



CALAVERAS CONSOLIDATED FIRE PROTECTION DISTRICT
6501 Jenny Lind Road, Valley Springs, CA 95252
Telephone: (209) 786-2227
www.calcofire.org

Regular Meeting Draft Minutes
Monday, August 28, 2017 7:00 PM

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**
- 2. MOMENT OF SILENCE:** To recognize and honor the efforts of the American Service Members and Public Safety Personnel.
- 3. ROLL CALL:** Board Members Present: Kim Olson, Pat Garrahan, Keith Hafley, Sam Harris, Tim Runion, Ken Glissman, Chris Allen, Pat Brown and Marcus Omlin.
Staff Present: Fire Chief Jason Robitaille and Rose Beristianos
- 4. PUBLIC COMMENT:** Suzanne Butler spoke about National Night Out and the Back Yard BBQ.
- 5. CONSENT CALENDAR:** Motion by Marcus Omlin to approve the consent calendar 2nd by Ken Glissman Vote 9-0-0
 - A. Approval of Draft Minutes: July 24, 2017 Regular Meeting
 - B. Approval of Transmittals dated August 28, 2017: Batch OH146526 for \$13679.92 and Cal Card Batch OH146577 \$5045.82
- 6. FINANCE BUSINESS**
 - A. Supplemental Transmittals - None
- 7. FIRE CHIEF'S REPORT** Chief Jason Robitaille gave his report.
- 8. COMMITTEE REPORTS**
 - A. Finance Committee – met with the Personnel Committee, waiting for the outcome of the Chief.

This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans With Disabilities Act of 1990 (42 U.S.C. § 12132 and the Ralph M. Brown Act (California Government Code § 54954.2)). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the office reflected above, during regular business hours, at least forty-eight hours prior to the time of the meeting.

- B. Personnel Committee – met and they came up with the description of the Chief. Will speak about it during unfinished business

9. CORRESPONDENCE: None

10. UNFINISHED BUSINESS: Since this Old Business has been discussed in prior meetings, the Chairman reserves the right to limit each speaker to three (3) minutes per person per topic. Ralph M. Brown Act Gov. (Code, § 54954.3(b).)

- A. Discussion/Action – Fire Prevention Ordinance – Nothing to report
- B. Discussion/Action – Chief’s Contract – Board Discussion strike from agenda
- C. Discussion/Action -- Chief’s Job Description – Board Discussion regarding possible Chief job announcement. Since it was not on the agenda it cannot be spoken about at this time. Board discussion regarding Chief Robitaille length of stay. Striking this item from agenda.
- D. Discussion/Action – Renting out Co.1 – Board Discussion to keep on agenda until a new Chief is hired.
- E. Discussion/Action – Capital Improvement Plan - Board Discussion no action strike from agenda
- F. Discussion/Action – Article ‘P’ Section 1 – Table for next month agenda to provide documentation for next agenda.

11. NEW BUSINESS:

- A. Discussion/Action – Fire Impact Fee Nexus Study – Resolution Motion made by Tim Runion to approve the resolution 2nd by Ken Glissman Vote 9-0-0
- B. Discussion/Action – Administrative Assistant Position – Board Discussion regarding hiring the position.

12. BOARD OF DIRECTOR AND FIRE CHIEF COMMENTS: Round table board discussions.

13. ADJOURNMENT: Kim Olson Motion to adjourn 2nd by Tim Runion at 8:28pm Vote 9-0-0