



CALAVERAS CONSOLIDATED FIRE PROTECTION DISTRICT
6501 Jenny Lind Road, Valley Springs, CA 95252
Telephone: (209) 786-2227
www.calcofire.org

Regular Meeting Agenda
Monday, August 28, 2017 7:00 PM

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**
- 2. MOMENT OF SILENCE:** To recognize and honor the efforts of the American Service Members and Public Safety Personnel.
- 3. ROLL CALL:** Board Members: Kim Olson, Pat Garrahan, Keith Hafley, Sam Harris, Tim Runion, Ken Glissman, Chris Allen, Pat Brown and Marcus Omlin.
Staff: Fire Chief Jason Robitaille and Rose Beristianos
- 4. PUBLIC COMMENT:** The public may address the Board on any item of interest that is not on the Agenda and is within the District's jurisdiction. For items that are on the agenda, public comment will be heard when the item is discussed. The Chairman reserves the right to limit each speaker to three (3) minutes per person and 15 minutes per topic. Ralph M. Brown Act Gov. (Code, § 54954.3(b).) By law, the Board of Directors cannot make decisions on matters not on the agenda. Ralph M. Brown Act Gov. (Code, § 54954.2(a).)
- 5. CONSENT CALENDAR:** The Consent Calendar includes routine financial and administrative actions and is usually approved by a single majority vote. There will be no discussion on these items prior to voting on the motion unless Board Members, the public or staff request specific items be discussed and/or removed from the Consent Calendar.
 - A. Approval of Draft Minutes: July 24, 2017 Regular Meeting
 - B. Approval of Transmittals dated August 28, 2017: Batch OH146526 for \$13679.92 and Cal Card Batch OH146577 \$5045.82

This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans With Disabilities Act of 1990 (42 U.S.C. § 12132 and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the office reflected above, during regular business hours, at least forty-eight hours prior to the time of the meeting.

6. FINANCE BUSINESS

- A. Supplemental Transmittals

7. FIRE CHIEF'S REPORT

8. COMMITTEE REPORTS

- A. Finance Committee
- B. Personnel Committee

9. CORRESPONDENCE:

10. UNFINISHED BUSINESS: Since this Old Business has been discussed in prior meetings, the Chairman reserves the right to limit each speaker to three (3) minutes per person per topic. Ralph M. Brown Act Gov. (Code, § 54954.3(b).)

- A. Discussion/Action – Fire Prevention Ordinance
- B. Discussion/Action – Chief's Contract
- C. Discussion/Action -- Chief's Job Description
- D. Discussion/Action – Renting out Co.1
- E. Discussion/Action – Capital Improvement Plan
- F. Discussion/Action – Article 'P' Section

11. NEW BUSINESS:

- A. Discussion/Action – Fire Impact Fee Nexus Study - Resolution
- B. Discussion/Action – Administrative Assistant Position

12. BOARD OF DIRECTOR AND FIRE CHIEF COMMENTS:

13. ADJOURNMENT:

- A. Discussion/Action – Next meeting tentatively scheduled for Sept. 25, 2017



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Regular Meeting Draft Minutes
Monday, July 24, 2017 7:00 PM

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**
- 2. MOMENT OF SILENCE:** To recognize and honor the efforts of the American Service Members and Public Safety Personnel.
- 3. ROLL CALL:** Board Members Present: Pat Garrahan, Keith Hafley, Sam Harris, Tim Runion, Ken Glissman, and Marcus Omlin.
Board Members Absent: Kim Olson, Pat Brown, and Chris Allen
Staff Present: Fire Chief Jason Robitaille and Rose Beristianos
- 4. PUBLIC COMMENT:** Gary Coldwell, spoke to the board about the fire prevention fee.
- 5. CONSENT CALENDAR:**
Motion made by Ken Glissman to approve 2nd by Marcus Omlin for approval of Items A,B,C.
Vote 6-0-3
 - A. Approval of Draft Minutes: June 6, 2017 Personnel Committee Meeting
 - B. Approval of Draft Minutes: June 15, 2017 Personnel Committee Meeting
 - C. Approval of Draft Minutes: June 26, 2017 Regular Meeting
 - D. Approval of Transmittals dated July 24, 2017: Batch OH146051 for \$17,984.63 and Cal Card Batch OH146088 for \$ 8,227.24 Item pulled for board discussion on the Cal Card. Motion made by Keith Hafley to approve 2nd by Ken Glissman Vote 6-0-3
- 6. FINANCE BUSINESS**
 - A. Supplemental Transmittals - None
- 7. FIRE CHIEF'S REPORT:** Chief Jason Robitaille presented his report board discussed.
- 8. COMMITTEE REPORTS**
 - A. Finance Committee – Did not meet
 - B. Personnel Committee – Did not meet

9. CORRESPONDENCE: None

10. UNFINISHED BUSINESS: Since this Old Business has been discussed in prior meetings, the Chairman reserves the right to limit each speaker to three (3) minutes per person per topic. Ralph M. Brown Act Gov. (Code, § 54954.3(b).)

- A. Discussion/Action – Fire Prevention Ordinance
- B. Discussion/Action – Fire Exaction Fees
- C. Discussion/Action – Chief’s Contract – Board discussion, direction from the board is Personnel Committee needs to meet with Finance meeting then plan a special meeting.
- D. Discussion/Action -- Chief’s Job Description - Board discussion on final draft. Motion by Keith Hafley 2nd by Marcus Omlin Vote 6-0-3
- E. Discussion/Action – Renting out Co.1 Board discussion no action taken at this time. Going to keep on the agenda.

11. NEW BUSINESS:

- A. Discussion/Action – Capital Improvement Plan, Board discussion. Motion made by Omlin to approve plan 2nd by Tim Runion. Vote 6-0-1
- B. Discussion/Action – Updated Fire Impact Fee Nexus Study, Board Discussion
- C. Discussion/Action – Resolution 062417A Establishing Authorized Signatures Board discussion. Motion by Keith Hafley to approve 2nd by Pat Garrahan. Vote 6-0-3
- D. Discussion/Action – Resolution 062417B Interclass Budget Transfer Resolution. Board discussion. Motion by Keith Hafley to approve 2nd by Ken Glissman. Vote 6-0-3
- E. Discussion/Action – Update Article “P” Section, Board Discussion. Chief will update and bring to the personnel committee.

12. BOARD OF DIRECTOR AND FIRE CHIEF COMMENTS: Round table discussion.

13. ADJOURNMENT: 8:30pm

**CALAVERAS CONSOLIDATED FIRE
PROTECTION DISTRICT**

Date: 8/28/17

MAIL ALL CHECKS

Contact: JASON ROBITAILLE
Phone: 786-2227

22030010
PO BOX 579
VALLY SPRINGS CA 95252

Please initial any strikeouts/changes

INVOICE AMOUNT	PEID #	OBJECT NO.	INVOICE NO.	VENDOR NAME/ADDRESS	DESCRIPTION	Rd for RTRN dept
				OH146526		
				REGULAR BILLS		

\$ 13,679.92 Grand Total

District agrees to retain original invoices for five years. Merchandise itemized above has been received or the services claimed have been performed and the expenditures are authorized and approved by

- PATRICK GARRAHAN
- KIM OLSON
- KEN GLISSMAN
- KEITH HAFLEY
- SAM HARRIS
- PAT BROWN
- TIM RUNION
- MARCUS OMLIN
- CHRISTOPHER ALLEN

I hereby approved the above claim(s) and certify to the correctness of the computations.
Rebecca Callen, Auditor-Controller

By: _____
Deputy

CHIEF JASON ROBITAILLE

AP Entry Batch Proof

Batch ID: OH146526

Enter Date: 08/22/2017 Batch Status: BE User Total: 13,679.92

The undersigned, under penalty of perjury, states that the items on the attached claim are true and correct, that the amounts are properly due this claimant, and that no items have been previously paid. Furthermore, the articles or services specified in the attached claim were necessary, ordered for use by this department, and the articles or services have been delivered or performed as stated.

Authorized Signature: _____ Date: _____

Audited: _____
Distributed: _____
Paid: _____

User: BERISTIANOS,ROSE Batch Created By: BERISROS Date: 08/24/2017
 Report: Batch Proof (Auditor) Time: 22:15:00

Inv Amt	1,468.03	22030010	CALCO-FHJLJPA	5241	Office Expense	JL:	Separate Check:	Relate To:	
Invoice Date	<u>08/21/2017</u>	Invoice #:	2203082117		BALANCE ON ACCOUNT C4529	Secondary Ref:		PO#:	
Vendor:	0001129	<u>LN CURTIS AND SONS</u>	PO BOX 39000		SAN FRANCISCO CA 94139				
Division Code:	SPD2	Check Stock:	AP	Tax Code:			REFUND	FY	RETURN
							<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Inv Amt	600.00	22030010	CALCO-FHJLJPA	5241	Office Expense	JL:	Separate Check:	Relate To:	
Invoice Date	<u>08/09/2017</u>	Invoice #:	341		JUNE AND JULY SUPPORT	Secondary Ref:		PO#:	
Vendor:	0040520	<u>CRABTREE CONSULTING SE</u>	245 LAGUNA SPRINGS DR STE 200		ELK GROVE CA 95758				
Division Code:	SPD2	Check Stock:	AP	Tax Code:			REFUND	FY	RETURN
							<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Inv Amt	259.99	22030010	CALCO-FHJLJPA	5241	Office Expense	JL:	Separate Check:	Relate To:	
Invoice Date	<u>07/30/2017</u>	Invoice #:	120360		CALAVERAS CONSOLIDATED FIRE	Secondary Ref:		PO#:	
Vendor:	0036364	<u>ADVANTAGE GEAR INC</u>	4670 PACIFIC ST STE 100		ROCKLIN CA 95677				
Division Code:	SPD2	Check Stock:	AP	Tax Code:			REFUND	FY	RETURN
							<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Inv Amt	450.00	22030010	CALCO-FHJLJPA	5241	Office Expense	JL:	Separate Check:	Relate To:	
Invoice Date	<u>08/01/2017</u>	Invoice #:	0119300001		CALAVERAS CONSOLIDATED FIRE	Secondary Ref:		PO#:	
Vendor:	0041799	<u>VALLEY SPRINGS SPORTS</u>	145 MANGILI ROAD		VALLEY SPRINGS CA 95252				
Division Code:	SPD2	Check Stock:	AP	Tax Code:			REFUND	FY	RETURN
							<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Inv Amt	424.14	22030010	CALCO-FHJLJPA	5241	Office Expense	JL:	Separate Check:	Relate To:	
Invoice Date	<u>08/02/2017</u>	Invoice #:	158063		CUST # 10314	Secondary Ref:		PO#:	
Vendor:	0024914	<u>HI-TECH EMERGENCY VEH</u>	PO BOX 1616		OAKDALE CA 95361-1616				
Division Code:	SPD2	Check Stock:	AP	Tax Code:			REFUND	FY	RETURN
							<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

AP Entry Batch Proof

Batch ID: OH146526

Inv Amt	673.72	22030010	CALCO-FHJLJPA	5241	Office Expense	JL:	Separate Check:	Relate To:	
Invoice Date	07/31/2017	Invoice #:	25877823	CUST#	482221	Secondary Ref:	PO#:		
Vendor:	0030606	INTERSTATE ALL BATTERY4301 121ST ST		URBANDALE	IA	50323	REFUND	FY	RETURN
Division Code:	SPD2	Check Stock:	AP	Tax Code:			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Inv Amt	94.65	22030010	CALCO-FHJLJPA	5241	Office Expense	JL:	Separate Check:	Relate To:	
Invoice Date	07/31/2017	Invoice #:	2203073117	CUST#	101	Secondary Ref:	PO#:		
Vendor:	0041580	VILLAGE GAS N MART INC 10 VISTA DEL LAGO DR		VALLEY SPRINGS	CA	95252	REFUND	FY	RETURN
Division Code:	SPD2	Check Stock:	AP	Tax Code:			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Inv Amt	350.00	22030010	CALCO-FHJLJPA	5241	Office Expense	JL:	Separate Check:	Relate To:	
Invoice Date	07/01/2017	Invoice #:	170515-007	WK#	170515-007	Secondary Ref:	PO#:		
Vendor:	W008456	SAC ICE 1411 NICHOLS DRIVE		ROCKLIN	CA	95765	REFUND	FY	RETURN
Division Code:	SPD2	Check Stock:	AP	Tax Code:			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Inv Amt	609.82	22030010	CALCO-FHJLJPA	5241	Office Expense	JL:	Separate Check:	Relate To:	
Invoice Date	07/28/2017	Invoice #:	2203072817	CUST#	1068745	Secondary Ref:	PO#:		
Vendor:	0041084	OREILLY AUTOMOTIVE STOPO BOX 9464		SPRINGFIELD	MO	65801-9464	REFUND	FY	RETURN
Division Code:	SPD2	Check Stock:	AP	Tax Code:			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Inv Amt	2,716.25	22030010	CALCO-FHJLJPA	5241	Office Expense	JL:	Separate Check:	Relate To:	
Invoice Date	08/01/2017	Invoice #:	2203080117	CALAVERAS CONSOLIDATED FIRE		Secondary Ref:	PO#:		
Vendor:	W008928	WADDELL AND REED INC 1776 W MARCH LANE STE 360		STOCKTON	CA	95207	REFUND	FY	RETURN
Division Code:	SPD2	Check Stock:	AP	Tax Code:			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Inv Amt	340.05	22030010	CALCO-FHJLJPA	5241	Office Expense	JL:	Separate Check:	Relate To:	
Invoice Date	07/25/2017	Invoice #:	683805	ACCT#	90197	Secondary Ref:	PO#:		
Vendor:	0038243	HUNT AND SONS INC PO BOX 277670		SACRAMENTO	CA	95827	REFUND	FY	RETURN
Division Code:	SPD2	Check Stock:	AP	Tax Code:			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Inv Amt	129.64	22030010	CALCO-FHJLJPA	5241	Office Expense	JL:	Separate Check:	Relate To:	
Invoice Date	08/06/2017	Invoice #:	690538	ACCT#	90197	Secondary Ref:	PO#:		
Vendor:	0038243	HUNT AND SONS INC PO BOX 277670		SACRAMENTO	CA	95827	REFUND	FY	RETURN
Division Code:	SPD2	Check Stock:	AP	Tax Code:			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Inv Amt	347.64	22030010	CALCO-FHJLJPA	5241	Office Expense	JL:	Separate Check:	Relate To:	
Invoice Date	08/07/2017	Invoice #:	690512	ACCT#	90197	Secondary Ref:	PO#:		
Vendor:	0038243	HUNT AND SONS INC PO BOX 277670		SACRAMENTO	CA	95827	REFUND	FY	RETURN
Division Code:	SPD2	Check Stock:	AP	Tax Code:			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

AP Entry Batch Proof

Batch ID: OH146526

Inv Amt	1,000.00	22030010	CALCO-FHJLJPA	5241	Office Expense	JL:	Separate Check:	Relate To:	
Invoice Date	07/01/2017	Invoice #:	2203070117	JULY 2017 INVOICE		Secondary Ref:	PO#:		
Vendor:	0041402	BERISTIANOS, ROSEMARIE3573 BERKESEY LANE		VALLEY SPRINGS CA 95252			REFUND	FY	RETURN
Division Code:	SPD2	Check Stock:	AP	Tax Code:			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> RD
Inv Amt	499.86	22030010	CALCO-FHJLJPA	5241	Office Expense	JL:	Separate Check:	Relate To:	
Invoice Date	08/16/2017	Invoice #:	697039	ACCT# 90197		Secondary Ref:	PO#:		
Vendor:	0038243	HUNT AND SONS INC PO BOX 277670		SACRAMENTO CA 95827			REFUND	FY	RETURN
Division Code:	SPD2	Check Stock:	AP	Tax Code:			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Inv Amt	871.17	22030010	CALCO-FHJLJPA	5241	Office Expense	JL:	Separate Check:	Relate To:	
Invoice Date	08/20/2017	Invoice #:	697491	ACCT# 90197		Secondary Ref:	PO#:		
Vendor:	0038243	HUNT AND SONS INC PO BOX 277670		SACRAMENTO CA 95827			REFUND	FY	RETURN
Division Code:	SPD2	Check Stock:	AP	Tax Code:			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Inv Amt	100.95	22030010	CALCO-FHJLJPA	5241	Office Expense	JL:	Separate Check:	Relate To:	
Invoice Date	07/31/2017	Invoice #:	2203073117	ACCT# 3578		Secondary Ref:	PO#:		
Vendor:	0002183	SENDERS MARKET INC PO BOX 197		MOUNTAIN RANCHCA 95246			REFUND	FY	RETURN
Division Code:	SPD2	Check Stock:	AP	Tax Code:			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Inv Amt	142.80	22030010	CALCO-FHJLJPA	5241	Office Expense	JL:	Separate Check:	Relate To:	
Invoice Date	08/15/2017	Invoice #:	93288-0001	CUST# 67177		Secondary Ref:	PO#:		
Vendor:	0035547	WEST MARK SERV CENTERPO BOX 100		CERES CA 95307			REFUND	FY	RETURN
Division Code:	SPD2	Check Stock:	AP	Tax Code:			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Inv Amt	1,270.88	22030010	CALCO-FHJLJPA	5001	Salaries/Wages - Permanent	JL:	Separate Check:	Relate To:	
Invoice Date	09/01/2017	Invoice #:	2203090117	POLICY# 905670466		Secondary Ref:RUOFF	PO#:		
Vendor:	0038270	BLUE SHIELD OF CA LIFE PO BOX 51827		LOS ANGELES CA 90051-6127			REFUND	FY	RETURN
Division Code:	SPD2	Check Stock:	AP	Tax Code:			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> RD
Inv Amt	794.03	22030010	CALCO-FHJLJPA	5241	Office Expense	JL:	Separate Check:	Relate To:	
Invoice Date	07/01/2017	Invoice #:	74129	CALAVERAS CONSOLIDATED FIRE		Secondary Ref:	PO#:		
Vendor:	0025112	SCOTTS DISTRIBUTING PO BOX 481		ANGELS CAMP CA 95222			REFUND	FY	RETURN
Division Code:	SPD2	Check Stock:	AP	Tax Code:			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Inv Amt	536.30	22030010	CALCO-FHJLJPA	5241	Office Expense	JL:	Separate Check:	Relate To:	
Invoice Date	08/14/2017	Invoice #:	0047842-IN	ACCT# 02-CALCONF		Secondary Ref:	PO#:		
Vendor:	0036007	BARTON OVERHEAD DOORII4325 TUOLUMNE		SONORA CA 95370			REFUND	FY	RETURN
Division Code:	SPD2	Check Stock:	AP	Tax Code:			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
System Messages:							Total	13,679.92	

**CALAVERAS CONSOLIDATED FIRE
PROTECTION DISTRICT**

Date: 8/28/17

MAIL ALL CHECKS

Contact: JASON ROBITAILLE
Phone: 786-2227

22030010
PO BOX 579
VALLY SPRINGS CA 95252

Please initial any strikeovers/changes

INVOICE AMOUNT	PEID #	OBJECT NO.	INVOICE NO.	VENDOR NAME/ADDRESS	DESCRIPTION	Rd for RTRN dept
				BATCH OH146557		
				CAL CARD		

\$ 5,045.82 Grand Total

District agrees to retain original invoices for five years. Merchandise itemized above has been received or the services claimed have been performed and the expenditures are authorized and approved by

- PATRICK GARRAHAN
- KIM OLSON
- KEN GLISSMAN
- KEITH HAFLEY
- SAM HARRIS
- PAT BROWN
- TIM RUNION
- MARCUS OMLIN
- CHRISTOPHER ALLEN

I hereby approved the above claim(s) and certify to the correctness of the computations.
Rebecca Callen, Auditor-Controller

By: _____
Deputy

CHIEF JASON ROBITAILLE

Cal Card Summary
Object
Code

PEID

37446

Receipt

CARD#	Date	Obj Code	Amount	Total	Person	Y or N	Description
7685	8/14/17	5001	635.44	635.44	J RUOFF	Y	BLUE SHIELD
5058	7/24/17	5131	19.18		K OLSON	Y	RALSTONS
5058	7/24/17	5131	14.99		K OLSON	Y	BLACK OAK CAFÉ
5058	7/25/17	5131	47.09		K OLSON	Y	GALLETTO RISTORANTE
5058	7/25/17	5131	8.77		K OLSON	Y	PERKOS
5058	7/26/17	5131	34.21		K OLSON	Y	MALABAR RESTAURANT
5058	7/26/17	5131	13.36		K OLSON		IHOP
5058	8/15/17	5131	23.60		K OLSON		ROLLING HILL FOOD
9606	8/1/17	5131	66.87		J BUTLER	Y	MARVAL-FOOD
1687	7/24/17	5131	15.41		R ALPERT	Y	RALSTONS
1687	7/24/17	5131	15.99		R ALPERT	Y	BLACK OAK CAFÉ
1687	7/25/17	5131	42.01		R ALPERT	Y	GALLETTO RISTORANTE
1687	7/25/17	5131	9.40		R ALPERT	Y	PERKOS
1687	7/27/17	5131	10.92		R ALPERT		TWIGS LOUNGE
5058	7/25/17	5131	18.18		K OLSON	Y	DOUBLE TREE
1687	8/15/17	5131	23.60		R ALPERT		ROLLING HILL FOOD
1687	7/26/17	5131	14.95		R ALPERT		DOUBLE TREE
1687	7/25/17	5131	20.80		R ALPERT	Y	DOUBLE TREE
7685	7/19/17	5131	126.12		J RUOFF		MARVAL-FOOD
9787	7/24/17	5131	234.36	759.81	D GALLIAZZO		CVS-WATER
5058	7/24/17	5182	96.51		K OLSON	Y	OREILLY-AIR CLEANER
9606	8/7/17	5182	76.29		J BUTLER	Y	WEST MARINE-BATTERY SWITCH
2728	8/15/17	5182	150.00		B GAMMA	Y	AL'S TIRES-E132 TIRE
7685	8/8/17	5182	100.00		J RUOFF	Y	AL'S TIRES-TIRE BAL
9787	7/26/17	5182	23.80	446.60	D GALLIAZZO		OREILLY
5074	7/31/17	5241	564.21		J ROBITAILLE		STAPLES-PRINTER
5074	7/31/17	5241	62.19		J ROBITAILLE		STAPLES-TONER
5298	8/4/17	5241	14.99		R THOMAS		ADOBE-SOFTWARE
9114	7/24/17	5241	69.99		ADMIN		KASPERSKY DOWNLOAD
5074	8/3/17	5421	114.54		J ROBITAILLE		DEER VALLEY PRESS
7685	7/26/17	5421	85.78		J RUOFF	Y	HP STORE-INK
9787	7/24/17	5421	27.89	939.59	D GALLIAZZO		WALMART-SUPPLIES
5058	7/24/17	5478	99.00		K OLSON		BLACK OAK HOTEL
5058	7/26/17	5478	200.30		K OLSON		DOUBLE TREE
5058	7/27/17	5478	135.90		K OLSON		HOLIDAY INN
5058	8/14/17	5478	143.00		K OLSON		ROLLING HILL LODGE
5058	8/15/17	5478	85.00		K OLSON		RUTH STORE
1687	7/25/17	5478	99.19		R ALPERT		RAMADA
1687	7/26/17	5478	99.90		R ALPERT		DOUBLE TREE
1687	7/27/17	5478	251.72		R ALPERT		ENTERPRISE RENT A CAR
1687	7/27/17	5478	136.62		R ALPERT		DOUBLE TREE
1687	8/14/17	5478	100.10	1,350.73	R ALPERT		HOLIDAY INN

5058	8/14/17	5480	69.00		K OLSON		CHEVRON
1687	7/24/17	5480	42.21		R ALPERT		SHELL OIL
1687	7/27/17	5480	34.09		R ALPERT		GALT GAS & FOOD
1687	7/27/17	5480	47.84		R ALPERT		CHEVRON
1687	8/14/17	5480	43.47		R ALPERT		SHELL OIL
1687	8/14/17	5480	50.13		R ALPERT		SHELL OIL
1687	8/14/17	5480	32.26	319.00	R ALPERT		CHEVRON
5058	8/2/17	5501	125.96	125.96	K OLSON	Y	VONAGE
7685	7/24/17	5182	12.95	12.95	J RUOFF	Y	BALLASTSHOP
7685	7/24/17	5182	9.50	9.50	J RUOFF	Y	BALLASTSHOP-SHIP
7685	7/24/17	5182	0.94	0.94	J RUOFF	Y	BALLASTSHOP TAX
7685	7/24/17	5201	14.00	14.00	J RUOFF	Y	COMPLIANCE SIGNS
7685	7/24/17	5201	6.00	6.00	J RUOFF	Y	COMPLIANCE SIGNS-SHIP
7685	7/24/17	5201	1.02	1.02	J RUOFF	Y	COMPLIANCE SIGNS- TAX
7685	8/2/17	5422	70.00	70.00	J RUOFF	Y	IAAI-TRAINING
7685	8/14/17	5201	276.00	276.00	J RUOFF	Y	QUALIFIED HARDWARE
7685	8/14/17	5201	20.01	20.01	J RUOFF	Y	QUALIFIED HARDWARE-TAX
7685	8/14/17	5182	29.32	29.32	J RUOFF	Y	AMAZON
7685	8/14/17	5182	26.99	26.99	J RUOFF	Y	AMAZON
7685	8/14/17	5182	1.96	1.96	J RUOFF	Y	AMAZON- TAX
			5,045.82	5,045.82			

AP Entry Batch Proof

Batch ID: OH146557

Enter Date: 08/24/2017 Batch Status: BE User Total: 5,045.82

The undersigned, under penalty of perjury, states that the items on the attached claim are true and correct, that the amounts are properly due this claimant, and that no items have been previously paid. Furthermore, the articles or services specified in the attached claim were necessary, ordered for use by this department, and the articles or services have been delivered or performed as stated.

Authorized Signature: _____ Date: _____

Audited: _____
Distributed: _____
Paid: _____

User: BERISTIANOS,ROSE Batch Created By: BERISROS Date: 08/25/2017
 Report: Batch Proof (Auditor) Time: 20:49:25

<i>Inv Amt</i> 635.44	22030010 CALCO-FHJLJPA	5001 Salaries/Wages - Permanent	JL:	Separate Check:	Relate To:
<i>Invoice Date</i> <u>08/15/2017</u>	<i>Invoice #</i> : 2203081517	ACCT# 4246 0445 5566 1531	<i>Secondary Ref</i> :RUOFF		<i>PO#</i> :
<i>Vendor</i> :0037446	<u>US BANK CORP PAYMENT</u> \$PO BOX 790428	SAINT LOUIS MO 63179-0428			
Division Code: SPD2	Check Stock: AP	Tax Code:		REFUND <input type="checkbox"/>	FY <input type="checkbox"/> RETURN <input type="checkbox"/>
<i>Inv Amt</i> 759.81	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
<i>Invoice Date</i> <u>08/15/2017</u>	<i>Invoice #</i> : 2203081517	ACCT# 4246 0445 5566 1531	<i>Secondary Ref</i> :5131		<i>PO#</i> :
<i>Vendor</i> :0037446	<u>US BANK CORP PAYMENT</u> \$PO BOX 790428	SAINT LOUIS MO 63179-0428			
Division Code: SPD2	Check Stock: AP	Tax Code:		REFUND <input type="checkbox"/>	FY <input type="checkbox"/> RETURN <input type="checkbox"/>
<i>Inv Amt</i> 446.60	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
<i>Invoice Date</i> <u>08/15/2017</u>	<i>Invoice #</i> : 2203081517	ACCT# 4246 0445 5566 1531	<i>Secondary Ref</i> :5182		<i>PO#</i> :
<i>Vendor</i> :0037446	<u>US BANK CORP PAYMENT</u> \$PO BOX 790428	SAINT LOUIS MO 63179-0428			
Division Code: SPD2	Check Stock: AP	Tax Code:		REFUND <input type="checkbox"/>	FY <input type="checkbox"/> RETURN <input type="checkbox"/>
<i>Inv Amt</i> 939.59	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
<i>Invoice Date</i> <u>08/15/2017</u>	<i>Invoice #</i> : 2203081517	ACCT# 4246 0445 5566 1531	<i>Secondary Ref</i> :5421		<i>PO#</i> :
<i>Vendor</i> :0037446	<u>US BANK CORP PAYMENT</u> \$PO BOX 790428	SAINT LOUIS MO 63179-0428			
Division Code: SPD2	Check Stock: AP	Tax Code:		REFUND <input type="checkbox"/>	FY <input type="checkbox"/> RETURN <input type="checkbox"/>
<i>Inv Amt</i> 1,350.73	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
<i>Invoice Date</i> <u>08/15/2017</u>	<i>Invoice #</i> : 2203081517	ACCT# 4246 0445 5566 1531	<i>Secondary Ref</i> :5478		<i>PO#</i> :
<i>Vendor</i> :0037446	<u>US BANK CORP PAYMENT</u> \$PO BOX 790428	SAINT LOUIS MO 63179-0428			
Division Code: SPD2	Check Stock: AP	Tax Code:		REFUND <input type="checkbox"/>	FY <input type="checkbox"/> RETURN <input type="checkbox"/>

AP Entry Batch Proof

Batch ID: OH146557

Inv Amt	319.00	22030010	CALCO-FHJLJPA	5241	Office Expense	JL:	Separate Check:	Relate To:
Invoice Date	08/15/2017	Invoice #:	2203081517	ACCT#	4246 0445 5566 1531	Secondary Ref:	5480	PO#:
Vendor:	0037446	US BANK CORP PAYMENT \$PO BOX 790428		SAINT LOUIS MO 63179-0428				
Division Code:	SPD2	Check Stock:	AP	Tax Code:		REFUND	FY	RETURN
						<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Inv Amt	125.96	22030010	CALCO-FHJLJPA	5241	Office Expense	JL:	Separate Check:	Relate To:
Invoice Date	08/15/2017	Invoice #:	2203081517	ACCT#	4246 0445 5566 1531	Secondary Ref:	5501	PO#:
Vendor:	0037446	US BANK CORP PAYMENT \$PO BOX 790428		SAINT LOUIS MO 63179-0428				
Division Code:	SPD2	Check Stock:	AP	Tax Code:		REFUND	FY	RETURN
						<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Inv Amt	12.95	22030010	CALCO-FHJLJPA	5241	Office Expense	JL:	Separate Check:	Relate To:
Invoice Date	08/15/2017	Invoice #:	2203081517	ACCT#	4246 0445 5566 1531	Secondary Ref:	BALLAS 5182	PO#:
Vendor:	0037446	US BANK CORP PAYMENT \$PO BOX 790428		SAINT LOUIS MO 63179-0428				
Division Code:	SPD2	Check Stock:	AP	Tax Code:	NO	REFUND	FY	RETURN
						<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Inv Amt	9.50	22030010	CALCO-FHJLJPA	5241	Office Expense	JL:	Separate Check:	Relate To:
Invoice Date	08/15/2017	Invoice #:	2203081517	ACCT#	4246 0445 5566 1531	Secondary Ref:	BALLAS SP 5182	PO#:
Vendor:	0037446	US BANK CORP PAYMENT \$PO BOX 790428		SAINT LOUIS MO 63179-0428				
Division Code:	SPD2	Check Stock:	AP	Tax Code:		REFUND	FY	RETURN
						<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Inv Amt	14.00	22030010	CALCO-FHJLJPA	5241	Office Expense	JL:	Separate Check:	Relate To:
Invoice Date	08/15/2017	Invoice #:	2203081517	ACCT#	4246 0445 5566 1531	Secondary Ref:	SIGNS 5201	PO#:
Vendor:	0037446	US BANK CORP PAYMENT \$PO BOX 790428		SAINT LOUIS MO 63179-0428				
Division Code:	SPD2	Check Stock:	AP	Tax Code:	NO	REFUND	FY	RETURN
						<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Inv Amt	6.00	22030010	CALCO-FHJLJPA	5241	Office Expense	JL:	Separate Check:	Relate To:
Invoice Date	08/15/2017	Invoice #:	2203081517	ACCT#	4246 0445 5566 1531	Secondary Ref:	SIGNS 5201	PO#:
Vendor:	0037446	US BANK CORP PAYMENT \$PO BOX 790428		SAINT LOUIS MO 63179-0428				
Division Code:	SPD2	Check Stock:	AP	Tax Code:		REFUND	FY	RETURN
						<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Inv Amt	70.00	22030010	CALCO-FHJLJPA	5241	Office Expense	JL:	Separate Check:	Relate To:
Invoice Date	08/15/2017	Invoice #:	2203081517	ACCT#	4246 0445 5566 1531	Secondary Ref:	IAAI 5422	PO#:
Vendor:	0037446	US BANK CORP PAYMENT \$PO BOX 790428		SAINT LOUIS MO 63179-0428				
Division Code:	SPD2	Check Stock:	AP	Tax Code:		REFUND	FY	RETURN
						<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Inv Amt	276.00	22030010	CALCO-FHJLJPA	5241	Office Expense	JL:	Separate Check:	Relate To:
Invoice Date	08/15/2017	Invoice #:	2203081517	ACCT#	4246 0445 5566 1531	Secondary Ref:	Q HARD 5201	PO#:
Vendor:	0037446	US BANK CORP PAYMENT \$PO BOX 790428		SAINT LOUIS MO 63179-0428				
Division Code:	SPD2	Check Stock:	AP	Tax Code:	NO	REFUND	FY	RETURN
						<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

AP Entry Batch Proof

Batch ID: OH146557

<i>Inv Amt</i> 29.32	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
<i>Invoice Date</i> 08/15/2017	<i>Invoice #:</i> 2203081517	ACCT# 4246 0445 5566 1531	<i>Secondary Ref:</i> AMAZON 5182 <i>PO#:</i>		
<i>Vendor:</i> 0037446	US BANK CORP PAYMENT \$PO BOX 790428	SAINT LOUIS MO 63179-0428	REFUND	FY	RETURN
Division Code: SPD2	Check Stock: AP	Tax Code:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> RD
<i>Inv Amt</i> 0.94	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
<i>Invoice Date</i> 08/15/2017	<i>Invoice #:</i> 2203081517	SALES TAX	<i>Secondary Ref:</i> BALL 5182 <i>PO#:</i>		
<i>Vendor:</i> 0006810	STATE BOARD OF EQUALIZPO BOX 942879	SACRAMENTO CA 94279-6093	REFUND	FY	RETURN
Division Code: STAX	Check Stock: ST	Tax Code:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Inv Amt</i> 1.02	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
<i>Invoice Date</i> 08/15/2017	<i>Invoice #:</i> 2203081517	SALES TAX	<i>Secondary Ref:</i> SIGN 5201 <i>PO#:</i>		
<i>Vendor:</i> 0006810	STATE BOARD OF EQUALIZPO BOX 942879	SACRAMENTO CA 94279-6093	REFUND	FY	RETURN
Division Code: STAX	Check Stock: ST	Tax Code:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Inv Amt</i> 20.01	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
<i>Invoice Date</i> 08/15/2017	<i>Invoice #:</i> 2203081517	SALES TAX	<i>Secondary Ref:</i> Q HARD 5201 <i>PO#:</i>		
<i>Vendor:</i> 0006810	STATE BOARD OF EQUALIZPO BOX 942879	SACRAMENTO CA 94279-6093	REFUND	FY	RETURN
Division Code: STAX	Check Stock: ST	Tax Code:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Inv Amt</i> 26.99	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
<i>Invoice Date</i> 08/15/2017	<i>Invoice #:</i> 2203081517	ACCT# 4246 0445 5566 1531	<i>Secondary Ref:</i> AMAZON 5182 <i>PO#:</i>		
<i>Vendor:</i> 0037446	US BANK CORP PAYMENT \$PO BOX 790428	SAINT LOUIS MO 63179-0428	REFUND	FY	RETURN
Division Code: SPD2	Check Stock: AP	Tax Code: NO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> RD
<i>Inv Amt</i> 1.96	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
<i>Invoice Date</i> 08/15/2017	<i>Invoice #:</i> 2203081517	SALES TAX	<i>Secondary Ref:</i> AMAZON 5182 <i>PO#:</i>		
<i>Vendor:</i> 0006810	STATE BOARD OF EQUALIZPO BOX 942879	SACRAMENTO CA 94279-6093	REFUND	FY	RETURN
Division Code: STAX	Check Stock: ST	Tax Code:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
System Messages:				Total	5,045.82

RESOLUTION NO. _____

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CALAVERAS CONSOLIDATED FIRE PROTECTION DISTRICT ACCEPTING THE TERMS OF COUNTY CODE CHAPTER 15.08 FOR THE ESTABLISHMENT OF A NEW FIRE IMPACT FEE PROGRAM FOR THE DISTRICT

WHEREAS, the Calaveras Consolidated Fire Protection District (“District”) Board of Directors (“Board”) provides fire protection, fire suppression, and emergency response services to the residents and businesses within their service area; and

WHEREAS, AB 1600 was adopted and codified in California Government Code Section 66000 allowing the establishing, increasing or imposing of a development fee as a condition of approval where the purpose and use of the fee were identified, and reasonable relationship to the development project was demonstrated; and

WHEREAS, the County of Calaveras (“County”), on behalf of the District, currently collects “exaction fees for acquisition of fire suppression service equipment” in the amount of \$300 per new dwelling unit, and \$100 per 1,000 square feet of new commercial or industrial non-dwelling units in the previous service area of the Jenny Lind Fire Protection District; and

WHEREAS, the County, on behalf of the District, currently collects “fees” in the amount of \$300 per new residential unit, and \$0.75 per square foot of new multifamily residential and commercial/industrial construction in the previous service area of the Foothill Fire Protection District; and

WHEREAS, on June 22, 2015, the District Board by their Resolution No. 06222015.2 approved a new fire impact program, requested that the Calaveras County Board of Supervisors (“County Board”) adopt and establish the fire impact fees program on behalf of the District, agreed to be responsible for proper accounting for and expenditure of the new fire impact fee, and agreed to hold the County harmless from and to defend it from any action, claim or damage related to said fees, including any challenge to the validity of or use thereof; and

WHEREAS, prior to the adoption of Resolution No. 06222015.2, the Board conducted a public hearing at which oral and written presentations were made, as part of the Board's regularly scheduled June 22, 2015, meeting. Notice of the time and place of the meeting, including a general explanation of the matter to be considered, was published twice in a newspaper in accordance with Government Code sections 66004, 66018, and 6062, subdivision (a); and

WHEREAS, in December 2015, at the request of County Chief Administrative Officer, the District assisted the County with the preparation of an enabling ordinance for fire impact fees for County fire protection districts; and

WHEREAS, on March 8, 2016, the County Board adopted Ordinance No. 3068, adding section 15.08 to the Municipal Calaveras County Code relating to fire impact and mitigation fees; and

WHEREAS, the District Board desires no further delay in the establishment of a new fire impact fee program for the District.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Board of Directors of the Calaveras Consolidated Fire Protection District that:

- 1) The District Board requests that the County Board waive the requirement described in County Code Section 15.08.130 that a request for proposal be issued by the County to secure engineering consultants or vendors to prepare the Nexus Study.
- 2) The District Board request that the County Board designate SCI Consulting Group as the District's impact fee consultant to prepare the Nexus Study and fee program.
- 3) The District Board accepts the other terms of Calaveras County Code Chapter 15.08 conditional upon District Board approval of the final fire impact program.
- 4) To the fullest extent permitted by law, the District, upon District Board approval of the final fire impact program, agrees to defend, indemnify, and hold harmless the County, its officers and employees, agents and assigns for all claim, demands or liability (including reasonable attorney's fees) arising out of or in connection with implementation of Calaveras County Code Chapter 15.08, including legal defense costs resulting from a third party suit, except to the proportionate extent of all such losses caused by any negligent act or failure to act by the County. In the event legal defense counsel is required, the District agrees to sign a joint defense agreement if deemed legally necessary by retained counsel.
- 5) Pursuant to County Code Chapter 15.08, District agrees to pay all costs of nexus study consultant and third-party outside counsel, of the County's unilateral choosing, who shall review any nexus study for legal defensibility. District agrees to be invoiced directly from consultant and third-party outside counsel and agrees to be legally responsible for payment.
- 6) District agrees that County has unilateral right not to proceed with mitigation fee collection upon finding by outside counsel that the nexus study submitted is legally indefensible.

APPROVED, PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Calaveras Consolidated Fire Protection District this 28th day of August 2017 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Chair, Board of Directors

ATTEST:

Secretary, Board of Directors