



**CALAVERAS CONSOLIDATED FIRE PROTECTION DISTRICT**  
**6501 Jenny Lind Road, Valley Springs, CA 95252**  
**Telephone: (209) 786-2227**  
**www.calcofire.org**

**Regular Meeting Agenda**  
**Monday February 26, 2018 7:00 PM**

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**
- 2. MOMENT OF SILENCE:** To recognize and honor the efforts of the American Service Members and Public Safety Personnel.
- 3. ROLL CALL:** Board Members: Kim Olson, Pat Garrahan, Keith Hafley, Sam Harris, Ken Glissman, Chris Allen, Pat Brown, Marcus Omlin and Tim Runion  
Staff: Fire Chief Rich Dickinson and Rose Beristianos
- 4. BADGE PINNING CEREMONY**
- 5. PUBLIC COMMENT:** The public may address the Board on any item of interest that is not on the Agenda and is within the District's jurisdiction. For items that are on the agenda, public comment will be heard when the item is discussed. The Chairman reserves the right to limit each speaker to three (3) minutes per person and 15 minutes per topic. Ralph M. Brown Act Gov. (Code, § 54954.3(b).) By law, the Board of Directors cannot make decisions on matters not on the agenda. Ralph M. Brown Act Gov. (Code, § 54954.2(a).)
- 6. CONSENT CALENDAR:** The Consent Calendar includes routine financial and administrative actions and is usually approved by a single majority vote. There will be no discussion on these items prior to voting on the motion unless Board Members, the public or staff request specific items be discussed and/or removed from the Consent Calendar.
  - A. Approval of Draft Minutes: January 22, 2018 Regular Board Meeting
  - B. Approval of Transmittal dated 2/26/18 OH148998 \$ 8787.91 regular bills, OH149024 \$5142.86 plus tax if needed for Calcard

This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans With Disabilities Act of 1990 (42 U.S.C. § 12132 and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the office reflected above, during regular business hours, at least forty-eight hours prior to the time of the meeting.

**7. FINANCE BUSINESS**

A. Supplemental Transmittals

**8. FIRE CHIEF'S REPORT**

**9. COMMITTEE REPORTS**

A. Finance Committee  
B. Personnel Committee

**10. CORRESPONDENCE:**

**11. UNFINISHED BUSINESS:** Since this Old Business has been discussed in prior meetings, the Chairman reserves the right to limit each speaker to three (3) minutes per person per topic. Ralph M. Brown Act Gov. (Code, § 54954.3(b).)

A. Discussion/Action – JPA

**12. NEW BUSINESS:**

A. Discussion/Action – PERB  
B. Discussion/Action – Butte Fire – PGE

**13. BOARD OF DIRECTOR AND FIRE CHIEF COMMENTS**

**14. ADJOURNMENT:**

Next meeting scheduled for March 26, 2018

This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans With Disabilities Act of 1990 (42 U.S.C. § 12132 and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the Calaveras Consolidated Fire Protection District at (209) 786-2227, during regular business hours, at least forty-eight hours prior to the time of the meeting.



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**6501 Jenny Lind Road, Valley Springs, CA 95252**  
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**Regular Meeting Draft Minutes**  
**Monday January 22, 2018 7:00 PM**

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**
- 2. MOMENT OF SILENCE:** To recognize and honor the efforts of the American Service Members and Public Safety Personnel.
- 3. ROLL CALL:** Board Members Present: Kim Olson, Pat Garrahan, Keith Hafley, Sam Harris, Ken Glissman, Pat Brown, and Marcus Omlin.  
Board Members Absent: Chris Allen, Tim Runion  
Staff Present: Fire Chief Rich Dickinson and Rose Beristianos
- 4. BADGE PINNING CEREMONY:** Acknowledging Rich Dickinson as new Chief
- 5. PUBLIC COMMENT:** Suzanne spoke about Crab Feed. Tim Runion spoke about dinner provided for Jason Robitaille tonight .
- 6. CONSENT CALENDAR:** Motion by Marcus Omlin 2<sup>nd</sup> by Sam Harris to approve the consent calendar VOTE 7-0
  - A. Approval of Draft Minutes: December 19, 2017 Special Meeting
  - B. Approval of Transmittal dated 1/22/18 OH148491 \$13,329.04 regular bills, OH148493 \$8,208.16 plus tax if needed for Calcard
- 7. FINANCE BUSINESS:** Motion by Pat Garrahan 2<sup>nd</sup> by Ken Glissman VOTE 7-0
  - A. Supplemental Transmittals: OH148563 \$7,619.14
- 8. FIRE CHIEF'S REPORT:** Chief gave his report
- 9. COMMITTEE REPORTS:** None

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- A. Finance Committee: Did not meet
- B. Personnel Committee: Did not meet

**10. CORRESPONDENCE:** Accepted the donation of \$367.20 and the \$100 donation

**11. UNFINISHED BUSINESS:**

- A. Discussion/Action – SDRMA resolution. Motion made by Keith Hafley to check the box marked: All members of the Governing Body of Calaveras Consolidated Fire Protection District as presently or hereafter constituted and/or 2<sup>nd</sup> by Ken Glissman VOTE 7-0 Motion made by Keith Hafley to change the resolution number and date and adopt resolution 20180122A 2<sup>nd</sup> by Ken Garrahan VOTE 7-0

**12. NEW BUSINESS:**

- A. Discussion/Action – AFG Grant submittal Motion made by Pat Garrahan to move forward with the submittal of the grant 2<sup>nd</sup> by Ken Glissman VOTE 7-0

**13. BOARD OF DIRECTOR AND FIRE CHIEF COMMENTS:** None

**14. ADJOURNMENT:** VOTE 7-0

Next meeting scheduled for February 26, 2018

**CALAVERAS CONSOLIDATED FIRE  
PROTECTION DISTRICT**

Date: 2/26/18

**MAIL ALL CHECKS**

Contact: JASON ROBITAILLE  
Phone: 786-2227

22030010  
PO BOX 579  
VALLY SPRINGS CA 95252

Please initial any strikeouts/changes

INVOICE AMOUNT	PEID #	OBJECT NO.	INVOICE NO.	VENDOR NAME/ADDRESS	DESCRIPTION	Rd for RTRN dept
				OH148998		
				REGULAR BILLS		

**\$ 8,787.91 Grand Total**

District agrees to retain original invoices for five years. Merchandise itemized above has been received or the services claimed have been performed and the expenditures are authorized and approved by

PATRICK GARRAHAN  
KIM OLSON  
KEN GLISSMAN  
KEITH HAFLEY  
SAM HARRIS  
PAT BROWN  
TIM RUNION  
MARCUS OMLIN  
CHRISTOPHER ALLEN

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I hereby approved the above claim(s) and certify to the correctness of the computations.  
Rebecca Callen, Auditor-Controller

By: \_\_\_\_\_  
Deputy

CHIEF RICH DICKINSON

\_\_\_\_\_

**AP Entry Batch Proof**

Batch ID: OH148998

Enter Date: 02/20/2018    Batch Status: BE    User Total: 8,787.91

The undersigned, under penalty of perjury, states that the items on the attached claim are true and correct, that the amounts are properly due this claimant, and that no items have been previously paid. Furthermore, the articles or services specified in the attached claim were necessary, ordered for use by this department, and the articles or services have been delivered or performed as stated.

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Audited: _____
Distributed: _____
Paid: _____

User: BERISTIANOS,ROSE    Batch Created By: BERISROS    Date: 02/22/2018  
 Report: Batch Proof (Auditor)    Time: 06:28:30

<i>Inv Amt</i> 48.15	22030010	CALCO-FHJLJPA	5241	Office Expense	JL:	Separate Check:	Relate To:
<i>Invoice Date</i> <u>01/31/2018</u>	<i>Invoice #:</i> 2203013118	ACCT# 7012			<i>Secondary Ref:</i>	<i>PO#:</i>	
<i>Vendor:</i> 0039611	<u>CALAVERAS AUTO SUPPLY</u> PO BOX 1510		SAN ANDREAS	CA 95249		REFUND	FY RETURN
Division Code: SPD2	Check Stock: AP	Tax Code:				<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
<i>Inv Amt</i> 256.08	22030010	CALCO-FHJLJPA	5241	Office Expense	JL:	Separate Check:	Relate To:
<i>Invoice Date</i> <u>01/28/2018</u>	<i>Invoice #:</i> 2203012818	CUST# 1068745			<i>Secondary Ref:</i>	<i>PO#:</i>	
<i>Vendor:</i> 0041084	<u>OREILLY AUTOMOTIVE STC</u> PO BOX 9464		SPRINGFIELD	MO 65801-9464		REFUND	FY RETURN
Division Code: SPD2	Check Stock: AP	Tax Code:				<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
<i>Inv Amt</i> 195.03	22030010	CALCO-FHJLJPA	5241	Office Expense	JL:	Separate Check:	Relate To:
<i>Invoice Date</i> <u>02/13/2018</u>	<i>Invoice #:</i> 787297	ACCT# 90197			<i>Secondary Ref:#1</i>	<i>PO#:</i>	
<i>Vendor:</i> 0038243	<u>HUNT AND SONS INC</u> PO BOX 277670		SACRAMENTO	CA 95827		REFUND	FY RETURN
Division Code: SPD2	Check Stock: AP	Tax Code:				<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
<i>Inv Amt</i> 283.32	22030010	CALCO-FHJLJPA	5241	Office Expense	JL:	Separate Check:	Relate To:
<i>Invoice Date</i> <u>02/14/2018</u>	<i>Invoice #:</i> 787306	ACCT# 90197			<i>Secondary Ref:#3</i>	<i>PO#:</i>	
<i>Vendor:</i> 0038243	<u>HUNT AND SONS INC</u> PO BOX 277670		SACRAMENTO	CA 95827		REFUND	FY RETURN
Division Code: SPD2	Check Stock: AP	Tax Code:				<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
<i>Inv Amt</i> 813.58	22030010	CALCO-FHJLJPA	5241	Office Expense	JL:	Separate Check:	Relate To:
<i>Invoice Date</i> <u>01/29/2018</u>	<i>Invoice #:</i> 779342	ACCT# 90197			<i>Secondary Ref:#3</i>	<i>PO#:</i>	
<i>Vendor:</i> 0038243	<u>HUNT AND SONS INC</u> PO BOX 277670		SACRAMENTO	CA 95827		REFUND	FY RETURN
Division Code: SPD2	Check Stock: AP	Tax Code:				<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>

**AP Entry Batch Proof**

Batch ID: OH148998

<i>Inv Amt</i> 382.31	22030010 CALCO-FHJLJPA	5241 Office Expense	<b>JL:</b>	Separate Check:	Relate To:
<i>Invoice Date</i> 01/31/2018	<i>Invoice #:</i> 779830	ACCT# 90197	<i>Secondary Ref:#1</i>	<i>PO#:</i>	
<i>Vendor:</i> 0038243	<u>HUNT AND SONS INC</u>	PO BOX 277670	SACRAMENTO CA 95827	REFUND	FY RETURN
Division Code: SPD2	Check Stock: AP	Tax Code:		<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
<i>Inv Amt</i> 83.64	22030010 CALCO-FHJLJPA	5241 Office Expense	<b>JL:</b>	Separate Check:	Relate To:
<i>Invoice Date</i> 01/31/2018	<i>Invoice #:</i> 2203013118	ACCT# 3578	<i>Secondary Ref:</i>	<i>PO#:</i>	
<i>Vendor:</i> 0002183	<u>SENDERS MARKET INC</u>	PO BOX 197	MOUNTAIN RANCHCA 95246	REFUND	FY RETURN
Division Code: SPD2	Check Stock: AP	Tax Code:		<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
<i>Inv Amt</i> 87.00	22030010 CALCO-FHJLJPA	5241 Office Expense	<b>JL:</b>	Separate Check:	Relate To: EX
<i>Invoice Date</i> 01/25/2018	<i>Invoice #:</i> 2203012518	REIMBURSE EMT CERT	<i>Secondary Ref:</i>	<i>PO#:</i>	
<i>Vendor:</i> 0029389	<u>BROWN, RICHARD L</u>	7023 CASSIDY RD	VALLEY SPRINGS CA 95252	REFUND	FY RETURN
Division Code: SPD2	Check Stock: AP	Tax Code:		<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
<i>Inv Amt</i> 1,000.00	22030010 CALCO-FHJLJPA	5241 Office Expense	<b>JL:</b>	Separate Check:	Relate To:
<i>Invoice Date</i> 01/31/2018	<i>Invoice #:</i> 2203013118	JAN 2018	<i>Secondary Ref:</i>	<i>PO#:</i>	
<i>Vendor:</i> 0041402	<u>BERISTIANOS, ROSEMARIE</u>	3573 BERKESEY LANE	VALLEY SPRINGS CA 95252	REFUND	FY RETURN
Division Code: SPD2	Check Stock: AP	Tax Code:		<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> RD
<i>Inv Amt</i> 2,325.00	22030010 CALCO-FHJLJPA	5241 Office Expense	<b>JL:</b>	Separate Check:	Relate To:
<i>Invoice Date</i> 02/07/2018	<i>Invoice #:</i> C7546	INV C7546 CALCO FIRE	<i>Secondary Ref:</i>	<i>PO#:</i>	
<i>Vendor:</i> 0041592	<u>SCI CONSULTING GROUP</u>	4745 MANGELS BLVD	FAIRFIELD CA 94534	REFUND	FY RETURN
Division Code: SPD2	Check Stock: AP	Tax Code:		<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
<i>Inv Amt</i> 118.80	22030010 CALCO-FHJLJPA	5241 Office Expense	<b>JL:</b>	Separate Check:	Relate To:
<i>Invoice Date</i> 01/31/2018	<i>Invoice #:</i> C7519	INV# C7519 CALCOFIRE	<i>Secondary Ref:</i>	<i>PO#:</i>	
<i>Vendor:</i> 0041592	<u>SCI CONSULTING GROUP</u>	4745 MANGELS BLVD	FAIRFIELD CA 94534	REFUND	FY RETURN
Division Code: SPD2	Check Stock: AP	Tax Code:		<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
<i>Inv Amt</i> 160.00	22030010 CALCO-FHJLJPA	5241 Office Expense	<b>JL:</b>	Separate Check:	Relate To:
<i>Invoice Date</i> 01/31/2018	<i>Invoice #:</i> 99628	CALAVERAS CONSOLIDATED	<i>Secondary Ref:</i>	<i>PO#:</i>	
<i>Vendor:</i> 0041566	<u>RAINS LUCIA STERN PC</u>	2300 CONTRA COSTA BLVD STE 500	PLEASANT HILL CA 94523	REFUND	FY RETURN
Division Code: SPD2	Check Stock: AP	Tax Code:		<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>

**AP Entry Batch Proof**

Batch ID: OH148998

<i>Inv Amt</i>	450.00	22030010	CALCO-FHJLJPA	5241	Office Expense	<b>JL:</b>	Separate Check:	Relate To:	
<i>Invoice Date</i>	02/01/2018	<i>Invoice #:</i>	0121100001	<i>ACCT#</i>	01-0004261	<i>Secondary Ref:</i>	<i>PO#:</i>		
<i>Vendor:</i>	0041799	VALLEY SPRINGS SPORTS 145 MANGILI ROAD		VALLEY SPRINGS CA 95252			REFUND	FY	RETURN
<i>Division Code:</i>	SPD2	<i>Check Stock:</i>	AP	<i>Tax Code:</i>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Inv Amt</i>	35.00	22030010	CALCO-FHJLJPA	5241	Office Expense	<b>JL:</b>	Separate Check:	Relate To:	
<i>Invoice Date</i>	02/09/2018	<i>Invoice #:</i>	2203020918	<i>ACCT#</i>	CALAVERAS CONSOLIDATED FIRE	<i>Secondary Ref:</i>	<i>PO#:</i>		
<i>Vendor:</i>	0026476	MOTHER LODE TRAINING CPO BOX 353		ANGELS CAMP CA 95222			REFUND	FY	RETURN
<i>Division Code:</i>	SPD2	<i>Check Stock:</i>	AP	<i>Tax Code:</i>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Inv Amt</i>	50.00	22030010	CALCO-FHJLJPA	5241	Office Expense	<b>JL:</b>	Separate Check:	Relate To:	
<i>Invoice Date</i>	02/09/2018	<i>Invoice #:</i>	2203020918	<i>ACCT#</i>	CALAVERAS CONSOLIDATED FIRE	<i>Secondary Ref:</i>	<i>PO#:</i>		
<i>Vendor:</i>	0036916	CAL CO FIRE CHIEFS ASS 19927 JESUS MARIA RD		MOKELUMNE HILL CA 95245			REFUND	FY	RETURN
<i>Division Code:</i>	SPD2	<i>Check Stock:</i>	AP	<i>Tax Code:</i>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> RD
<i>Inv Amt</i>	2,500.00	22030010	CALCO-FHJLJPA	5241	Office Expense	<b>JL:</b>	Separate Check:	Relate To:	
<i>Invoice Date</i>	12/21/2017	<i>Invoice #:</i>	55594402	<i>ACCT#</i>	CALAVERAS CONSOLIDATED FIRE	<i>Secondary Ref:</i>	<i>PO#:</i>		
<i>Vendor:</i>	0037324	SAM'S HEATING & AIR IN PO BOX 533		VALLEY SPRINGS CA 95252			REFUND	FY	RETURN
<i>Division Code:</i>	SPD2	<i>Check Stock:</i>	AP	<i>Tax Code:</i>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>System Messages:</i>							<b>Total</b>	<b>8,787.91</b>	



**CALAVERAS CONSOLIDATED FIRE  
PROTECTION DISTRICT**

Date: 2/26/18

**MAIL ALL CHECKS**

Contact: JASON ROBITAILLE  
Phone: 786-2227

22030010  
PO BOX 579  
VALLY SPRINGS CA 95252

Please initial any strikeovers/changes

INVOICE AMOUNT	PEID #	OBJECT NO.	INVOICE NO.	VENDOR NAME/ADDRESS	DESCRIPTION	Rd for RTRN dept
				BATCH OH149024		
				CAL CARD		

**\$ 5,142.86 Grand Total**

District agrees to retain original invoices for five years. Merchandise itemized above has been received or the services claimed have been performed and the expenditures are authorized and approved by

PATRICK GARRAHAN  
KIM OLSON  
KEN GLISSMAN  
KEITH HAFLEY  
SAM HARRIS  
PAT BROWN  
TIM RUNION  
MARCUS OMLIN  
CHRISTOPHER ALLEN

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I hereby approved the above claim(s) and certify to the correctness of the computations.  
Rebecca Callen, Auditor-Controller

By: \_\_\_\_\_  
Deputy

CHIEF RICH DICKINSON

\_\_\_\_\_

**AP Entry Batch Proof**

Batch ID: OH149024

Enter Date:  Batch Status: BE User Total: 5,142.86

The undersigned, under penalty of perjury, states that the items on the attached claim are true and correct, that the amounts are properly due this claimant, and that no items have been previously paid. Furthermore, the articles or services specified in the attached claim were necessary, ordered for use by this department, and the articles or services have been delivered or performed as stated.

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Audited: _____
Distributed: _____
Paid: _____

User: BERISTIANOS,ROSE Batch Created By: BERISROS Date: 02/22/2018  
Report: Batch Proof (Auditor) Time: 06:28:30

Inv Amt	5,142.86	22030010	CALCO-FHJLJPA	5241	Office Expense	JL:	Separate Check: HV	Relate To:	
Invoice Date	<input type="text" value="02/15/2018"/>	Invoice #:	2203021518	ACCT#	4246 0445 5566 1531	Secondary Ref:	PO#:		
Vendor:	0037446	US BANK CORP PAYMENT \$ PO BOX 790428		SAINT LOUIS		MO	63179-0428		
Division Code:	SPD2	Check Stock:	AP	Tax Code:			REFUND	FY	RETURN
							<input type="text"/>	<input type="text"/>	<input type="text" value="RD"/>

System Messages: \_\_\_\_\_ Total 5,142.86