**CALAVERAS CONSOLIDATED FIRE PROTECTION DISTRICT**

**6501 Jenny Lind Road, Valley Springs, CA 95252**

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**www.calcofire.org**

**Regular Meeting Minutes**

**Monday, December 19, 2016 7:00 PM**

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE**
2. **MOMENT OF SILENCE:** To recognize and honor the efforts of the American Service Members and Public Safety Personnel.
3. **ROLL CALL:** Board Members Present: Kim Olson, Pat Garrahan, Keith Hafley, Ken Glissman, Pat Brown and Marcus Omlin.

Board Members Absent: Sam Harris, Tim Runion & Chris Allen

Staff Present: Fire Chief Jason Robitaille, Rose Beristianos and Karlene Cleland

1. **PUBLIC COMMENT:** Gary Coldwell asked the board how many applications were submitted to Cal Fire for possible projects to be funded by the Fire Tax. Chief Jason Robitaille explained that one application was submitted and that Cal Fire would be focusing efforts on a fuel brake along the Calaveras River which is estimated to be a 30 year project.
2. **CONSENT CALENDAR:**
3. Approval of Draft Minutes: November 21, 2016 Regular Meeting
4. Approval of Draft Minutes: December 2, 2016 Special Meeting
5. Approval of Transmittals dated December 19, 2016: Batch OH143030 for $4,205.16 & Cal Card Batch OH143031 for $4,555.15

Ken Glissman made the motion and Keith Hafley made the 2nd to approve the Consent Calendar. Vote: 6-0-3

1. **FINANCE BUSINESS**
2. Supplemental Transmittals – Keith Hafley made the motion and Ken Glissman made the 2nd to approve Supplemental Batch OH143115 for $8,855.34. Vote: 6-0-3
3. **FIRE CHIEF’S REPORT** – Chief Jason Robitaille presented his report. He mentioned in his report that he would not be seeking to renew his contract which is up for renewal in May 2017.
4. **COMMITTEE REPORTS**
5. Finance Committee - None
6. Personnel Committee - None
7. Adhoc Planning Committee – Pat Brown presented his report from the meeting on 12-6-16. Keith Hafley made the motion and Ken Glissman made the 2nd to accept the report from the Adhoc Planning Committee. Vote: 6-0-3
8. **CORRESPONDENCE: None**
9. **UNFINISHED BUSINESS:**
10. Discussion/Action – Engine 113 – This item was tabled until next meeting.
11. **NEW BUSINESS:**
12. Discussion/Action – None
13. **BOARD OF DIRECTOR AND FIRE CHIEF COMMENTS: None**

**13. ADJOURNMENT**: The meeting was adjourned at 7:34 PM