requirements because of special circumstances applicable to the property or Building such as when the physical characteristics of the property or engineering issues related to the design and construction of a Building.
- B. A finding that an Alternate Means of Compliance cannot be provided.
- C. A finding that providing Relief does not jeopardize life safety.
- D. Financial hardship, community benefit, or the worthiness of a project are not considerations in determining whether to grant relief.

Allowing an Alternate Means of Compliance:

- A. An Alternative Means of Compliance may be allowed only when based upon a finding that the purpose and intent of the requirement from which the Alternate Means of Compliance is granted will be substantially achieved by an alternative means or method.

12.2. Nothing in the sections above shall be interpreted or implied that an owner and or Developer has the right to Relief and/or the allowance of an Alternate Means of Compliance.

12.3. The Fire Chief, Fire Code Official, or his/her designee may impose conditions or improvements not specifically delineated within CAL CO Ordinance 2017 that it finds necessary to implement the intent and purpose of CAL CO Ordinance 2017.

Appeals

The Board of Directors of the Calaveras Consolidated Fire Protection District shall act as the final appellate body in matters regarding the implementation of requirements outlined in CAL CO Ordinance 2017.

12.4. Any decision or requirement placed or made by the Fire Chief, Fire Code Official or his/her designee may be appealed in writing to the Calaveras Consolidated Fire Protection District Board of Directors within 15 days of the applicant's receipt of notice of the requirements. The written appeal shall state the requirements being appealed and the basis for which the appeal is being submitted. The written appeal may request deletion of a requirement, reduction in requirements, or a request for consideration of Relief or Alternate Means of Compliance.

12.5. The Appeal shall be agendized for hearing at a regular monthly Board meeting within 60 days following the date the appeal request was received. The appeal hearing may be postponed and rescheduled for a future Board meeting at the request of the applicant.

12.6. The applicant shall be notified as to the date and time of the regular Board meeting at which

his/her request shall be considered.

12.7. The Board shall hear testimony by any and all parties involved and then make a determination to sustain, modify, overrule any condition or requirement, address any oversight, provide Relief, allow an Alternate Means of Compliance or any combination thereof.

12.8. The Board may postpone the final decision to gather more facts and/or hear additional testimony.

12.9. If new facts are presented during the appeal process, the matter shall be referred back to the Fire Chief and/or Fire Code Official for review, reconsideration and recommendations.

12.10. All actions taken by the Board regarding the granting or denial of the final appeal shall be documented as part of the minutes of the meeting during which the appeal was heard. Within ten days of a final decision being made, Board action shall be reported in writing to the applicant and any other affected person.

12.11. Any action taken by a Board, by the Fire Code Official or by the Fire Chief pursuant to CAL CO Ordinance 2017 regarding appeals, Relief or Alternate Means of Compliance shall not necessarily be deemed as a precedent for the granting of appeals, Relief or Alternate Means of Compliance subsequent to that action.

12.12. The Fire Chief and/or Fire Code Official maintain the authority to impose temporary requirements, impose restrictions and/or take necessary actions to ensure the safety of the public during the appeals process.

12.13. The filing of an appeal regarding any of the requirements of CAL CO Ordinance 2017 shall not stay (postpone):

A. Proceedings for criminal prosecution for violations of CAL CO Ordinance 2017.

B. An order for correction of a matter which, in the judgment of the Fire Code Official poses a serious and immediate threat to life or property.

SECTION 13: PENALTIES

Fines and Penalties

13.1. Any person who violates any of the provisions of CAL CO Ordinance 2017 shall be guilty of an infraction and it shall be punishable by a fine not exceeding one hundred dollars for the first infraction and fine not exceeding two hundred dollars for a second violation within a year.

13.2. The third and each successive violation of CAL CO Ordinance 2017 in the period of one year shall constitute a misdemeanor and shall be punishable by a fine of not more than five hundred dollars or by imprisonment not to exceed six months, or by both such fine and imprisonment.

13.3. Each and every day of which any violation of CAL CO Ordinance 2017 is committed, continued or permitted by any person shall constitute a separate violation hereof.

13.4. Pursuant to Penal Code Section 836.5, the Board of Directors of the Calaveras Consolidated Fire Protection District authorizes the following officer positions and employees to enforce CAL CO Ordinance 2017 as provided under Penal Code Section 836.5.

- Paid Chief Officers (Fire Chief, Fire Marshal, Assistant Chief(s), Battalion Chiefs)
- Paid Fire Captains or Acting Captains
- Fire Code Official whose primary duty is the enforcement of requirements related to fire prevention contained in CAL CO Ordinance 2017.

13.5. Proceedings against persons for violations of CAL CO Ordinance 2017 shall not serve as a bar to civil enforcement proceedings.

13.6. Any person who shall build a Building or improve land in violation of any conditional requirement imposed by the Fire Code Official, or who fails to submit plans for review as required by Section 5 of CAL CO Ordinance 2017, or who fails to meet conditions and/or requirements agreed upon by the builder/developer and the Fire Code Official and by which a certificate or approval of occupancy was conditionally granted, shall be guilty of an infraction.

13.7. Any person who violates or omits any of the requirements under which a permit, certificate or approval for occupancy was granted, shall be guilty of an infraction.

13.8. Any person who fails to comply with any order as affirmed or modified by the Board of Directors, Fire Code Official, and the District Chief or by a court of competent jurisdiction within the time frame indicated upon notice and/or fixed herein shall be guilty of an infraction.

13.9. The application and payment of fines and/or imprisonment shall not be held to prevent compliance with required corrections and or provision of requirements that initiated action against the developer/builder/owner.

Date of Effect

CAL CO Ordinance 2017, having gone through the process of ordinance adoption as required by law, shall take effect and be in force thirty (30) days after duly being passed and adopted by the Board of Directors of the CALAVERAS CONSOLIDATED FIRE PROTECTION DISTRICT and Calaveras County Board of Supervisors.

THE FOREGOING ORDINANCE WAS DULY PASSED AND ADOPTED BY THE BOARD OF DIRECTORS OF THE CALAVERAS CONSOLIDATED FIRE PROTECTION DISTRICT ON:

THE ____ DAY OF _____, BY THE FOLLOWING VOTE:

AYES:
NOES:
ABSENT:

President, Board of Directors

BOARD OF SUPERVISORS RATIFICATION

THE FOREGOING ORDINANCE WAS DULY PASSED AND ADOPTED BY THE BOARD OF SUPERVISORS OF CALAVERAS COUNTY ON THE ____ DAY OF _____, BY THE FOLLOWING VOTE:

AYES:
NOES:
ABSENT:

Chairperson, Board of Supervisors

APPENDIX A – CODE MATRIX

CFC= California Fire Code CCC=Calaveras County Fire and Life Safety Ordinance
 PRC= Public Resources Code

<u>CODE</u>	<u>Code Section</u>	<u>Title/Subject</u>	<u>CALCO Ordinance Section</u>	<u>Intent and Summary Requirements of Amendment</u>
CFC	104.2	Applications/Permits	4.1	To define which Building and development activities require submission of plans for District review.
CCC	8.10.320	Fire Management Plans	4.2	To allow the District to impose more stringent mitigations if found necessary.
CFC	5704	Flammable Liquid Storage	5.1	Requires District approval for the installation of any aboveground tank for the storage of Class I, II and III flammable liquids
CFC	6103	Installation of LPG Tanks	5.2A	Requires District approval for the installation of LPG tanks in excess of 500 gallons.
CFC	6107	LPG Safety Devices	5.2.B-D	Requires the addition of additional fire protection/safety measures for the protection of larger propane tanks
CFC	5601	Fireworks	6	Bans the sale and use of all dangerous fireworks within District boundaries
CFC	907.2	Fire Alarm Systems-Automatic Fire Detection Systems-New Buildings	7.1 and 7.5	Requires the installation of a monitored fire detection system in newly constructed commercial/industrial Buildings
CFC	907.3	Fire Alarm Systems-Automatic Fire Detection Systems-Existing Buildings	7.2 and 7.5	Requires the installation of a monitored fire detection system in existing commercial/industrial Buildings that are renovated
CFC	907.6.6	Automatic Fire Detection and Automatic Fire Sprinkler Systems-Monitoring	7.4	Requires the monitoring of all fire detection systems.
CFC	903.2	Automatic Fire Sprinkler Systems-New Buildings	7.8	Requires the installation of a fire extinguishing system in any new commercial or industrial Building in excess of 3600 square feet
CFC	903.6	Automatic Fire Sprinkler Systems-Existing Buildings	7.8	Requires the installation of a fire extinguishing system in any commercial or industrial Building in excess of 3600 square feet which is renovated
CFC	903.3	Automatic Fire Sprinkler Systems-Installation	7.9	Requires installers of fire alarm and fire extinguishing systems be licensed/certified.
CFC	904.4	Automatic Fire Sprinkler Systems-Inspection/Testing	7.9/7.10	Places responsibility for the testing and maintenance of fire alarm/extinguishing systems with the owner.
<u>CODE</u>	<u>Code Section</u>	<u>Title/Subject</u>	<u>CALCO Ordinance Section</u>	<u>Intent of Amendment</u>

CCC	8.10.340	Roads and Driveways	8.2	Gives authority to the District's Fire Code Official to require that fire access roads, driveways and areas be cleared of obstructions.
CFC	Appendix D	Fire Apparatus Access Roads	8.2	Gives authority to the District's Fire Code to require the provision of fire lanes, no parking areas, etc., found necessary but not otherwise required by the CFC or CCC.
CCC	8.10.200	Premises Identification	8.5 - 8.7	Gives authority to the District's Fire Code Official to modify the requirements contained within the CCC to accommodate local climactic and topographical conditions.
PRC	4291 (a) and 4290	Defensible Space	9.4	Extends the defensible space requirements contained in the reduced clearance zone to unimproved lots/parcels.
CFC	903.3.5	Existing Buildings – Adequate Water Supplies	10.3	Gives authority to the District's Fire Code Official to require the installation of an adequate water supply when an existing building is renovated.
CCC	8.10.520	Water Supply Systems	10.4 - 10.5	Requires that the District's Fire Code Official approve any modifications, additions, and improvements to existing water systems including the installation of additional hydrants. Allows the District's Fire Code Official to allow reasonable exceptions to required hydrant spacing and fire flow requirements to accommodate a phased improvement program of an existing water system. Requires the installation of a water distribution system for fire protection within any new subdivision.
CFC	Appendix C C105	Distribution of Fire Hydrants	10.10 - 10.12	Gives authority to the District's Fire Code Official to increase/decrease hydrant spacing in order to put hydrants in a more functional location.
CFC	507.5.4/507.5.5/507.5.6	Hydrant Protection, Marking and Access	10.19 - 10.23	Gives authority to the District's Fire Code Official to require additional means for protecting and marking hydrants and to require discharge risers.



APPENDIX B

Calaveras Consolidated Fire Protection District

Calaveras Consolidated Fire Protection District Clearance Requirements For Unimproved Lots and Parcels

Regulations pertaining to fire safe clearance on properties within the boundaries of the Calaveras Consolidated Fire Protection District originate from two different ordinances which are enforced by two different agencies.

Regulations Pertaining to Improved Properties

In January 2005, new regulations under Cal Fire's Public Resources Code 4291 became effective. These regulations require that homeowners provide additional clearance around buildings and structures built within the wildland/intermix areas of the state. This law requires homeowners provide a 30-foot Defensible Space Zone with an additional 70-foot Reduced Fuel Zone around structures. Cal Fire has primary responsibility for inspection and enforcement of fire hazard reduction regulations around homes and buildings. See Cal Fire's form for detailed information.

Regulations Pertaining to Unimproved Properties

In order to help enhance the effectiveness of PRC 4291 requirements and add to the safety of our homes, families, communities and the safety of Firefighters trying to protect homes and property from wildfires, **Calaveras Consolidated Fire Protection District Ordinance 2017, Section 9 extends the Reduced Fuel Zone concept to the unimproved** (vacant) subdivision parcels or lots.

The purpose of extending the Reduced Fuel Zone concept to unimproved lots and parcels is based on the premise that modifying the fuel load on a vacant lot or parcel will help keep a wildfire from intensifying as it moves. This modification on a vacant lot or parcel reduces heat intensity, reduces flame length and helps keep flames from spreading from the ground to the tree tops.

Calaveras Consolidated Fire Protection District Ordinance 2017 Section 9 covers:

- Unimproved lots or parcels within established subdivisions.
- An unimproved lot or parcel that is outside the boundaries of a subdivision but adjacent to improved parcels within the subdivision.
- Modification requirements for unimproved parcels or lots are the same as Cal-Fire's PRC 4291 requirements for the Reduced Fuel Zone.
- Scope of Enforcement

The following criteria/explanation has been established so the property owner and the hired worker will know what is required to bring an unimproved lot or parcel into compliance with

Calaveras Consolidated Fire Protection District Ordinance 2017, Section 9.

The primary goal of our fuel reduction program is to keep fire from going from the GROUND to the CROWN of trees. Information below will help you achieve that goal.

Cut down and remove dead trees. Remove limbs on cut and already downed trees and dispose of both properly.

If there are standing dead trees, they must be cut down. Newly cut trees and those which have fallen must be cut up and stacked or removed from the lot entirely. Do not stack next to or under live trees. Branches from these trees may NOT be left on the ground – they must be removed from the lot. Dead trees are both a fire and safety hazard. Contact your local forester for details about bug infested trees.

Remove dead branches and trees which are leaning into or against larger trees.

If dead branches or dead trees are leaning into or against live trees, they must be removed. Any trees, live or dead, that have fallen into other trees, (ex: “leaners”) must be dropped to the ground, cut up and stacked or removed from the lot. Dead branches and trees ignite quickly. If the “fire ladder” has not been eliminated, a fire within those trees will quickly “climb” the ladder of limbs and begin spreading faster, gaining heat and momentum with every tree consumed.

Remove and dispose of all dead tree limbs within six feet of the ground. You may be required to limb higher depending on slope of land.

The primary goal of our fuel reduction program is to keep fire from going from the GROUND to the CROWN of trees. Remove ALL dead tree limbs that are within six feet of the ground. This means that if ANY PORTION of the dead limb HANGS within six feet of the ground, the limb MUST be removed. Live limbs that hang closer than six feet to the ground must be removed. If there is a slope to the property, you may be requested to limb higher, so there are six feet of clearance between the ground and the first set of branches. If you are six feet tall and can walk under the tree without bending, you have limbed high enough. Properly dispose of limbs by hauling, chipping or by burning following legally established burning restrictions.

Remove dead branches on ground.

During most winters, dead branches are blown from trees. These must be removed from the ground so that they do not help fuel a fire and for the safety of the firefighter.

Remove all dead brush and brush growing under trees and bushes.

Dead brush, whether under trees, bushes, or lying on the ground, is fire fuel. The more fire fuel, the hotter the fire and more damage to trees and nearby structures will occur. Maintain a vertical clearance space of at least 3 times the height of a shrub between any shrub and overhanging tree branch.

As an example, if an entire Manzanita or lilac bush is dead, REMOVE THE ENTIRE BUSH. If a portion of the bush is dead, you may opt to remove only the dead portion. If a few limbs are dead, removal of those dead limbs from that bush may be sufficient, depending on what is around or above the brush/bush.

Remove accumulations of dead materials and/or flammable ground vegetation from underneath other brush.

This type of debris occurs because of weather. Wind causes limbs to break, dead pine needles to blow off the trees. This is typical “winter fall”. If this debris is not removed yearly, it continues

to accumulate and cause a fire hazard. If this is removed yearly, it is usually not much of a chore to keep the fire fuel controlled on your lot. Piles of debris must not be left on your lot – they must be removed.

Accumulations and/or piles of dead and dying material must be removed.

Remove all debris lying on ground. When needles, grass, cones and leaves are raked into piles, the piles must be removed. Piles of debris are fuels that will carry a small, manageable fire and spread it throughout a lot and into the trees very rapidly. Downed wood and debris become kindling for a fire. Limbs will create flame lengths that carry fire into brush and trees. 3” – 4” of accumulated pine needles may be left on the lot forming a “carpet of needles” which helps hold moisture in the ground and helps prevent soil erosion. If the “fire ladder” has been removed, the pine needles are more easily managed because there is no fire ladder to carry the flames into the trees. A **FIRE LADDER** is the means by which a fire travels from the ground via flammable material, into a tree. Fire traveling to the top of a tree is called “**crowning**”. Remove ladder fuels such as tree limbs, to a height of at least six feet. A SIX FOOT TALL PERSON SHOULD BE ABLE TO WALK FREELY UNDER YOUR TREES.

Remove All Dead Or Live Brush From Within Trees

Dead or live Brush removal and removal of debris from under trees slows the progression of fire.

Remove dead and/or dying smaller trees growing under and/or within the limbs of taller healthy trees.

This could act as a “fire ladder”. These small, dying or dead trees are extremely flammable. If they are ignited, they carry fire very quickly into the trees, gaining heat and momentum with every tree consumed.

Thin saplings and/or small trees.

All of these saplings will not grow to maturity and they create ladder fuels that endanger the health of mature trees.

Cut ground cover vegetation from around trees and brush to a height of 4 inches or lower, depending on what is growing above it.

On parcels with uninterrupted low growing vegetation, create a fuel break around the perimeter of the parcel by cutting the ground vegetation to a height of no more than 4” from within 20 feet of the property line(s).

On parcels with “uninterrupted” ground cover vegetation, an area of at least twenty feet along each property line must be cut to a height not to exceed 4 inches, especially along property lines adjacent to other properties with a house and/or properties that are upslope. If the ground cover is growing uninterrupted, you should create “islands” of groupings with areas cleared of ground cover between each grouping.

Cut ALL dead and/or dying grass and weeds.

Dry, cut grass, leaves and pine needles may stay on the ground, but may be no more than 3 – 4 inches deep.

IN ADDITION TO THE FOREGOING CRITERIA, if large areas of brush **MUST** be reduced. This can be accomplished in several ways:

- Create cleared areas or “spaces” around individual bushes. The size of the cleared area around the bush needs to equal the height of the bush that will remain. All flammable debris in that area must be removed. Leaving a pattern of bushes with space between them can be done throughout an entire parcel.
- Create “islands” of bushes. Numerous bushes can remain on the parcel in a group with a cleared area around the grouping. The cleared area must equal the diameter of the grouping or “island” of bushes.
- Create fuel breaks along property lines and within properties, especially along property lines which are adjacent to property with a home and properties which are upslope. These fuel breaks can be accomplished by removing all brush along a 15 to 20 foot strip, property line to property line. Properly dispose of all cut brush by hauling, chipping or by burning following legally established burning restrictions.

All cut and/or downed debris shall be disposed of by Hauling, Chipping, Burning (following legally established burning restrictions) or other methods of disposal approved by the property owner and by Calaveras Consolidated Fire Protection District. At NO TIME shall debris be buried on the parcel, deposited on the property of another, dumped into holes on the parcel or covered by pine needles.

Before burning always call the Air Quality Control number in San Andreas to ascertain if it is a “burn day”. Burn Information Line: 209-754-6600.

Under certain conditions, i.e. topography or fuel type, the Calaveras Consolidated Fire Protection District may require more or less fuel reduction on one parcel than on another.

Fire safety/prevention is every property owner’s responsibility. Please help us keep your property safe.

Thank you. Calaveras Consolidated Fire Protection District

For more information or assistance please call
Calaveras Consolidated Fire Protection District
209-786-2227



**Calaveras Consolidated Fire Protection District
FIRE ORDINANCE 2017**

FEE SCHEDULE

DRAFT

Section 1.1

Fee schedule for the Calaveras Consolidated Fire Protection District:

Section 1.2 Schedule of Fees:

All fire construction plan check and construction permit fees and fire clearance inspection fees must be paid to the Calaveras Consolidated Fire Protection District prior to engaging in the listed activities, operations or functions. A penalty for all permit payments delinquent after 30 days shall be a doubling of the original fee.

<u>Description:</u>	<u>Fees:</u>
Burn Permits	Fee set by Air Quality
Confined Space	\$160.00
Explosives or Blasting Agents	\$120.00
Fire Hydrant and Control Valves	\$ 50.00
Fireworks Display (Private Party)	\$500.00
Fireworks Display (Public)	Fee Waiver for Non-Profit Groups
Pyrotechnical Display (Other)	\$120.00
Flammable or Combustible Liquids	
Storage & Handling	\$70.00
Pipeline (Repairs & Modification)	\$120.00
Tank Installation or Removal	\$240.00
Tank Alteration or Modification	\$160.00
Above Ground Water Supply Tanks	
Designed or Engineered For Fire Protection	
New Installation of Water Tanks	\$_____
Repairs, Modifications, Removal	\$_____
Fumigation	\$70.00
Thermal Insecticide Fogging	\$70.00
Hazardous Materials	\$120.00
Liquefied Petroleum Gas (LPG)	\$120.00
Occupant Load Calculation	\$50.00
Ovens, Industrial Baking or Drying	\$70.00

Refrigeration Equipment	\$70.00
Temporary Membrane Structures	\$100.00
Hot Works Operations	\$50.00
Battery Systems	\$50.00

Description:

Fees:

Tents and Shelters	\$100.00 per Unit
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Occupancy H1, H2, H3 & H4	\$80.00
Occupancy H5	\$120.00
Occupancy I1	\$180.00
Occupancy I2 & I2.1	\$80.00
Occupancy I3	\$160.00
Occupancy M	\$80.00
Occupancy R1 & R2 (3-19 Units)	\$80.00
Occupancy R1 & R2 (20-49 Units)	\$120.00
Occupancy R1 & R2 (50-99 Units)	\$160.00
Occupancy R1 & R2 (100+ Units)	\$240.00
Occupancy R3, R3.1 & R4	\$160.00
Community Care Pre-inspections	\$60.00
S1 & S2	\$40.00
U-1	\$50.00

Section 1.3 Plan Check, Review & Engineering.

Plan checking, plan review and systems engineering fees include normal on-site inspections. If additional on-site inspections are needed or required, an additional fee of \$120.00 per inspection may be charged.

Description:

Fees:

Installation of Spray Booths	\$120.00
Residential Bridges	
New Installation	\$_____
Removal, Upgrade or Modification	\$_____

Site Plan Review	\$120.00
Building Plan Review	\$160.00
Fire Flow Calculations	\$60.00 Plus \$5.00/Building or Hydrant
Standpipe Review & Installation	\$120.00 per Riser
Hydrant & Underground Fire Service Line	\$80.00 per Square Ft.
NFPA 13 Automatic Sprinkler Systems	\$00.05 per Square Ft.
NFPA 13D Residential Sprinkler System	Fee Waived
<u>Description:</u>	<u>Fees:</u>
Highrise Inspection	\$80.00 per Hour
Highrise Certification	\$120.00 per Hour

Section 1.4 Special Inspections.

Inspections requested on holidays, weekends or after normal business hours, shall be subject to a \$120.00 fee. Said fee shall be paid prior to the inspection. An additional \$90.00 per hour will be charged for each hour; or fraction thereof over the minimum of one (1) hour.

If plans submitted for review are complicated or time consuming, such plans may be delegated to an outside agency for review. Plan check fees for outside agency assistance are equal to direct Fire District costs plus \$50.00 administrative fee.

Section 1.5 Non-Compliant Occupancy Inspection Fees.

<u>Description:</u>	<u>Fees:</u>
Referral Inspections (Per Inspection)	\$85.00

Section 1.6 Investigative Services.

Investigation services shall be charged at the actual personnel and equipment rate. Fees for investigative services outside of the Calaveras Consolidated Fire Protection District Jurisdictional Sphere of Influence, shall be determined by the

Prevailing State OES Reimbursement Fee Schedule or by prior written agreement with another agency.

Section 1.7 Reports.

All requests for information and reports shall comply with Section 6235(B), California Government Code, cited as the California Public Records Act.

Description:

Fire or Incident Reports

Inspection Reports

Other Miscellaneous Reports

Fire Investigation Reports

Fees:

\$15.00 Plus \$00.05 per Page

\$15.00 plus \$00.05 per Page

\$00.10 per Page

Actual Fire District CFI Cost

Date of last revision: March 12th, 2017

May 15, 2018

Chief Rich Dickinson
Fire Chief
Calaveras Consolidated Fire Protection District
6501 Jenny Lind Road
Valley Springs, California 95252

Dear Chief Dickinson,

Enclosed is your agency's invoice for the 2018-19 Property/Liability Program. As noted in our letter dated February 16, 2018, the Special District Risk Management Authority (SDRMA) Board of Directors approved a moderate 6% rate increase for only the property, general liability and auto liability rates for the upcoming year.

Your invoice includes the total annual contribution amount for the Property/Liability Package Program and any optional coverages selected by your agency. The current Limit of Liability selected by your agency is also indicated on the invoice. Optional higher or lower liability limits are offered again this year – base coverage limit options are \$2.5 million, \$5 million or \$10 million. Additional outside excess liability limits above \$10 million are available upon request.

If your agency would like a quote to change its Limit of Liability for 2018-19, you must notify SDRMA in writing no later than June 15, 2018. Unfortunately, we are not able to accommodate changes received after that date due to our excess carrier requirements and deadlines. Please email memberplus@sdrma.org for limit options.

For members belonging to both SDRMA Property/Liability and Workers' Compensation Programs, a 5% Multi-Program Discount, Credit Incentive Program Discount and Longevity Distribution Credit (if applicable) have been deducted from the invoice total. Please see the enclosed CIP report for details. In addition, a \$75 credit has been applied if your agency used MemberPlus Online™ to submit your 2018-19 Renewal Questionnaire by the March 1st deadline.

To ensure accurate and timely processing of your coverages, **please return the enclosed green remittance copy along with your payment for the total contribution amount shown on the invoice by July 15, 2018.** If your agency needs to make special payment arrangements due to cash flow constraints, please contact Heather Thomson, Chief Financial Officer, at 800.537.7790 or hthomson@sdrma.org. Please note that any balance due at August 15, 2018 will accrue interest charges of 1% per month regardless of any payment arrangements.

Your participation helps make SDRMA the premier risk management program in California! Thank you for your continued support.

Sincerely,
Special District Risk Management Authority



C. Paul Frydendal, CPA
Chief Operating Officer

Enclosures: 2018-19 SDRMA Property/Liability Package Program Invoice, 2017-18 Credit Incentive Program (CIP) Points Earned, and 2018-19 CIP Criteria

Property/Liability Package Program Invoice



Program Year 2018-19

Calaveras Consolidated Fire Protection District

6501 Jenny Lind Road
Valley Springs, California 95252

Invoice Date: 05/15/2018
Invoice Number: 63616
Member Number: 7712

Table with 2 columns: Description and Amount. Rows include Property, Boiler/Machinery, Pollution, Cyber (\$3,705.46), Mobile/Contractors Equipment (0.00), General Liability* (6,518.63), Auto Liability (7,474.58), Auto Comp / Collision (4,305.39), and Trailers (0.00).

Summary table with 2 columns: Description and Amount. Rows include Gross Package Contribution (\$22,004.06), Earned CIP Credits (4) (-555.73), Longevity Distribution Credit (0.00), MemberPlus Online RQ Bonus (-75.00), Other Discounts (0.00), Subtotal (\$21,373.33), and 5% Multi-Program Discount (-\$1,068.67).

Total Contribution Amount Due by July 15 \$20,304.66

*Current Limit of Liability is \$2.5M for G/L, A/L and E&O (excluding outside excess liability limits)

Please pay in full by the due date. If not, a late charge of one percent (1%) per month, twelve percent (12%) per annum, will be assessed on all sums past due. Imposition of this charge does not extend the due date for payment.

Please return GREEN COPY with your payment. For invoice questions call the SDRMA Finance Department.



Property/Liability Credit Incentive Program



Calaveras Consolidated Fire Protection District

CIP Points Earned as of: 3/31/2018

The Credit Incentive Program (CIP) is designed to encourage our Members to take a proactive approach for loss prevention administration, training and safety/risk management. In an effort to assist our Members in achieving the lowest contributions possible, we performed a review of the documents submitted to date for the CIP program year 2017-18. **The CIP points earned will be applied toward the invoice for the 2018-19 program year. However, the actual dollar credit shown as 'Earned CIP Credits' on the invoice may differ from this report due to the actual General and Auto Liability amounts on the invoice.** The following earned credits have been documented:

CIP Criteria Description*	CIPs Earned	CIP \$ Earned	Unearned CIPs	Unearned CIP \$
SDRMA Safety Specialist Certificate	0	\$0	2	\$258
Special District Administrator designation from SDLF	0	\$0	2	\$258
Staff Attendance at SDRMA Workshop	0	\$0	2	\$258
Additional Staff Attendance at SDRMA Workshop	0	\$0	1	\$129
Management Staff Attendance at CSDA Sponsored Training	0	\$0	1	\$129
Additional Management Staff Attendance at CSDA Sponsored Training	0	\$0	1	\$129
Attendance at Approved Legal Seminar	0	\$0	1	\$129
Additional Attendance at Approved Legal Seminar	0	\$0	1	\$129
TargetSolutions Online Training Program	0	\$0	3	\$387
Use of SDRMA Safety Video Library	0	\$0	2	\$258
ADMINISTRATION TRACK TOTALS - 9 POINTS MAXIMUM	0	\$0	9	\$1,162
SDLF District of Distinction designation	0	\$0	4	\$517
Single Board Member Attendance at SDRMA Workshop	0	\$0	1	\$129
Additional Board Member Attendance at SDRMA Workshop	0	\$0	1	\$129
Single Board Member Attendance at CSDA Training	0	\$0	1	\$129
Additional Board Member Attendance at CSDA Training	0	\$0	1	\$129
Completion of two CSDA Education / Webinar sessions	2	\$258	0	\$0
General Safety Specialist Certificate	0	\$0	1	\$129
GOVERNANCE TRACK TOTALS - 4 POINTS MAXIMUM	2	\$258	2	\$258
No Claims during the year	2	\$258	0	\$0
CLAIMS TRACK TOTALS - 2 POINTS MAXIMUM	2	\$258	0	\$0
COMBINED TRACK TOTALS - 15 POINTS MAXIMUM	4	\$517	11	\$1,421
5 YEAR NO CLAIMS BONUS	0	\$0	3	\$387
TOTAL CREDIT INCENTIVE POINTS	4	\$517	14	\$1,808

*For detailed information, please see the Property/Liability CIP criteria for the applicable Program Year. For questions, please contact Dennis Timoney, Chief Risk Officer at 800.537.7790 or dtimoney@sdrma.org.

2018-19 Credit Incentive Program Criteria

Special District Risk Management Authority (SDRMA) is committed to establishing a strategic partnership with our members to provide maximum protection, help control losses and positively impact the overall cost of property/liability coverage through the Credit Incentive Program.

Credit incentives of up to 15 points can be earned based on an Agency's participation in meeting the following program guidelines. One CIP point is equal to a 1% discount on the Agency's Property/Liability Program for the Auto and General Liability net contributions invoice only. Participating members may choose among various options to complete during the CIP period (April 1 – March 31) to reach the maximum points allowable within each track.

The maximum total points a member can receive is 15 points (not including bonus points) and points earned before March 31, 2019 will be applied to the 2019-20 Program Year. Options allowing a member to earn points for both Property/Liability and Workers' Compensation are designated with *(Credit will be applied to both programs)*. Points are currently awarded as follows:

ADMINISTRATION TRACK (9 POINTS MAXIMUM)

For staff accredited with the SDRMA General Safety Specialist Certificate or Supervisor Safety Specialist Certificate. This certificate program is a way for the Agency's staff to demonstrate their dedication to safety and loss prevention. The General Safety Specialist certificate requires the Agency employee complete and pass four OSHA certified general training courses and to receive the Supervisor Safety Specialist certificate, complete and pass two supervisory safety courses in addition to the four OSHA certified general training courses. Certificates are valid for 2 years.

2 points

No Documentation Required - Will be confirmed by SDRMA.

(Credit will be applied to both programs)

For management staff accredited with the Special District Administrator designation by the Special District Leadership Foundation (SDLF). This certification program is a way for special district administrators to affirm – to their customers, to their board of directors, and to themselves – that they are competent and experienced in their profession. Requirements for this certification include management experience, continuing education, community service, and ultimately an exam.

2 points

No Documentation Required - Will be confirmed by SDLF.

(Credit will be applied to both programs)

For each full-day attendance by the Agency's safety officer, designated individual, or employee(s) at an SDRMA Safety/Claims Education Day (First attendee earns 2 points, second attendee earns 1 point).

3 Points maximum

No Documentation Required - Will be confirmed by SDRMA workshop attendance sheet.

(Credit will be applied to both programs)

For each full-session attendance by the Agency's management staff in a California Special Districts Association (CSDA) sponsored training program, such as CSDA annual conference workshops and/or the Special District Leadership Academy (Each attendee earns 1 point).

2 points maximum

No Documentation Required - Will be confirmed by CSDA training attendance sheet.

(Credit will be applied to both programs)

For attending an approved Legal Seminar relating to Employment Practices or Human Resource issues (Each attendee earns 1 point).

2 Points maximum

Documentation Required – Course syllabus and certificate of completion must be submitted to SDRMA for credit.



Property/Liability Program

For utilizing SDRMA's Safety DVD/Video Library. Participating members must review a minimum of 4 Safety DVD/Videos.

2 points

No Documentation Required - Will be confirmed by SDRMA.

For staff participation in SDRMA's online safety training program – TargetSolutions Safety Programs. 25% of member employees (FT, PT and volunteer firefighters) must each successfully complete a minimum of four individual e-training modules.

3 points

No Documentation Required - Will be confirmed by SDRMA.

GOVERNANCE TRACK – GOVERNING BODY RELATED (4 POINTS MAXIMUM)

For Agency accredited with District of Distinction designation by the Special District Leadership Foundation (SDLF). This accreditation program enables districts to demonstrate to their communities, the media and legislators their commitment to operate in a sound, responsible manner. Districts apply to SDLF for designation as a "District of Distinction" by submitting financial audits, policies and procedures and proof of Governance and Ethics training received by directors and executive staff.

4 points

No Documentation Required - Will be confirmed by SDLF.

(Credit will be applied to both programs)

For each full-day attendance by a member of the Agency's governing body at an SDRMA Safety/Claims Education Day (Each attendee earns 1 point).

2 Points maximum

No Documentation Required - Will be confirmed by SDRMA workshop attendance sheet.

(Credit will be applied to both programs)

For each full-session attendance by a member of the Agency's governing body in a California Special Districts Association (CSDA) sponsored training program, such as CSDA annual conference workshops (SDRMA approved), Board Leadership Training, Special District Leadership Academy and/or Special District Leadership Foundation (Each attendee earns 1 point).

2 points maximum

No Documentation Required - Will be confirmed by CSDA training attendance sheet.

(Credit will be applied to both programs)

For completion by a member of the Agency's governing body of a minimum of two CSDA Education / Webinar training session(s).

2 points

No Documentation Required - Will be confirmed by CSDA training attendance sheet.

For members of a governing body accredited with the SDRMA General Safety Specialist Certificate. This certificate program is a way for the Agency's governing body to demonstrate their dedication to safety and loss prevention. The General Safety Specialist certificate requires an Agency's governing body member complete and pass four OSHA certified general training courses.

1 point

No Documentation Required - Will be confirmed by SDRMA.

(Credit will be applied to both programs)

CLAIMS TRACK (2 POINTS)

For a participating member agency not having any "paid" claims (excluding first party property claims).

2 points

No Documentation Required - Will be confirmed by SDRMA.



Property/Liability Program

The following bonus points are in addition to the 15 CIP point limit:

CLAIMS BONUS (3 POINTS)

For a member agency not having any "paid" claims as outlined under the Claims Track for the prior 5 consecutive years.

3 points

No Documentation Required - Will be confirmed by SDRMA.

CONTACT INFORMATION

For questions regarding point credits or the Credit Incentive Program, please contact SDRMA Chief Risk Officer Dennis Timoney at dtimoney@sdrma.org or SDRMA Claims Manager Debbie Yokota at dyokota@sdrma.org or call the SDRMA office at 800.537.7790.

Also, visit our website at www.sdrma.org, click on MemberPlus Services and then click on TargetSolutions Program to view information about the program or take an online demonstration course of several of our Online Certified Safety Training Program Courses available to all members including:

Over 800 member safety-training courses in English and Spanish

- Courses that meet State and Federal government regulations for required contact hours for certified water and wastewater operators
- Courses endorsed by the National Fire Protection Association (NFPA)
- Courses that are recognized and accepted by the California Water Environmental Association (CWEA) and the California Department of Health Services (DHS)
- OSHA approved training courses – 40 new courses
- Professional Development Courses in Leadership, Management, Computer Skills, Customer Service, Finance, Health and Wellness
- Online Driver Training and Compliance Program
- Emergency Vehicle Operator
- Law Enforcement, Online Police Training
- Human Resources

May 11, 2018

Chief Rich Dickinson
Fire Chief
Calaveras Consolidated Fire Protection District
6501 Jenny Lind Road
Valley Springs, California 95252

Dear Chief Dickinson,

Enclosed is your agency's invoice for the 2018-19 Workers' Compensation Program. As noted in our letter dated February 26, 2018, the Special District Risk Management Authority (SDRMA) Board of Directors approved an 8% rate reduction for the coming year. However, your agency's annual contribution amount may vary compared to 2017-18 due to an increase or decrease in reported payroll or adjustments to your agency's E-mod based upon your claims experience.

For members belonging to both SDRMA Workers' Compensation and Property/Liability Programs, a 5% Multi-Program Discount has been deducted from the invoice total. In addition, a \$75 credit has been applied if your agency used MemberPlus Online™ to submit your 2018-19 Renewal Questionnaire by the March 1st deadline. A Credit Incentive Program discount has also been applied. Please see the enclosed CIP report for details.

To ensure accurate and timely processing of your coverages, **please return the enclosed blue remittance copy along with your payment for the total contribution amount shown on the invoice by July 15, 2018.** If your agency needs to make special payment arrangements due to cash flow constraints, please contact Heather Thomson, Chief Financial Officer, at 800.537.7790 or hthomson@sdrma.org. Please note that any balance due at August 15, 2018 will accrue interest charges of 1% per month regardless of any payment arrangements.

Upcoming Annual Payroll Reconciliation – In July your agency will receive a separate letter with instructions regarding the requirement to submit the annual payroll reconciliation for the 2017-18 Program Year. Once your agency has completed the online reconciliation, you will receive a refund check for any overpayment or a final reconciliation invoice for any additional amount due.

Your participation helps make SDRMA the premier risk management program in California! Thank you for your continued support.

Sincerely,
Special District Risk Management Authority



C. Paul Frydendal, CPA
Chief Operating Officer

Enclosures: 2018-19 SDRMA Workers' Compensation Program Invoice, Credit Incentive Program (CIP) Points earned and applied, 2018-19 CIP criteria, and Workplace Injury - Company Nurse Information



Workers' Compensation Program Invoice

Program Year 2018-19

Calaveras Consolidated Fire Protection District

6501 Jenny Lind Road
Valley Springs, California 95252

Invoice Date: 05/11/2018
Invoice Number: 62881
Member Number: 7712

Class Code	Classification Description	Reported Payroll	Rate per \$100	Annual Contribution
7706	Firefighters - including Fire Chiefs	\$420,560	\$5.37	\$22,584.07
7707 **	Volunteer Firefighters - per capita charge	43	\$294.87	\$12,679.41
8742-P **	Non-Paid Governing Body Members - per capita charge	9	\$19.49	\$175.41
8810	Clerical/Office Employees	\$12,000	\$0.52	\$62.40

** Indicates per capita rate class code

Total Estimated Annual Contribution Based on Manual Rates	\$35,501.29
Contribution as Adjusted by the Experience Modification Factor of 84%	\$29,821.08
Less: *11% Credit Incentive Program Discount	-3,280.32
Estimated Annual Adjusted Contribution	\$26,540.76
Less: Longevity Distribution Credit	-244.00
Less: 5% Multi-Program Discount	-1,314.84
Less: Member Plus Online RQ Bonus	-75.00
Net Estimated Annual Contribution	\$24,906.92

Total Contribution Amount Due by July 15

\$24,906.92

Please pay in full by the due date. If not, a late charge of one percent (1%) per month, twelve percent (12%) per annum, will be assessed on all sums past due. Imposition of this charge does not extend the due date for payment. Please return BLUE COPY with your payment. For invoice questions call the SDRMA Finance Department.

*CIP Discount reflected is the greater of the period 7/1/2017 - 3/31/2018 or 7/1/2016 - 6/30/2017.

Special District Risk Management Authority
1112 I Street Suite 300, Sacramento, California 95814-2865
Tel 916.231.4141 or 800.537.7790 | Fax 916.231.4111
www.sdrma.org



Workers' Compensation Credit Incentive Program



Calaveras Consolidated Fire Protection District

CIP Points Earned as of: 6/30/2017

The Credit Incentive Program (CIP) is designed to encourage our Members to take a proactive approach for loss prevention administration, training and safety/risk management. In an effort to assist our Members in achieving the lowest contributions possible, we performed a review of the documents submitted to date for the CIP program year 2016-17. The following earned credits have been documented and will be applied toward the annual payroll reconciliation invoice for the 2016-17 program year:

CIP Criteria Description*	CIPs Earned	CIP \$ Earned	Unearned CIPs	Unearned CIP \$
SDRMA Safety Specialist Certificate	2	\$576	0	\$0
Special District Administrator designation from SDLF	0	\$0	2	\$576
Staff Attendance at SDRMA Workshop	0	\$0	2	\$576
Additional Staff Attendance at SDRMA Workshop	0	\$0	1	\$288
Management Staff Attendance at CSDA Sponsored Training	1	\$288	0	\$0
Additional Management Staff Attendance at CSDA Sponsored Training	1	\$288	0	\$0
Attendance at OSHA/Safety Management Seminar	0	\$0	1	\$288
Injury, Illness and Prevention Program	2	\$576	0	\$0
TargetSolutions Online Training Program	3	\$864	0	\$0
Use of SDRMA Safety Video Library	2	\$576	0	\$0
ADMINISTRATION TRACK TOTALS - 8 POINTS MAXIMUM	8	\$2,304	0	\$0
SDLF District of Distinction designation	0	\$0	4	\$1,152
Single Board Member Attendance at SDRMA Workshop	0	\$0	1	\$288
Additional Board Member Attendance at SDRMA Workshop	0	\$0	1	\$288
Single Board Member Attendance at CSDA Training	1	\$288	0	\$0
Additional Board Member Attendance at CSDA Training	0	\$0	1	\$288
Completion of two CSDA Education / Webinar sessions	0	\$0	2	\$576
General Safety Specialist Certificate	0	\$0	2	\$576
GOVERNANCE TRACK TOTALS - 5 POINTS MAXIMUM	1	\$288	4	\$1,152
No Claims during the year	0	\$0	2	\$576
Utilization of Company Nurse	2	\$576	0	\$0
CLAIMS TRACK TOTALS - 2 POINTS MAXIMUM	2	\$576	0	\$0
COMBINED TRACK TOTALS - 15 POINTS MAXIMUM	11	\$3,168	4	\$1,152
5 YEAR NO CLAIMS BONUS	0	\$0	3	\$864
TOTAL CREDIT INCENTIVE POINTS	11	\$3,168	7	\$2,016

*For detailed information, please see the Workers' Compensation CIP criteria for the applicable Program Year. For questions, please contact Dennis Timoney, Chief Risk Officer at 800.537.7790 or dtimoney@sdrma.org.

2018-19 Credit Incentive Program Criteria

Special District Risk Management Authority (SDRMA) is committed to establishing a strategic partnership with our members to provide maximum protection, help control losses and positively impact the overall cost of workers' compensation coverage through the Credit Incentive Program.

Credit incentives of up to 15 points can be earned based on an Agency's participation in meeting the following program guidelines. One CIP point is equal to a 1% discount on the Agency's Workers' Compensation Program contributions invoice. Participating members may choose among various options to complete during the CIP period (April 1 – March 31) to reach the maximum points allowable within each track.

The maximum total points a member can receive is 15 points (not including bonus points) and points earned before March 31, 2019 will be applied to the 2019-20 Program Year. Options allowing a member to earn points for both Property/Liability and Workers' Compensation are designated with *(Credit will be applied to both programs)*. Points are currently awarded as follows:

ADMINISTRATION TRACK (9 POINTS MAXIMUM)

For staff accredited with the SDRMA General Safety Specialist Certificate or Supervisor Safety Specialist Certificate. This certificate program is a way for the Agency's staff to demonstrate their dedication to safety and loss prevention. The General Safety Specialist certificate requires the Agency employee complete and pass four OSHA certified general training courses and to receive the Supervisor Safety Specialist certificate, complete and pass two supervisory safety courses in addition to the four OSHA certified general training courses. Certificates are valid for 2 years.

2 points

No Documentation Required - Will be confirmed by SDRMA.

(Credit will be applied to both programs)

For management staff accredited with the Special District Administrator designation by the Special District Leadership Foundation (SDLF). This certification program is a way for special district administrators to affirm – to their customers, to their board of directors, and to themselves – that they are competent and experienced in their profession. Requirements for this certification include management experience, continuing education, community service, and ultimately an exam.

2 points

No Documentation Required - Will be confirmed by SDLF.

(Credit will be applied to both programs)

For each full-day attendance by the Agency's safety officer, designated individual, or employee(s) at an SDRMA Safety/Claims Education Day (First attendee earns 2 points, second attendee earns 1 point).

3 Points maximum

No Documentation Required - Will be confirmed by SDRMA workshop attendance sheet.

(Credit will be applied to both programs)

For each full-session attendance by the Agency's management staff in a California Special Districts Association (CSDA) sponsored training program, such as CSDA annual conference workshops and/or Special District Leadership Academy (Each attendee earns 1 point).

2 points maximum

No Documentation Required - Will be confirmed by CSDA training attendance sheet.

(Credit will be applied to both programs)

For attending an approved Seminar relating to OSHA/Safety Management issues. Member must receive approval from the SDRMA Claims/Loss Prevention Manager to receive credit (Attendee earns 1 point).

1 Point maximum

Documentation Required – Course syllabus and certificate of completion must be submitted to SDRMA for credit



Workers' Compensation Program

For first time submission of an Injury, Illness & Prevention Program (IIPP). May also be awarded points for submitting revised IIPP during the program year.

2 points

Documentation Required – A copy of the IIPP must be submitted to SDRMA for review.

For staff participation in SDRMA's online safety training program – TargetSolutions Safety Programs. Twenty-five percent (25%) of member employees (FT, PT and volunteer firefighters) must each successfully complete a minimum of four individual e-training modules.

3 points

No Documentation Required - Will be confirmed by SDRMA.

For utilizing SDRMA's Safety DVD/Video Library. Participating members must review a minimum of 4 Safety DVD/Videos.

2 points

No Documentation Required - Will be confirmed by SDRMA.

GOVERNANCE TRACK – GOVERNING BODY RELATED (4 POINTS MAXIMUM)

For Agency accredited with District of Distinction designation by Special District Leadership Foundation (SDLF). This accreditation program enables districts to demonstrate to their communities, the media and legislators their commitment to operate in a sound, responsible manner. Districts apply to SDLF for designation as a "District of Distinction" by submitting financial audits, policies and procedures and proof of Governance and Ethics training received by directors and executive staff.

4 points

No Documentation Required - Will be confirmed by SDLF.

(Credit will be applied to both programs)

For each full-day attendance by a member of the Agency's governing body at an SDRMA Safety/Claims Education Day (Each attendee earns 1 point).

2 Points maximum

No Documentation Required - Will be confirmed by SDRMA workshop attendance sheet.

(Credit will be applied to both programs)

For full-session attendance by a member of the Agency's governing body in a California Special Districts Association (CSDA) sponsored training program, such as CSDA annual conference workshops (SDRMA approved), Board Leadership Training, Special District Leadership Academy and/or Special District Leadership Foundation (Each attendee earns 1 point).

2 points maximum

No Documentation Required - Will be confirmed by CSDA training attendance sheet.

(Credit will be applied to both programs)

For completion by a member of the Agency's governing body of a minimum of two (2) CSDA Education / Webinar training session(s).

2 points

No Documentation Required - Will be confirmed by CSDA training attendance sheet.

For members of a governing body accredited with the SDRMA General Safety Specialist Certificate. This certificate program is a way for the Agency's governing body to demonstrate their dedication to safety and loss prevention. The General Safety Specialist certificate requires an Agency's governing body member complete and pass four OSHA certified general training courses.

1 point

No Documentation Required - Will be confirmed by SDRMA.

(Credit will be applied to both programs)



Workers' Compensation Program

CLAIMS TRACK (2 POINTS MAXIMUM)

For a member agency not having any "paid" claims (except for claims in which SDRMA has initiated subrogated recoveries against at fault 3rd party).

2 points

No Documentation Required - Will be confirmed by SDRMA.

For a member agency utilizing the Company Nurse incident reporting toll-free number (877.518.6711) to report each workplace incident during the program year prior to filing a workers' compensation claim form (DWC1).

2 points

No Documentation Required - Will be confirmed by SDRMA.

The following bonus points are in addition to the 15-point limit:

CLAIMS BONUS (3 POINTS)

For a member agency not having any "paid" claims as outlined under the Claims Track for the prior 5 consecutive years.

3 points

No Documentation Required - Will be confirmed by SDRMA.

CONTACT INFORMATION

For questions regarding point credits or the Credit Incentive Program, please contact SDRMA Chief Risk Officer Dennis Timoney at dtimoney@sdrma.org or SDRMA Claims Manager Debbie Yokota at dyokota@sdrma.org or call the SDRMA office at 800.537.7790.

Also, visit our website at www.sdrma.org, click on MemberPlus Services and then click on TargetSolutions Program to view information about the program or take an online demonstration course of several of our Online Certified Safety Training Program Courses available to all members including:

Over 800 member safety-training courses in English and Spanish

- Courses that meet State and Federal government regulations for required contact hours for certified water and wastewater operators
- Courses endorsed by the National Fire Protection Association (NFPA)
- Courses that are recognized and accepted by the California Water Environmental Association (CWEA) and the California Department of Health Services (DHS)
- OSHA approved training courses – 40 new courses
- Professional Development Courses in Leadership, Management, Computer Skills, Customer Service, Finance, Health and Wellness
- Online Driver Training and Compliance Program
- Emergency Vehicle Operator
- Law Enforcement, Online Police Training
- Human Resources