**CALAVERAS CONSOLIDATED FIRE PROTECTION DISTRICT**

**6501 Jenny Lind Road, Valley Springs, CA 95252**

 **Telephone: (209) 786-2227**

**www.calcofire.org**

**Regular Meeting Minutes**

**Monday, August 22, 2016 7:00 PM**

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE**
2. **MOMENT OF SILENCE:** To recognize and honor the efforts of the American Service Members and Public Safety Personnel.
3. **ROLL CALL:** Board Members Present: Pat Garrahan, Keith Hafley, Sam Harris, Tim Runion and Ken Glissman.

Board Members Absent: Kim Olson, Chris Allen, Pat Brown and Marcus Omlin.

Staff Present: Fire Chief Jason Robitaille and Karlene Cleland

Staff Absent: Rose Beristianos

1. **PUBLIC COMMENT:** Gary Coldwell thanked the acting chairman for following up with providing a list of suggested projects that could be funded with Cal Fire Prevention Fees. He also expressed his concerns in regards to weed abatement in our district.
2. **CONSENT CALENDAR:**
3. Approval of Draft Minutes: July 25, 2016 Regular Meeting
4. Approval of Transmittals dated August 22, 2016: Batch OH141393 for $13,056.88 & Cal Card Batch OH141394 for $8,573.81

Ken Glissman made the motion and Keith Hafley made the 2nd to approve the Consent Calendar. Vote: 5-0-4

1. **FINANCE BUSINESS**
2. Supplemental Transmittals – Sam Harris made the motion and Pat Garrahan made the 2nd to approve Supplemental Batch OH141484 for $2,199.77. Vote: 5-0-4
3. **FIRE CHIEF’S REPORT** – Chief Jason Robitaille presented his Chief’s Report
4. **COMMITTEE REPORTS**
5. Finance Committee - None
6. Personnel Committee - None
7. Measure B Committee: Pat Garrahan reported that the committee met 8-22-16. They discussed content for flyers and door hangers. They also discussed the scheduling of walking door to door prior to the mail in ballots being mailed out.
8. **CORRESPONDENCE:** 2 Letters were read: a letter from American Legion Auxiliary Unit 102 inviting the Department to their Commemoration Ceremony in Remembrance of the 15 years since the terrorist attack on our country, and a letter from Marycorinne Giles in regards to weed abatement. Chief Jason Robitaille stated that the Department will attend the commemoration ceremony. Tim Runion asked that Chief Jason Robitaille follow up at the next meeting after he contacts Marycorinne Giles about her concern with the vacant lot and the weed issue.
9. **UNFINISHED BUSINESS:**
10. Discussion/Action – District Signs – Nothing new to report
11. Discussion/Action – Apron at Valley Springs Station – Chief Jason Robitaille reported that he had received 2 quotes and was waiting for a 3rd. He also said that George Reed usually charges $100 a yard for concrete but they said that they would only charge the Department $75 a yard.
12. **NEW BUSINESS:**
13. Discussion/Action – List of Weed Abatement Projects – Chief Jason Robitaille reported that he will be working with the local Battalion Chief of Cal Fire on updating the list of projects and make recommendations.
14. Discussion/Action – Engine 113 Repair – Chief Jason Robitaille reported that Engine 113 had a catastrophic pump failure and that it could cost between $9,000 to $13,000 to repair. Ken Glissman made the motion and Pat Garrahan made the 2nd to take a look at the Carl Moyer Grant and see if we can bump ourselves up in line for a $85,000 purchase with cash. Vote: 5-0-4
15. Discussion/Action – Thermal Imager – Chief Jason Robitaille told the Board that the Department only has one Thermal Imager that is working and recommended that we purchase a new one for approximately $5,000. Pat Garrahan made the motion and Tim Runion made the 2nd to approve the purchase. Vote: 5-0-4
16. **BOARD OF DIRECTOR AND FIRE CHIEF COMMENTS:**

Pat Garrahan said that he attended National Night Out and that it was very well supported. He also thanked Ken Glissman for the way he was handling feedback on Facebook. Sam Harris suggested holding off filling new Captain Positions until after the election in November. Tim Runion encouraged the continued relationships with Cal Fire. He also thanked the Fire Support Team for all that they have been doing and said keep up the good work.

**13. ADJOURNMENT**: Ken Glissman made the motion and Keith Hafley made the 2nd to adjourn at 8:20 PM