



CALAVERAS CONSOLIDATED FIRE PROTECTION DISTRICT
6501 Jenny Lind Road, Valley Springs, CA 95252
Telephone: (209) 786-2227
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Regular Meeting Minutes
Monday, September 25, 2017 7:00 PM

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**
- 2. MOMENT OF SILENCE:** To recognize and honor the efforts of the American Service Members and Public Safety Personnel.
- 3. ROLL CALL:** Board Members Present: Kim Olson, Pat Garrahan, Keith Hafley, Tim Runion, Ken Glissman, Pat Brown and Marcus Omlin.
Board Members Absent: Sam Harris, Chris Allen
Staff Present: Fire Chief Jason Robitaille and Rose Beristianos
- 4. CLOSED SESSION 6:00pm:** Board decided to reply to concerned citizen through the attorney.
- 5. PUBLIC COMMENT:** None
- 6.** Regarding Personnel Matter – Should not have been on agenda was a typo.
- 7. CONSENT CALENDAR:**
 - A. Approval of Draft Minutes: July 24, 2017 Regular Meeting
*** Motion by Tim Runion 2nd by Pat Brown to approve minutes. Votes 7-2
 - B. Approval of Transmittals dated August 28, 2017: Regular Bills Batch OH146867 for \$14161.86 and Cal Card Batch OH146897 \$7963.29.
*** Item pulled by Pat Brown board discussion. Motion to approve by Pat Garrahan 2nd by Ken Glissman. Votes 7-2
- 8. FINANCE BUSINESS**
 - A. Supplemental Transmittals – None

This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans With Disabilities Act of 1990 (42 U.S.C. § 12132 and the Ralph M. Brown Act (California Government Code § 54954.2)). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the office reflected above, during regular business hours, at least forty-eight hours prior to the time of the meeting.

9. FIRE CHIEF'S REPORT – Chief present his report to the board

10. COMMITTEE REPORTS - None

- A. Finance Committee
- B. Personnel Committee

11. CORRESPONDENCE: None

12. UNFINISHED BUSINESS: Since this Old Business has been discussed in prior meetings, the Chairman reserves the right to limit each speaker to three (3) minutes per person per topic. Ralph M. Brown Act Gov. (Code, § 54954.3(b).)

- A. Discussion/Action – Fire Prevention Ordinance ** No action taken continue
- B. Discussion/Action – Renting out Co.1 ** Board discussion continue
- C. Discussion/Action – Article 'P' Section 1 ** Meeting needs to be scheduled for policy and procedure. Continue
- D. Discussion/Action – Fire Impact Fee Nexus Study ** No action taken continue
- E. Discussion/Action – Administrative Assistant Position- Harris ** Board discussion continue.

13. NEW BUSINESS:

- A. Discussion/Action – Chief Job Announcement ** Motion made by Keith Hafley 2nd by Tim Runion to approve announcement with adding in photos and to make the dates applicable.
- B. Discussion/Action -- Final Budget ** Motion by Marcus Omlin and 2nd by Pat Garrahan to approve with correction. Votes 7-2
- C. Discussion/Action -- JPA with local partners ** Motion by Marcus Omlin to use existing JPA and reconfigure to explore partnerships with other fire districts 2nd by Tim Runion. Votes 7-0-2
- D. Discussion/Action – B/C positions **Board discussion continue

14. BOARD OF DIRECTOR AND FIRE CHIEF COMMENTS:

Round table discussion with all board.

13. ADJOURNMENT: 9:05pm

- A. Discussion/Action – Next meeting tentatively scheduled for October 23, 2017
Motion by Pat Garrahan 2nd by Keith Hafley to adjourn the meeting at

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