



**CALAVERAS CONSOLIDATED FIRE PROTECTION DISTRICT**  
**6501 Jenny Lind Road, Valley Springs, CA 95252**  
**Telephone: (209) 786-2227**  
**www.calcofire.org**

**Regular Meeting Minutes**  
**Monday, March 28, 2016 7:00 PM**

**1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

**2. MOMENT OF SILENCE:** To recognize and honor the efforts of the American Service Members and Public Safety Personnel.

**3. ROLL CALL:** Board Members Present: Kim Olson, Pat Garrahan, Keith Hafley, Sam Harris, Tim Runion, Ken Glissman, Chris Allen and Marcus Omlin.

Board Members Absent: Dennis Petersen

Staff Present: Fire Chief Jason Robitaille, Rose Beristianos and Karlene Cleland

**4. PUBLIC COMMENT:** Gary Coldwell made a request to the Board to investigate where Cal Fire funds are being utilized in our district from the Fire Prevention Fee.

**5. CONSENT CALENDAR:**

A. Approval of Draft Minutes: February 22, 2016 Regular Meeting

B. Approval of Transmittals dated March 28, 2016: Cal Card Batch OH139333 for \$2,172.87 & Batch OH139334 for \$21,530.36

Sam Harris made the motion and Keith Hafley made the 2<sup>nd</sup> to approve the Consent Calendar.  
Vote: 8-0-1

**6. FINANCE BUSINESS**

A. Supplemental Transmittals: Tim Runion made the motion and Keith Hafley made the 2<sup>nd</sup> to approve Supplemental Batch OH139406 for \$15,541.34 and an Invoice for \$5,000.00 from SIX50 Productions that will be batched after we receive their W9 and the County sets up the Vendor in their system.

Vote: 8-0-1

**7. FIRE CHIEF'S REPORT** – Chief Jason Robitaille presented his Chief's Report

**8. COMMITTEE REPORTS**

A. Finance Committee - None

B. Personnel Committee - None

C. Adhoc – Future Staffing

Pat Garrahan reported that the committee met and that they received a draft resolution back from County Council with some language changes. They also discussed scheduling public meetings for providing citizens with what we are looking to gain for them and the costs involved.

D. Adhoc – Station Design

The committee met and reported that they received a quote on a 10,000 square foot metal building for \$100,000

E. Adhoc – Future Partnerships - None

**9. CORRESPONDENCE: None**

**10. UNFINISHED BUSINESS:**

A. Discussion/Action – Future Partnerships: No action was taken

**11. NEW BUSINESS:**

A. Discussion/Action – Calaveras Consolidated Fire Auxiliary

Ken Glissman made the motion and Keith Hafley made the 2<sup>nd</sup> to approve a draft letter to Calaveras Consolidated Fire Auxiliary in response to an e-mail that was sent to the Directors stating that they are dissolving the Auxiliary.

Vote: 8-0-1

B. Discussion/Action – Resolution 03282016 Calling General District Election

Ken Glissman made the motion and Sam Harrison made the 2<sup>nd</sup> to approve the Resolution. Vote: 8-0-1

C. Discussion/Action – Community Garden at Company 3

Kim Olson made the motion and Keith Hafley made the 2<sup>nd</sup> to allow the use of approximately 1/3 of an acre on the North end of Company 3's property for a Community Garden which Supervisor Steve Kearney will be coordinating.

D. Presentation/Discussion/Action – Resolution Future Staffing – This item was tabled until next meeting or a special meeting until after it is review by the consultant and our attorney.

**12. BOARD OF DIRECTOR AND FIRE CHIEF COMMENTS:**

Sam Harris said that it is time to work on next Fiscal Year's budget and would like to schedule a Finance Meeting April 12<sup>th</sup>.

Pat Garrahan said that he attended an FIU training and to keep up the good work.

Chris Allen said to keep up the good work.

Marcus Omlin said to keep up the good work and keep looking for Grants.

Tim Runion congratulated the firefighters that have been offered employment with career fire agencies.

**13. ADJOURNMENT:**

Keith Hafley made the motion and Chris Allen made the 2<sup>nd</sup> to adjourn at 7:55 PM