



CALAVERAS CONSOLIDATED FIRE PROTECTION DISTRICT
6501 Jenny Lind Road, Valley Springs, CA 95252
Telephone: (209) 786-2227
www.calcofire.org

Regular Meeting Agenda
Monday March 26, 2018 7:00 PM

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**
- 2. MOMENT OF SILENCE:** To recognize and honor the efforts of the American Service Members and Public Safety Personnel.
- 3. ROLL CALL:** Board Members: Kim Olson, Pat Garrahan, Keith Hafley, Sam Harris, Ken Glissman, Chris Allen, Pat Brown, Marcus Omlin and Tim Runion

Staff: Fire Chief Rich Dickinson and Rose Beristianos
- 4. BADGE PINNING CEREMONY**
- 5. PUBLIC COMMENT:** The public may address the Board on any item of interest that is not on the Agenda and is within the District's jurisdiction. For items that are on the agenda, public comment will be heard when the item is discussed. The Chairman reserves the right to limit each speaker to three (3) minutes per person and 15 minutes per topic. Ralph M. Brown Act Gov. (Code, § 54954.3(b).) By law, the Board of Directors cannot make decisions on matters not on the agenda. Ralph M. Brown Act Gov. (Code, § 54954.2(a).)
- 6. CONSENT CALENDAR:** The Consent Calendar includes routine financial and administrative actions and is usually approved by a single majority vote. There will be no discussion on these items prior to voting on the motion unless Board Members, the public or staff request specific items be discussed and/or removed from the Consent Calendar.
 - A. Approval of Draft Minutes: February 26, 2018 Regular Board Meeting
 - B. Approval of Transmittal dated 3/26/18 OH149394 \$ 8648.54 regular bills, OH149395 \$5188.50 plus tax if needed for Calcard

This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans With Disabilities Act of 1990 (42 U.S.C. § 12132 and the Ralph M. Brown Act (California Government Code § 54954.2)). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the office reflected above, during regular business hours, at least forty-eight hours prior to the time of the meeting.

7. FINANCE BUSINESS

A. Supplemental Transmittals

8. FIRE CHIEF'S REPORT

9. COMMITTEE REPORTS

- A. Finance Committee
- B. Personnel Committee

10. CORRESPONDENCE:

11. UNFINISHED BUSINESS: Since this Old Business has been discussed in prior meetings, the Chairman reserves the right to limit each speaker to three (3) minutes per person per topic. Ralph M. Brown Act Gov. (Code, § 54954.3(b).)

12. NEW BUSINESS:

A. Discussion/Action – Resolution Calling General District Election

13. BOARD OF DIRECTOR AND FIRE CHIEF COMMENTS

14. ADJOURNMENT:

Next meeting scheduled for April 23, 2018

This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans With Disabilities Act of 1990 (42 U.S.C. § 12132 and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the Calaveras Consolidated Fire Protection District at (209) 786-2227, during regular business hours, at least forty-eight hours prior to the time of the meeting.



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Regular Meeting Draft Minutes
Monday February 26, 2018 7:00 PM

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**
- 2. MOMENT OF SILENCE:** To recognize and honor the efforts of the American Service Members and Public Safety Personnel.
- 3. ROLL CALL:** Board Members Present: Kim Olson, Pat Garrahan, Keith Hafley, Sam Harris, Ken Glissman, and Marcus Omlin
Board Members Absent: Chris Allen, Pat Brown, and Tim Runion
Staff Present: Fire Chief Rich Dickinson and Rose Beristianos
- 4. BADGE PINNING CEREMONY:** Chief presented badges to Kyle Harp, Ben Lampley, Jessie Rush
- 5. PUBLIC COMMENT:** None
- 6. CONSENT CALENDAR:**
 - A. Approval of Draft Minutes: January 22, 2018 Regular Board Meeting Motion by Keith Hafley, 2nd by Ken Glissman. Vote 6 - 0
 - B. Approval of Transmittal dated 2/26/18 OH148998 \$ 8787.91 regular bills, OH149024 \$5142.86 plus tax if needed for Calcard Motion by Keith Hafley 2nd by Pat Garrahan. Vote 5 - 0 Abstain 1.
- 7. FINANCE BUSINESS:** Motion made by Keith Hafley 2nd by Sam Harris to approve the supplemental transmittal Vote 6 -0
 - A. Supplemental Transmittals: OH149072 \$1409.91
- 8. FIRE CHIEF'S REPORT:** Chief gave his report. Gary Cauldwell spoke about La Contenta doing a road overlay and if the fire department could reach out to them for the contractor to let the fire district know what roads will be closed.

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9. COMMITTEE REPORTS: None

- A. Finance Committee
- B. Personnel Committee

10. CORRESPONDENCE: None

11. UNFINISHED BUSINESS: Since this Old Business has been discussed in prior meetings, the Chairman reserves the right to limit each speaker to three (3) minutes per person per topic. Ralph M. Brown Act Gov. (Code, § 54954.3(b).)

- A. Discussion/Action – JPA – Discussion No action taken.

12. NEW BUSINESS:

- A. Discussion/Action – PERB – Discussion
- B. Discussion/Action – Butte Fire – PGE – Discussion Marti Crane discussed that the County board has changed their minds in the past. That it would be best to get the proposal in writing. Gary Cauldwell asked for clear definition on the request. He also brought up that it should be in writing from the County as well. Keith Hafley motioned to refer the assignment of rights to Tim Talbot and for them to get back to us. If there is any issues we will conduct a special meeting before Thursday March 1, 2018. If there are no issues the board allows the Chair to sign the document. 2nd by Pat Garrahan. Vote 6-0.

13. BOARD OF DIRECTOR AND FIRE CHIEF COMMENTS: Round table discussion.

14. ADJOURNMENT: Motion Keith Hafley, to adjourn at 8:26 pm 2nd by Pat Garrahan

**CALAVERAS CONSOLIDATED FIRE
PROTECTION DISTRICT**

Date: 3/26/2018

MAIL ALL CHECKS

22030010

Contact: ROSE BERISTIANOS

PO BOX 579

Cell Phone: 482-3754

VALLY SPRINGS CA 95252

Please initial any strikeovers/changes

INVOICE AMOUNT	PEID #	OBJECT NO.	INVOICE NO.	VENDOR NAME/ADDRESS	DESCRIPTION	Rd for RTRN dept
				OH149394		
				REGULAR BILLS		
				\$ 8,648.54	Grand Total	

District agrees to retain original invoices for five years. Merchandise itemized above has been received or the services claimed have been performed and the expenditures are authorized and approved by

PATRICK GARRAHAN

KIM OLSON

KEN GLISSMAN

KEITH HAFLEY

SAM HARRIS

PAT BROWN

TIM RUNION

MARCUS OMLIN

CHRISTOPHER ALLEN

I hereby approved the above claim(s) and certify to the correctness of the computations.

Rebecca Callen, Auditor-Controller

By: _____
Deputy

CHIEF RICH DICKINSON

AP Entry Batch Proof

Batch ID: **OH149394**

Enter Date: 03/18/2018 Batch Status: BE User Total: 8,648.54

The undersigned, under penalty of perjury, states that the items on the attached claim are true and correct, that the amounts are properly due this claimant, and that no items have been previously paid. Furthermore, the articles or services specified in the attached claim were necessary, ordered for use by this department, and the articles or services have been delivered or performed as stated.

Authorized Signature: _____ Date: _____

Audited: _____
 Distributed: _____
 Paid: _____

User: BERISTIANOS,ROSE Batch Created By: BERISROS Date: 03/19/2018
 Report: Batch Proof (Auditor) Time: 20:47:37

Inv Amt	250.00	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
Invoice Date:	03/05/2018	Invoice #: 91264	CALAVERAS CONSOLIDATED FIRE	Secondary Ref:	PO#:	
Vendor:	0041553	GEISZLER CPA, ANTIONET	1743 GRAND CANAL BLVD STE 10 STOCKTON	CA 95207		
Division Code:	SPD2	Check Stock:	AP	Tax Code:		
					REFUND	FY
					<input type="checkbox"/>	<input type="checkbox"/>
					<input type="checkbox"/>	<input type="checkbox"/>
Inv Amt	608.50	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
Invoice Date:	03/12/2018	Invoice #: 33845	INV# 33845	Secondary Ref:	PO#:	
Vendor:	0031935	SCOTTS PPE RECON INC	827 BLACK DIAMOND WAY STE C LODI	CA 95240		
Division Code:	SPD2	Check Stock:	AP	Tax Code:		
					REFUND	FY
					<input type="checkbox"/>	<input type="checkbox"/>
					<input type="checkbox"/>	<input type="checkbox"/>
Inv Amt	1,500.00	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
Invoice Date:	03/06/2018	Invoice #: 351	INV# 351	Secondary Ref:	PO#:	
Vendor:	0040520	CRABTREE CONSULTING S	9245 LAGUNA SPRINGS DR STE 20 ELK GROVE	CA 95758		
Division Code:	SPD2	Check Stock:	AP	Tax Code:		
					REFUND	FY
					<input type="checkbox"/>	<input type="checkbox"/>
					<input type="checkbox"/>	<input type="checkbox"/>
Inv Amt	450.00	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
Invoice Date:	03/01/2018	Invoice #: 2203030118	ACCT#01-0004261	Secondary Ref:	PO#:	
Vendor:	0041799	VALLEY SPRINGS SPORTS	145 MANGILI ROAD	VALLEY SPRINGS CA 95252		
Division Code:	SPD2	Check Stock:	AP	Tax Code:		
					REFUND	FY
					<input type="checkbox"/>	<input type="checkbox"/>
					<input type="checkbox"/>	<input type="checkbox"/>
Inv Amt	27.52	22030010 CALCO-FHJLJPA	5241 Office Expense	JL:	Separate Check:	Relate To:
Invoice Date:	02/26/2018	Invoice #: 299248	ACCT# 7012	Secondary Ref:	PO#:	
Vendor:	0039611	CALAVERAS AUTO SUPPLY	PO BOX 1510	SAN ANDREAS CA 95249		
Division Code:	SPD2	Check Stock:	AP	Tax Code:		
					REFUND	FY
					<input type="checkbox"/>	<input type="checkbox"/>
					<input type="checkbox"/>	<input type="checkbox"/>

AP Entry Batch Proof

Batch ID: **OH149394**

<p>Inv Amt 390.64 22030010 CALCO-FHJLJPA 5241 Office Expense Invoice Date: <input type="text" value="03/06/2018"/> Invoice #: 66200214972 CUST ID# A0662705 Vendor: 0040927 LES SCHWAB TIRE INC 10861 STATE HWY 49-88 JACKSON CA 95642-9571 Division Code: SPD2 Check Stock: AP Tax Code:</p>	<p>JL: Secondary Ref:</p>	<p>Separate Check: PO#: REFUND <input type="text"/> FY <input type="text"/> RETURN <input type="text"/></p>	<p>Relate To:</p>
<p>Inv Amt 1,000.00 22030010 CALCO-FHJLJPA 5241 Office Expense Invoice Date: <input type="text" value="02/28/2018"/> Invoice #: 2203022818 FEB 2018 STATMENT Vendor: 0041402 BERISTIANOS, ROSEMARIE 3573 BERKESEY LANE VALLEY SPRINGS CA 95252 Division Code: SPD2 Check Stock: AP Tax Code:</p>	<p>JL: Secondary Ref:</p>	<p>Separate Check: PO#: REFUND <input type="text"/> FY <input type="text"/> RETURN <input type="text" value="RD"/></p>	<p>Relate To:</p>
<p>Inv Amt 830.02 22030010 CALCO-FHJLJPA 5241 Office Expense Invoice Date: <input type="text" value="02/23/2018"/> Invoice #: U106A563 ACCT# VM8988 Vendor: 0041428 VAN UNEN/MIERSMA PROP PO BOX 96 RIPON CA 95366 Division Code: SPD2 Check Stock: AP Tax Code:</p>	<p>JL: Secondary Ref:</p>	<p>Separate Check: PO#: REFUND <input type="text"/> FY <input type="text"/> RETURN <input type="text"/></p>	<p>Relate To:</p>
<p>Inv Amt 540.69 22030010 CALCO-FHJLJPA 5241 Office Expense Invoice Date: <input type="text" value="02/22/2018"/> Invoice #: 792215 ACCT# 90197 Vendor: 0038243 HUNT AND SONS INC PO BOX 277670 SACRAMENTO CA 95827 Division Code: SPD2 Check Stock: AP Tax Code:</p>	<p>JL: Secondary Ref:</p>	<p>Separate Check: PO#: REFUND <input type="text"/> FY <input type="text"/> RETURN <input type="text"/></p>	<p>Relate To:</p>
<p>Inv Amt 321.35 22030010 CALCO-FHJLJPA 5241 Office Expense Invoice Date: <input type="text" value="03/01/2018"/> Invoice #: 795416 ACCT# 90197 Vendor: 0038243 HUNT AND SONS INC PO BOX 277670 SACRAMENTO CA 95827 Division Code: SPD2 Check Stock: AP Tax Code:</p>	<p>JL: Secondary Ref:</p>	<p>Separate Check: PO#: REFUND <input type="text"/> FY <input type="text"/> RETURN <input type="text"/></p>	<p>Relate To:</p>
<p>Inv Amt 326.50 22030010 CALCO-FHJLJPA 5241 Office Expense Invoice Date: <input type="text" value="03/06/2018"/> Invoice #: 800508 ACCT# 90197 Vendor: 0038243 HUNT AND SONS INC PO BOX 277670 SACRAMENTO CA 95827 Division Code: SPD2 Check Stock: AP Tax Code:</p>	<p>JL: Secondary Ref:</p>	<p>Separate Check: PO#: REFUND <input type="text"/> FY <input type="text"/> RETURN <input type="text"/></p>	<p>Relate To:</p>
<p>Inv Amt 1,782.69 22030010 CALCO-FHJLJPA 5241 Office Expense Invoice Date: <input type="text" value="02/28/2018"/> Invoice #: 2203022818 ACCT# 3578 Vendor: 0002183 SENDERS MARKET INC PO BOX 197 MOUNTAIN RANCI CA 95246 Division Code: SPD2 Check Stock: AP Tax Code:</p>	<p>JL: Secondary Ref:</p>	<p>Separate Check: PO#: REFUND <input type="text"/> FY <input type="text"/> RETURN <input type="text"/></p>	<p>Relate To:</p>

AP Entry Batch Proof

Batch ID: **OH149394**

<i>Inv Amt</i>	120.63	22030010	CALCO-FHJLJPA	5241	Office Expense	JL:	Separate Check:	Relate To:
<i>Invoice Date:</i>	<input type="text" value="02/28/2018"/>	<i>Invoice #:</i>	2203022818		CUST# 1068745	<i>Secondary Ref:</i>		<i>PO#:</i>
<i>Vendor:</i>	0041084	OREILLY AUTOMOTIVE STC	PO BOX 9464		SPRINGFIELD	MO	65801-9464	
<i>Division Code:</i>	SPD2	<i>Check Stock:</i>	AP	<i>Tax Code:</i>				REFUND <input type="text"/> FY <input type="text"/> RETURN <input type="text"/>
<i>Inv Amt</i>	250.00	22030010	CALCO-FHJLJPA	5241	Office Expense	JL:	Separate Check:	Relate To:
<i>Invoice Date:</i>	<input type="text" value="09/06/2017"/>	<i>Invoice #:</i>	90737		CALAVERAS CONSOLIDATED FIRE	<i>Secondary Ref:</i>		<i>PO#:</i>
<i>Vendor:</i>	0041553	GEISZLER CPA, ANTIONET	1743 GRAND CANAL BLVD STE 10		STOCKTON	CA	95207	
<i>Division Code:</i>	SPD2	<i>Check Stock:</i>	AP	<i>Tax Code:</i>				REFUND <input type="text"/> FY <input type="text"/> RETURN <input type="text"/>
<i>Inv Amt</i>	250.00	22030010	CALCO-FHJLJPA	5241	Office Expense	JL:	Separate Check:	Relate To:
<i>Invoice Date:</i>	<input type="text" value="01/04/2018"/>	<i>Invoice #:</i>	91025		CALAVERAS CONSOLIDATED FIRE	<i>Secondary Ref:</i>		<i>PO#:</i>
<i>Vendor:</i>	0041553	GEISZLER CPA, ANTIONET	1743 GRAND CANAL BLVD STE 10		STOCKTON	CA	95207	
<i>Division Code:</i>	SPD2	<i>Check Stock:</i>	AP	<i>Tax Code:</i>				REFUND <input type="text"/> FY <input type="text"/> RETURN <input type="text"/>
<i>System Messages:</i>							Total	8,648.54

**CALAVERAS CONSOLIDATED FIRE
PROTECTION DISTRICT**

Date: 3/26/2018

MAIL ALL CHECKS

Contact: ROSE BERISTIANOS
Cell Phone: 482-3754

22030010
PO BOX 579
VALLY SPRINGS CA 95252

Please initial any strikeovers/changes

INVOICE AMOUNT	PEID #	OBJECT NO.	INVOICE NO.	VENDOR NAME/ADDRESS	DESCRIPTION	Rd for RTRN dept
				BATCH OH149395		
				CAL CARD		
\$ 5,188.50 PLUS TAX IF NEEDED						

District agrees to retain original invoices for five years. Merchandise itemized above has been received or the services claimed have been performed and the expenditures are authorized and approved by

PATRICK GARRAHAN
KIM OLSON
KEN GLISSMAN
KEITH HAFLEY
SAM HARRIS
PAT BROWN
TIM RUNION
MARCUS OMLIN
CHRISTOPHER ALLEN

I hereby approved the above claim(s) and certify to the correctness of the computations.
Rebecca Callen, Auditor-Controller

By: _____
Deputy

CHIEF RICH DICKINSON

AP Entry Batch Proof

Batch ID: **OH149395**

Enter Date: Batch Status: BE User Total: 5,188.50

The undersigned, under penalty of perjury, states that the items on the attached claim are true and correct, that the amounts are properly due this claimant, and that no items have been previously paid. Furthermore, the articles or services specified in the attached claim were necessary, ordered for use by this department, and the articles or services have been delivered or performed as stated.

Authorized Signature: _____ Date: _____

Audited: _____
Distributed: _____
Paid: _____

User: BERISTIANOS,ROSE Batch Created By: BERISROS Date: 03/19/2018
Report: Batch Proof (Auditor) Time: 20:48:45

Inv Amt	5,188.50	22030010	CALCO-FHJLJPA	5241	Office Expense	JL:	Separate Check:	Relate To:	
Invoice Date:	<input type="text" value="03/15/2018"/>	Invoice #:	2203031518	ACCT#	4246 0445 5566 1531	Secondary Ref:	PO#:		
Vendor:	0037446	US BANK CORP PAYMENT ;		PO BOX	790428	SAINT LOUIS	MO	63179-0428	
Division Code:	SPD2	Check Stock:	AP	Tax Code:			REFUND	FY	RETURN
							<input type="text"/>	<input type="text"/>	<input type="text" value="RD"/>

System Messages: Total **5,188.50**

Resolution Calling General District Election

RESOLUTION NO. 2018 0326A
CALAVERAS CONSOLIDATED FIRE PROTECTION DISTRICT

WHEREAS, an election will be held within the CALAVERAS CONSOLIDATED Fire Protection District within Calaveras County on November 6, 2018, for the purpose of electing Governing Board Members; and

WHEREAS, Election Code §10403 requires jurisdictions to file with the Board of Supervisors, and the County Clerk, a resolution requesting consolidation with said election.

THEREFORE, BE IT RESOLVED, that the CALAVERAS CONSOLIDATED Fire Protection District requests the Board of Supervisors of Calaveras County to consolidate the District Election with the election to be held on November 6, 2018.

BE IT FURTHER RESOLVED that the District agrees to reimburse the County Elections Department for actual costs accrued as a result of this consolidation. The District acknowledges that the consolidated election will be held and conducted in the manner prescribed in Election Code § 10418.

ON A MOTION by Director _____
seconded by Director _____ the foregoing resolution was duly passed and adopted by the following vote on _____, 2018.

AYES:

NOES:

ABSENT:

ABSTAINED:

Chair of the Board of Directors

Attest:

Secretary of the Board of Directors